



U.S. Department of Transportation  
Federal Aviation Administration

Request for Offers (RFO) Cover Letter  
Solicitation Package

---

Project Name: Replace Drain and Vent line  
Location: Air Route Traffic Control Center (ARTCC) ZOA, Oakland, CA  
Solicitation No.: 697DCK-23-R-00320  
Issue Date: May 4, 2023  
Submit Offers to: Deana.galloway@faa.gov

Offer Deadline Date: Offers must be received by Friday, June 9, 2023, 3:00 PM (Pacific time)

Special Instructions:

- 1) **Set Aside:** This procurement is being set aside for a small business.
- 2) **NAICS Code:** 238220 Plumbing, Heating, and Air-Conditioning Contractors
- 3) **Estimated Size of Project:** Between \$100,000 and \$250,000
- 4) **Insurance & Bonds Required.** See contract clauses 3.4.1-12 Insurance
- 5) **Site Visit:** A site visit for this project will be held on **Wednesday, May 17, 2023**, at **9:00 a.m.** Pacific Time. The site visit is not mandatory, but is highly encouraged, so that the offeror and potential subcontractors can verify existing conditions, quantities of materials, and amount of work required. The contractor is responsible for ensuring that their offer reflects all work and time required to accomplish this project. The dimensions, measurements, and quantities of materials list in the specifications and contract drawings are estimated and are presented to give the contractor an idea of the total scope of work.
- 6) **RSVP** for the site visit by contacting Deana Galloway at [deana.galloway@faa.gov](mailto:deana.galloway@faa.gov) (213) 841-0524 by 3p.m.est on Monday, May 15, 2023. Any attempts to RSVP past the deadline date may not be approved.
- 7) **Questions:** See page 44 of the attached RFO for instructions for requesting clarification of any of the information in the specifications, drawings, within the Request for Offers (RFO), or resulting from the site visit. **Questions asked at the site visit will not be answered verbally.** Questions and their applicable answers will be posted on a formal amendment and incorporated into the RFO. **Questions** are due by close of business on Monday, June 5, 2023.