

**Pre-Proposal Meeting**  
Prestonsburg, KY  
RLP No. 36C24522R0113

1. A pre-proposal meeting will be held by the Department of Veterans Affairs to explain requirements of this solicitation and to respond to general questions raised by prospective offerors. The pre-proposal meeting will be held virtually through Microsoft Teams (Tele-Conference). Below is the meeting information for interested offerors wishing to attend.

**Date:** February 27, 2023

**Time:** 1:00 PM EST

**Microsoft Teams Meeting:**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 236 946 405 91

Passcode: 6Nvz2T

**Or call in (audio only)**

+1 872-701-0185, 124248989# United States

Phone Conference ID: 124 248 989#

2. Written minutes of tele-conference will be provided to all prospective offerors via written amendment to the Request for Lease Proposal in SAM.GOV.

3. Offerors are requested to submit written questions concerning this solicitation on or before **February 24, 2023, 3PM EST**. Interested offerors unable to attend the conference are also invited to submit their written questions by the requested date. All questions that are submitted together with their respective answers will be furnished by publicizing RLP amendment in SAM.GOV. Written question will continue to be considered past the requested date. Those question received after the requested date may not be included in the written minutes of the tele-conference.

4. Written questions should be submitted to Maricela Everitt at [Maricela.Everitt@va.gov](mailto:Maricela.Everitt@va.gov). Offerors are advised that any remarks or explanations provided at the preproposal conference shall not change the terms and conditions of the solicitation unless the terms of the solicitation are amended in writing by a VA Warranted Lease Contracting Officer.