

### ***Past Performance Questionnaire***

**This Questionnaire relates to solicitation requirements for Computer Numerical Controlled (CNC) Vertical Grinding Center**

#### **PAST PERFORMANCE QUESTIONNAIRE –**

Your assistance is requested in support of a source selection for Anniston Army Depot.

Please complete this Questionnaire and submit via e-mail.

**Director of Contracting  
Anniston Army Depot**

**7 Frankford Ave.**

**Anniston, AL 36201-4199**

**Desired Response Date is the closing date of this solicitation.**

**ATTN: Jesse Moses, Contract Specialist**

**E-mail: [jesse.r.moses.civ@army.mil](mailto:jesse.r.moses.civ@army.mil)**

**When complete, the information on this form is SOURCE SELECTION SENSITIVE INFORMATION (41 U.S.C. 423)  
and shall be protected accordingly.**

<i>Proposed prime contractor</i>	
1. OFFEROR NAME	OFFEROR ADDRESS
<i>Contractor Name and Address and contract/project information being addressed in this questionnaire</i>	
2. CONTRACTOR NAME & ADDRESS:	2. CONTRACT NO.:
	3. CONTRACT INITIATION DATE:
	4. COMPLETION DATE:
	5. CONTRACT VALUE (with options):
	6. TYPE OF CONTRACT:
7. DESCRIPTION OF PROJECT REQUIREMENTS:	

**8. Point of Contact: Provide the following information for the company and individual completing this questionnaire:**

Company/Agency Name and Address:

Name of person completing this questionnaire:

Title:

Role/responsibility for the effort being addressed in the survey:

Phone Number:

E-Mail:

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**Rating Scale:**

***EXCELLENT:*** Superior performance. Objectives/requirements essentially always achieved or exceeded, with inconsequential exceptions.

***GOOD:*** Highly satisfactory performance. Objectives/requirements achieved with only rare exceptions, and the exceptions had minor consequences.

***ADEQUATE:*** Generally satisfactory performance. Objectives/requirements generally achieved with occasional exceptions, and, in most cases, the exceptions had minor consequences.

***MARGINAL:*** Occasionally unsatisfactory performance of significance. Objectives/requirements were not fully achieved, with significant consequences in some cases.

***POOR:*** Frequently unsatisfactory performance of significance. Objectives/requirements frequently not achieved, with significant consequences.

***UNKNOWN:*** Unable to rate, not observed, or not a significant aspect of performance.

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9. **Questionnaire:** Please indicate the rating that best reflects your experience with this contractor and provide a short narrative addressing the basis for the ratings assigned. Address compliance with requirements, actual performance, problems encountered and problem resolution. Use additional sheets if necessary. **Excellent contract management, attention to Detail and Quality Assurance.**

A. Customer Satisfaction – Assess the contractor’s business-like concern for its customers, including such factors as dependability, flexibility, early problem identification, communication, and responsiveness.

Excellent	Good	Adequate	Marginal	Poor	Unknown

B. Schedule – Assess the contractor’s adherence to delivery commitments; responsiveness to requests for accelerations; and early identification and mitigation of schedule slippages.

Excellent	Good	Adequate	Marginal	Poor	Unknown

C. Technical Requirements – Assess the contractor’s performance in conforming to contract specifications:

Excellent	Good	Adequate	Marginal	Poor	Unknown

D. Technical Responsiveness – Assess the contractor’s ability to identify and resolve technical problems effectively and in a timely manner, including correction of faulty work and warranty claims:

Excellent	Good	Adequate	Marginal	Poor	Unknown

E. Overall Assessment: Provide your overall assessment.

Excellent	Good	Adequate	Marginal	Poor	Unknown