

**Statement of Work  
For  
Kennel Services for Tucson Sector Canines  
Tucson Sector Office of Border Patrol Headquarters**

**1. BACKGROUND:**

The Customs and Border Protection (CBP), Office of Border Patrol, Tucson Sector is responsible for 262 miles of Arizona's border with Mexico. Border Patrol canines are used in the field on a daily basis. These canines are in need of kenneling for periods of time when the handler is unable to care for the canine. Due to the large area of responsibility, the Tucson Sector Canine Unit will need facilities located throughout the Tucson Sector to maintain the best operational readiness for our Canine Teams.

**2. SCOPE:**

It is the intent of CBP to establish a contract with Canine kenneling facilities throughout the Tucson Sector.

**3. APPLICABLE DOCUMENTS:**

Commercial standards will be used wherever practicable.

**4. SPECIFIC TASKS:**

**BOARDING:**

**1) KENNELS**

**a. Size and Construction**

- Kennels need to be approximately 4' X 10' X 6' high and will only house 1 canine per kennel.
- Kennel flooring will be concrete or similar solid cleanable surface.
- Kennels will be made of heavy gauge chain link, and be able to be secured with a lock.
- Kennels will have both indoor and outdoor sections with free access to each side but which can also be secured by a guillotine door.
- The sides of the kennel will be made of a solid material (steel, concrete) and go to the roof to insure no visibility on either side.
- The kennel will have a secure roof.

**b. Placement**

- Kennels will be located in a secure location away from the public, with limited access.
- Kennels will be located in an area with minimal stimulation.
- Kennels will be located in a location with maximum protection from the elements.
- When possible, Tucson Sector Canines will be boarded in a location separate from other non-Border Patrol canines.

## c. Fixtures

- Kennels used to board Tucson Sector Canines will have a water source available at all times.
- An artificial light source will be available which would illuminate the kennel area.
- Each kennel will have a door that extends to the roof of the kennel, which can be secured.
- The kennel will have a secure roof.

## d. Maintenance

- Kennels will be cleaned daily with a non-toxic cleaning solution.
- Contractor will conduct periodic inspections of all kennels for any safety hazards or security breaches.
- Contractor will disinfect all kennels in the facility bi-monthly in order to control parasites.

## 2) FACILITY

- Contractor will provide a secured and insured boarding facility.
- Contractor will provide a climate controlled environment on the inside portion of the kennel to be able to maintain an appropriate climate that does not cause health issues for the canines.
- Contractor will lock all doors to facility during non-business hours with the canines inside the facility.
- Contractor will provide a secure fenced in supervised exercise yard free from debris where dogs may exercise during regular working hours if warranted.

## 3) ACCESS AND AVAILABILITY

- Contractor will maintain a secure facility
- Contractor will allow for keys to be issued to designated Border Patrol Canine Handlers to allow for access 24 hours a day 7 days a week.
- Contractor will allow for kennel inspections by the assigned Canine Handler or Canine Coordinator prior to placing the canine in the kennel, if needed.
- Contractor will provide emergency contact numbers in case of unforeseen emergencies.

## 4) CARETAKING

- Contractor will feed canines in accordance with the directions of Canine Handler or Canine Coordinator.
- Contractor will provide the appropriate food approved by the Tucson Sector Canine Coordinator or his designee.
- Contractor will administer any maintenance medications in direct accordance with the directions of the Canine Handler or Canine Coordinator.
- Contractor will provide to the Sector Canine Coordinator an emergency action plan that provides emergency veterinary care to Border Patrol canines in cases of emergencies.

- Contractor will be able to provide exercise to the canines in a secure fenced in supervised exercise area based on the discretion of the Canine Handler or Canine Coordinator.
- Contractor will immediately report any injury or abnormalities with the canine to the emergency contact number provided by the Canine Handler and the Sector Canine Coordinator at any time while the canine is under their care.
- Contractor will not place any items in the kennel of a Border Patrol Canine unless the assigned Canine Handler or Canine Coordinator approves the item.

**CONTRACTOR FURNISHED EQUIPMENT**

Contractor will provide clean stainless steel feeding bowls during all feeding times. These bowls will be cleaned after every use.

**CONTRACTOR PERSONNEL**

Contractor shall take responsibility for all employees, and should do their best to employ personnel that are capable of delivering the best possible care for service canines while under their immediate care. No undocumented workers will be employed by the contractor to care for Border Patrol Canines. The Contractor will assume all responsibility for any bites/or alleged bites of employees by service canines while under their care. *All bites or alleged bites by a Border Patrol Canine must be reported to the Tucson Sector Canine Coordinator’s Office immediately.*

**LICENSING REQUIREMENTS**

The contractor shall meet all applicable state and local regulations.

5. **DELIVERABLES AND DELIVERY SCHEDULE:** Service is temporary in nature and only required when handlers are unavailable. Kenneling Service is not guaranteed and will be based on the needs and requirements of the Government.
6. **GOVERNMENT-FURNISHED EQUIPMENT AND INFORMATION:**  
The Sector Canine Unit will utilize Contractor food if approved by the Sector Canine Coordinator or his designee. Canine Handler or Canine Coordinator may provide food for Service Canines that require a special diet. The Contractor will adhere to all feeding directions stated by the assigned Canine Handler or Canine Coordinator.
7. **PLACE OF PERFORMANCE:**  
The place of performance shall be at the contractor’s facility.
8. **PERIOD OF PERFORMANCE:**  
The period of performance shall be base year plus four option years after receipt of award, with annual performance reviews. Purchase Orders will be issued at the discretion of the government and in accordance with existing requirements.

Base Year	4/1/2023-3/31/2024
Option Year 1	4/1/2024-3/31/2025
Option Year 2	4/1/2025-3/31/2026

Option Year 3	4/1/2026-3/31/2027
Option Year 4	4/1/2027-3/31/2028

9. **SECURITY:**

There are no specific security classification level requirements associated with this procurement action. Information is deemed unclassified.

10. **SPECIAL CONSIDERATIONS:**

**10.1 Changes to the SOW**

No changes to this SOW or cost increases shall be incurred without prior written approval of the Contracting Officer. Any changes or cost increases/decreases will not take effect until the Contracting Officer executes a written modification.

**10.2 Travel**

Travel is not required to support the tasks identified in this SOW.

**10.3 Points of Contact**

All contract related questions and concerns shall be directed to the point of contact as designated below. The Contracting Officer is the only individual with the authority to amend this contract.

**10.4 Final Approval Prior to Awarding**

The Contracting Officer or a designee such as the Tucson Sector Canine Coordinator will have the opportunity to inspect the facility prior to award of a contract.

11. **POINTS OF CONTACT:**

**Contracting Office POC**

NAME: Christopher Patao

Title: Contracting Officer (CO)

Department/Division: Border Enforcement Contracting Division-Pacific Branch

Email: [christopher.patao@cbp.dhs.gov](mailto:christopher.patao@cbp.dhs.gov)

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