

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J	PAGE OF PAGES 1 16
2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 04-Apr-2023	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO.(If applicable)		
6. ISSUED BY NAVFACSYSCOM MID-ATLANTIC CONTRACTING CORE 9324 VIRGINIA AVENUE NORFOLK VA 23511-3095		CODE N40085	7. ADMINISTERED BY (If other than item 6) See Item 6		
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			<input checked="" type="checkbox"/>	9A. AMENDMENT OF SOLICITATION NO. N4008523R2602	
			<input checked="" type="checkbox"/>	9B. DATED (SEE ITEM 11) 02-Mar-2023	
			<input type="checkbox"/>	10A. MOD. OF CONTRACT/ORDER NO.	
			<input type="checkbox"/>	10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.					
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.					
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).					
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:					
D. OTHER (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) N40085-23-R-2602 DESIGN-BID-BUILD (DBB) B79 2ND AND 3RD FLOOR RENOVATIONS, PORTSMOUTH NAVAL SHIPYARD, KITTERY, MAINE This amendment is issued to provide revisions to the specifications and drawings and update Instructions to Offerors section 4.3 PRE-PROPOSAL INQUIRIES (PPIs). See Continuation Page(s).					
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)		
			TEL: _____ EMAIL: _____		
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED
_____ (Signature of person authorized to sign)			BY _____ (Signature of Contracting Officer)		04-Apr-2023

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE (SF 30)

The following have been added by full text:

AMENDMENT 0003

This Amendment is issued to incorporate the following:

1. Provide revisions to Specifications and Drawings.
2. Provide update to Instructions to Offerors section 4.3 PRE-PROPOSAL INQUIRIES (PPIs).

This Amendment is issued prior to receipt of the bids and does hereby become a part of the Contract Documents, and in case of conflict, it shall supersede original project manual and drawings.

The work of the Amendment shall comply with all contract requirements including Division 00 and 01 specifications and the following specific items noted.

Each bidder shall be responsible for issuing information contained herein to sub-contractors and suppliers to ensure that his/her proposal covers all work required by the Contract Documents including this Amendment.

Drawings Revisions**SHEET SK-A1 – PARTIAL MEZZANINE HAZARDOUS MATERIALS REMOVALS PLANS**

1. Add attached Sketch SK-A1.

Specifications Revisions**SECTION 02 82 00.00 22 – ASBESTOS REMEDIATION (PNS PROJECTS)**

1. In Para's 1.5.5, 1.5.6, 3.2.9.1, 3.2.14, and 3.2.14.2, Replace the term "Contracting Officer" with "Contracting Officer and Asbestos Program Manager".
2. At the end of Para's 1.5.5, 1.5.6, 3.2.9.1, 3.2.14, and 3.2.14.2, Add the following sentence:

"Failure to submit the required data within the time frames detailed in the specifications will be considered non-compliance with project Contract requirements."

SECTION 02 83 00.00 22 – MANAGEMENT OF LEAD, CADMIUM, AND CHROMIUM DURING RENOVATION, DEMOLITION, REMOVAL, AND ABATEMENT (PNS PROJECTS)

1. In Para's 1.3.3, 1.5.2.4, 1.5.3, 3.1.1.6, and 3.4.1.1, Replace the term "Contracting Officer" with "Contracting Officer and Asbestos Program Manager".
2. At the end of Para's 1.3.3, 1.5.2.4, 1.5.3, 3.1.1.6, and 3.4.1.1, Add the following sentence:

"Failure to submit the required data within the time frames detailed in the specifications will be considered non-compliance with project Contract requirements."

3. Para 3.4.1.1.c: Revise this paragraph to read as follows:

“Submit sample results of air samples, signed by the CP, to the Contracting Officer and Asbestos Program Manager within 72-hours after the air samples are taken.”

4. Para 3.5.1: Revise the last sentence to read as follows:

“The CP must then certify in writing to the Contracting Officer and Asbestos Program Manager that the area has been cleaned of lead, cadmium and chromium contamination before clearance testing.”

5. Para 3.5.1.1: Revise the beginning of the first sentence to read as follows:

“The CP must certify in writing to the Contracting Officer and Asbestos Program Manager that air samples collected outside the lead, cadmium and chromium control area during paint removal operations are ...”

SECTION 00 21 16 - INSTRUCTIONS TO PROPOSERS

The following have been modified:

INSTRUCTIONS TO OFFERORS

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1. GENERAL

1.1 GENERAL OVERVIEW OF PROCUREMENT PROCESS

1.1.1 This solicitation is being issued as a TOTAL SMALL BUSINESS SET-ASIDE.

1.1.2 The NAICS Code for this procurement is 236220 and the Size Standard is \$45,000,000.

1.1.3 This acquisition will be advertised utilizing FAR Part 15 – Contracting by Negotiation resulting in a Firm-Fixed Price (FFP) Contract for Construction Services.

1.1.4 In accordance with DFARS 236.204, the estimated magnitude of construction is between \$10,000,000 and \$25,000,000.

1.2 GENERAL OVERVIEW OF THE CONTRACT

The general intent of this solicitation is to award a Fixed Price Construction Contract for design-bid-build (DBB) B79 2nd and 3rd Floor Renovations, Portsmouth Naval Shipyard, Kittery, Maine.

This project replaces mechanical systems on the second and third floors in Building 79, a historic waterfront support facility. Repairs will include replacing the heating system, HVAC, and controls. The heating system shall be replaced with a new steam to hot water plant, hot water circulation pumping system and a complete new hot water distribution system. The proposed HVAC system will allow for more precise control of the environment and will allow for future space flexibility. Systems will be designed and located to allow safe and accessible maintenance without disrupting the customer. Ventilation air supply and control will be energy efficient and will utilize BACnet based controls, allowing for full integration to the base wide network and Regional smart Grid. Building envelope repairs are also included but limited to repairing flashing around windows, roof repair, repointing masonry, and addressing water infiltration issues.

Furthermore, the project reorganizes waterfront engineering support and training spaces required to accommodate recent hiring necessary to support the Shipyard's mission. Combining mechanical repairs with this reorganization provides for a more efficient approach that reduces impacts and accommodates hiring by increasing density and efficiently configuring existing spaces.

2. BASIS FOR AWARD

1. The Government reserves the right to eliminate from consideration for award any or all offers at any time prior to award of the contract; to negotiate with offerors in the competitive range; and to award the contract to the offeror submitting the proposal determined to represent the best value—the proposal most advantageous to the Government, price and other factors considered.

2. The Government intends to evaluate proposals and award a contract without discussions with offerors (except clarifications as described in FAR 15.306(a)). The Government reserves the right to conduct discussions if the Contracting Officer later determines them to be necessary. In addition, if the Contracting Officer determines that the number of proposals that would otherwise be in the competitive range exceeds the number at which an efficient competition can be conducted, the Contracting Officer may limit the number of proposals in the competitive range to the greatest number that will permit an efficient competition among the most highly rated proposals.

3. The tradeoff process is selected as appropriate for this acquisition. The Government considers it to be in its best interest to allow consideration of award to other than the lowest priced offeror or other than the highest technically rated offeror.

4. All technical factors, when combined, are of equal importance to the performance confidence assessment (past performance) rating; and all technical factors and the performance confidence assessment (past performance) rating, when combined, are approximately equal to price.

5. Any proposal found to have a deficiency in meeting the stated solicitation requirements or performance objectives will be considered ineligible for award, unless the deficiency is corrected through discussions. An Unacceptable rating in any of the non-cost/price factors will result in an overall rating of "Unacceptable" for the non-cost/price factors, unless corrected through discussions. Proposals may be found to have either a significant weakness or multiple weaknesses that impact either the individual factor rating or the overall rating for the proposal. The evaluation report must document the evaluation board's assessment of the identified weakness(s) and the associated risk to successful contract performance resulting from the weakness(s). This assessment must provide the rationale for proceeding to award without discussions.

3. EVALUATION FACTORS FOR AWARD

1. The solicitation requires the evaluation of price and the following non-cost/price factors:

- Factor 1 – Corporate Experience
- Factor 2 – Management Approach and Schedule
- Factor 3 – Safety
- Factor 4 – Past Performance

The distinction between experience and past performance is that experience pertains to the volume of work completed by a contractor that are comparable to the types of work described under the definition of recent, relevant projects, in terms of size, scope, and complexity. Past performance pertains to both the relevance of recent efforts and how well a contractor has performed on the contracts.

2. The relative order of importance of the non-cost/price evaluation factors is the technical factors (Factors 1, 2 and 3) are of equal importance to each other and, when combined, are equal in importance to the past performance evaluation/performance confidence assessment factor (Factor 4). When the proposal is evaluated as a whole, the technical factors and past performance/performance confidence assessment factor combined (i.e., the non-cost/price evaluation factors) are approximately equal to price.

The importance of price will increase if the Offerors' non-cost/price proposals are considered essentially equal in terms of overall quality, or if price is so high as to significantly diminish the value of a non-cost/price proposal's superiority to the Government. Award will be made to the responsible Offeror(s) whose offer conforms to the solicitation and represents the best value to the Government, price and non-price factors considered.

3. Basis of Evaluation and Submittal Requirements for Each Factor.

(a) Price:

(1) Solicitation Submittal Requirements:

Price shall be submitted on the Price Proposal Form included in the solicitation. The offeror shall submit the proposal in accordance with INSTRUCTIONS TO OFFERORS, 4. PROPOSAL REQUIREMENTS, 4.2 PROPOSAL SUBMISSION INSTRUCTIONS. All submissions shall include the following:

- ... Cover page with solicitation number, solicitation title, offeror name, address, phone number, fax number, Unique Entity Identifier (UEI), CAGE code, Point of Contact (POC), POC phone number, and POC email address (if proposing as a JV, please include the UEI of each partner firm);
- ... Completed SF 1442 signed with all amendments acknowledged;
- ... Price Proposal Form;

- ... Copy of Representation and Certifications and proof of registration in System for Award Management (SAM)¹;
- ... Confirmation of filing of Veterans' Employment and Training (VETS) VETS-4212 for the 2022 filing cycle;
- ... Bid Guarantee in accordance with FAR Clause 52.228-1, Bid Guarantee. Amount shall be at least 20 percent of the proposed price, but shall not exceed \$3 million; and
- ... Responsibility Determination Information (see below).

NOTE 1: A small business joint venture offeror must submit, with its offer, the representation required in paragraph (c) of FAR solicitation provision 52.212-3, Offeror Representations and Certifications-Commercial Products and Commercial Services, and paragraph (c) of FAR solicitation provision 52.219-1, Small Business Program Representations, in accordance with 52.204-8(d) and 52.212-3(b) for the following categories:

- (A) Small business;
- (B) Service-disabled veteran-owned small business;
- (C) Women-owned small business (WOSB) under the WOSB Program;
- (D) Economically disadvantaged women-owned small business under the WOSB Program; or
- (E) Historically underutilized business zone small business.

Note: Price information included in the non-price/technical proposal will not be considered. Likewise, non-price/technical information included in the price proposal will not be considered.

In the event of a discrepancy between the original and copies, the electronic version marked "Original" of the proposal will govern. Additionally, hard copy proposals shall match the electronic version of the proposal.

The offeror is required to submit a complete Price Schedule that includes completion of all contract line items numbers (CLINs). Pricing information is not required to be completed under Section 00010 – Solicitation Contract Form in SF 1442. All required proposal documents shall be submitted in accordance with FAR 15.208.

Proposal packages from unsuccessful offerors will not be returned to the offeror, but shall be destroyed by the Contracting Officer. No certificate of destruction will be issued.

ADDITIONAL INFORMATION TO BE SUBMITTED WITH PRICE PROPOSAL PACKAGE:

RESPONSIBILITY DETERMINATION INFORMATION – In order to be eligible for award, the offeror must be determined responsible in accordance with FAR Part 9, specifically FAR 9.104-1, General Standards. Although required to be submitted with offeror's price proposal, this information will not be evaluated as part of the price proposal. This information forms the basis of your firm's responsibility determination should your firm be considered for award. In a separate tab, the offeror shall provide the following information in the price proposal package:

1. One (1) signed bank reference demonstrating adequate financial resources. If offeror's firm has a line of credit – provide information on how many figures offeror can borrow against the line of credit (i.e. medium 6 figures – exact line of credit is not required).
2. The offeror shall provide the latest three complete fiscal year financial statements for the prime contractor, certified by an independent accounting firm, if practicable, or signed by an authorized officer of the organization. Submit evidence of availability of working/operating capital, which will be used for the performance of the resultant contract. For Joint Venture arrangements, submit the latest three complete fiscal year financial statements for each company in the Joint Venture and discuss the financial responsibilities among the companies. The Government may also utilize Dun & Bradstreet reports to evaluate the financial capacity of the offeror.
3. Description of offeror's facilities and equipment.

4. Other offeror's work presently under contract.

(2) Basis of Evaluation:

The Government will evaluate price based on the total price. Total price consists of the basic requirements and all option items (see attached Price Proposal Form). The Government intends to evaluate all options and has included the provision FAR 52.217-5, Evaluation of Options (JUL 1990) in Section 00 21 16 of the solicitation. In accordance with FAR 52.217-5, evaluation of options will not obligate the Government to exercise the option(s). Analysis will be performed by one or more of the following techniques to ensure a fair and reasonable price:

- (i) Comparison of proposed prices received in response to the RFP.
- (ii) Comparison of proposed prices with the IGCE.
- (iii) Comparison of proposed prices with available historical information.
- (iv) Comparison of market survey results.

(b) Non-cost/price Factors:

The offeror shall submit the proposal in accordance with INSTRUCTIONS TO OFFERORS, 4. PROPOSAL REQUIREMENTS, 4.2 PROPOSAL SUBMISSION INSTRUCTIONS. All submissions shall include the following:

- ... Cover page with solicitation number, solicitation title, offeror name, address, phone number, fax number, UEI, CAGE code, Point of Contact (POC), POC phone number, and POC email address;
- ... 8 ½ x 11 paper, 10-point font;
- ... Refer to individual factors for page limitations. Pages that exceed indicated page limitations shall not be evaluated;
- ... Additionally, include an electronic version of the price and non-price proposal on one CD-ROM.

Note: If proposing as a Joint-Venture (JV), please submit the POC, UEI, and CAGE Code for each JV partner.

Note: Price information included in the non-price/technical proposal will not be considered. Likewise, non-price/technical information included in the price proposal will not be considered.

(1) **Factor 1 – Corporate Experience:**

(i) Solicitation Submittal Requirements:

The offeror shall submit the following information:

Submit a minimum of two (2) up to a maximum of five (5) construction projects performed by the Offeror that best demonstrates the Offeror's relevant experience (projects similar in size, scope, and complexity to this project). Projects submitted for the Offeror shall have been completed within the past ten (10) years from the date of issuance of this RFP.

For purposes of this procurement, relevant projects are further defined as:

Size: A final construction cost of \$10 million dollars or greater.

Scope: Renovation to a historic building.

Complexity: Each project submitted does not require demonstrated experience with all of the following components, but collectively, they must demonstrate experience with all elements on a relevant project:

- a) Experience with renovation to a historic government building.
- b) Experience with sequencing and/or phasing requirements.
- c) Experience with installing and/or replacing HVAC, electrical (power/tel/data), and plumbing systems.

Projects completed outside of the time frame required by the RFP will be considered “Not Relevant”.

A project is defined as a construction project performed under a single task order or contract. For multiple award and indefinite delivery/indefinite quantity type contracts, the contract as whole shall not be submitted as a project; rather offerors shall submit the work performed under a task order as a project. The submission of a multiple award and/or indefinite delivery/indefinite quantity type contract as a whole will be considered Not Relevant.

The attached Construction Experience Project Data Sheet (Attachment B) is MANDATORY and SHALL be used to submit project information. Except as specifically requested, the Government will not consider information submitted in addition to this form. Individual blocks on this form may be expanded; however, total length for each project data sheet shall not exceed two (2) double-sided pages (or four (4) single-sided pages).

Ensure that the project description clearly identifies whether the project is new construction or addition, addresses how the project meets the scope and complexity requirements as delineated above, and provides the final construction cost. The absence of any such information may result in the Project being considered Not Relevant, which could result in a rating of UNACCEPTABLE for this Factor.

If the offeror is a Joint Venture (JV), relevant project experience should be submitted for projects completed by the Joint Venture entity. If the Joint Venture does not have shared experience, projects may be submitted for the Joint Venture members. Experience submitted for one of the Offeror’s Joint Venture members while the Joint Venture member was a member in a different Joint Venture entity may be submitted to demonstrate relevant project experience. Offerors who fail to submit experience for all Joint Venture members may be rated lower. Offerors are still limited to a total of five (5) total projects.

If the Offeror is proposing as a single corporate entity (i.e. not as a Joint Venture), the Offeror may submit relevant project experience it performed as a partner in a previous Joint Venture. Offerors are still limited to a total of five (5) projects.

If an offeror is utilizing experience information of affiliates/subsidiaries/parent/LLC/LTD member companies (name is not exactly as stated on the SF1442), the proposal shall clearly demonstrate that the affiliate/subsidiary/parent firm will have meaningful involvement in the performance of the contract.

(ii) Basis of Evaluation:

The basis of evaluation will include the offeror’s demonstrated experience and depth of experience in performing relevant construction as defined in the solicitation submittal requirements. The assessment of the offeror’s relevant experience will be used as a means of evaluating the capability of the offeror to successfully meet the requirements of the RFP. The Government will only review five (5) projects total. Any projects submitted in excess of the five (5) for Experience will not be considered. An offeror that does not submit a minimum of two (2) relevant projects as defined above will receive a rating of “Unacceptable” and will not be eligible for award.

Offerors who demonstrate relevant experience with removal and abatement of hazardous materials may be considered more favorably.

Offerors who demonstrate relevant experience with construction that allowed the facility to remain partially occupied and open for operations throughout the project may be considered more favorably.

Offerors who demonstrate relevant experience with temporary shoring of structural loadbearing elements may be considered more favorably.

Offerors who demonstrate relevant experience with adherence to the Secretary of the Interior guidelines may be considered more favorably.

Offerors who demonstrate relevant experience with construction in congested urban or industrial areas with limited construction laydown space and restricted access may be considered more favorably.

Offerors who demonstrate relevant experience with coordinating access into and through secure boundaries may be considered more favorably.

(2) Factor 2 – Management Approach and Schedule:

(i) Solicitation Submittal Requirements:

Submit the following documentation, as detailed throughout in this Factor, in order to describe your approach to managing the project, risk, and ensuring adherence to the project schedule:

- 1) Management Approach
 - a) Narrative Work Plan
 - b) Space Planning and Usage
- 2) Critical Path Schedule

See below for details concerning the required content of each item listed above. Factor submission shall not exceed fifteen (15) double-sided pages (or thirty (30) single-sided pages). No page restrictions on the project schedule but they must be printed on 11"x17" paper.

1. Management Approach

Provide a written work plan that addresses major elements of work, project risks, and space planning and usage.

1.a) Narrative Work Plan –The work plan shall demonstrate understanding of the scope, all phases and major milestones, technical complexities, and construction schedule required to achieve the work as identified in the RFP. Identify activities that may affect the project timeline, including other/off site work activities. Identify key project risks including their likelihood and consequences, along with mitigation or management strategies to minimize or eliminate impacts to the project cost and schedule. The plan shall address the following technical complexities:

- a) Phased construction
- b) Compliance with the Construction Security Plan (CSP)
- c) Removal and abatement of hazardous materials

1.b) Space Planning and Usage – The offeror shall provide a written plan identifying anticipated use of on-site options, methods for material and equipment storage both on and off site. Space use shall also provide plan for avoiding conflicts with other active construction projects and airfield operations in the project area.

2. Critical Path Schedule

The project schedule shall illustrate the offeror's ability to achieve or improve on the contract completion date set out in the RFP. The total duration of the contract is 743 calendar days. Identify the overall completion time for this project, in accordance with the RFP, as well as interim completion times and key milestones for sequences as required to complete construction. The schedule shall demonstrate an understanding of the work to include the base

CLIN and all options, a logical sequence of events to accomplish the work, and contain enough information to identify all of the major milestones, as defined in the phasing plans of the RFP. The schedule shall be based on a contract award date of JUNE 2023. This is for proposal purposes only and not dispositive of an anticipated/planned award date.

If an Offeror proposed a realistic and feasible schedule that is shorter than the required duration and is selected for award, that schedule and duration will be incorporated into the award document and replace the advertised required duration.

A schedule that proposes a contract duration longer than indicated in the RFP will be rated UNACCEPTABLE.

Offeror shall provide a critical path method (CPM) schedule for execution and completion of the work to achieve the required interim and final completion milestones for the project. At a minimum, the CPM schedule shall address the following:

- ... Identify major activities and milestones
- ... Provide sequencing (precedence/succession) of critical activities
- ... Demonstrate knowledge of project regulatory constraints
- ... Sufficiently detailed to identify critical and near-critical activities

(ii) Basis of Evaluation:

1. Management Approach - Offerors will be evaluated on the extent to which they demonstrate a clear understanding of the requirements of the RFP. An Offeror's narrative work plan that identifies areas of risk in logistics and resource management and provides a comprehensive contingency plan that addresses mitigation of any identified risks with potential solutions may be considered more favorably than those that do not.

2. Schedule - Offerors will be evaluated on the extent to which they demonstrate a clear understanding of the requirements of the RFP. A schedule that proposes a realistic and feasible contract duration shorter than the required duration indicated in the RFP may be considered more favorably than those that do not.

(3) **Factor 3 – Safety:**

(i) Solicitation Submittal Requirements:

The Offeror shall submit the following information: The Days Away from Work, Restricted Duty, or Job Transfer (DART) Rate; and Total Case Rate (TCR) for the specified five (5) Calendar Years [CY2022, CY2021, CY2020, CY2019, and CY2018], as well as a safety narrative, as described further below. For a partnership or joint venture, the Offeror shall submit separate DART rates and TCR for the specified five (5) CY for each contractor who is part of the partnership/joint venture; however, only one safety narrative is required. Any fatalities experienced within this 5-year timeframe must be explained in detail, to include root cause and corrective actions.

NOTE: DART and TCR shall not be submitted for subcontractors.

1. DART Rate: Submit five (5) previous complete calendar years' [CY2022, CY2021, CY2020, CY2019, and CY2018] worth of data (not an overall average). If the Offeror has no DART rate, for any year, affirmatively state so and explain why. Should a negative trend occur above moderate risk levels, an acceptable/detailed explanation is required that includes any corrective actions taken for improvement.

a. DART cases include injuries or illnesses resulting in death, days away from work, and/or restricted work or transfer to another job days beyond the day of injury/illness.

b. Calculation of DART rate: Multiply the total number of DART cases by 200,000, and then divide by the number of employee labor hours worked.

$$\mathbf{DART\ RATE} = \frac{\text{Number of DART Incidents} \times 200,000}{\text{Total Number of Employee Labor Hours Worked}}$$

2. TCR Rate: Submit five (5) previous complete calendar years' [CY2022, CY2021, CY2020, CY2019, and CY2018] worth of data (not an overall average). If the Offeror has no TCR rate, for any year, affirmatively state so and explain why. Should a negative trend occur above moderate risk levels, an acceptable/detailed explanation is required that includes any corrective actions taken for improvement.

a. TCR cases include injuries or illnesses resulting in death, days away from work, restricted work or transfer to another job days beyond the day of injury/illness, medical treatment beyond first aid, or loss of consciousness.

b. Calculation of TCR rate: Multiply the total number of TCR incidents by 200,000, and then divide by the number of employee labor hours worked.

$$\mathbf{TCR\ RATE} = \frac{\text{Number of TCR Incidents} \times 200,000}{\text{Total Number of Employee Labor Hours Worked}}$$

3. Technical Approach to Safety: Submit a narrative that addresses the following:

a. Describe the Offeror's approach to implementing and executing a Safety Management System (SMS) including Management/Leadership involvement, Employee involvement, Hazard prevention, Hazard control, Worksite analysis, and Safety and health training, to include the standard(s) used to benchmark the SMS.

b. Describe the evaluation process used to select potential subcontractors.

c. Describe the processes of how the Offeror will oversee safety compliance of subcontractors at all levels throughout performance of the contract (to include the Offeror's own in-house workforce).

d. The Technical Approach to Safety narrative shall be limited to two (2) single-sided pages or one (1) double-sided page.

4. The Government reserves the right to review other available sources (public/Government internal) of information. These may include but are not limited to OSHA data, NAVFAC's Contractor Incident Reporting System (CIRS), Contractor Performance Assessment Reporting System (CPARS), Electronic Contract Management System (eCMS), etc.

(ii) Basis of Evaluation:

The Government is seeking to determine that the Offeror has consistently demonstrated a commitment to safety and that the Offeror plans to properly manage and implement safety procedures for itself and its subcontractors. The evaluation will collectively consider the DART rate, TCR, Technical Approach to Safety, and other sources of information available to the Government as part of such collective evaluation. The board will evaluate the DART rates and TCR to determine if the Offeror has demonstrated a history of safe work practices taking into account any negative trends and extenuating circumstances that impact the rating.

1. DART Rate: The board will evaluate trends over the last five years considering changes that take it from one risk level (or more) to the next up or down. Negative trends occurring above moderate risk levels require the offeror to provide a detailed explanation that includes any corrective actions taken for improvement.

a. Missing data without an explanation is considered a deficiency.

b. Declining trends that push the risk levels from Moderate Risk (MR) or higher to Low Risk (LR) or Very Low Risk (VLR) would indicate a strength.

c. An increasing DART rate trend could be considered a weakness (i.e. MR or better to High Risk (HR) or Extremely High Risk EHR)) if an acceptable explanation is not provided for any trends that rise above Moderate.

d. This chart correlates the DART rate to the level of risk:

<u>Risk</u>	<u>DART Rate</u>
Very Low Risk	Less Than 1.0
Low Risk	From 1.0 to 1.99
Moderate Risk	From 2.0 to 2.99
High Risk	From 3.0 to 4.0
Extremely High Risk	Greater than 4.0

2. TCR Rate: The board will evaluate trends over the last five years considering changes that take it from one risk level (or more) to the next up or down. Negative trends occurring above moderate risk levels require the offeror to provide a detailed explanation that includes any corrective actions taken for improvement.

a. Missing data without an explanation is considered a deficiency.

b. Declining trends that push the risk levels from Moderate Risk (MR) or higher to Low Risk (LR) or Very Low Risk (VLR) would indicate a strength.

c. An increasing TCR rate trend could be considered a weakness (i.e. MR or better to High Risk (HR) or Extremely High Risk EHR)) if an acceptable explanation is not provided for any trends that rise above Moderate.

d. This chart correlates the TCR rate to the level of risk:

<u>Risk</u>	<u>TCR Rate</u>
Very Low Risk	Less Than 2.49
Low Risk	From 2.5 to 3.49
Moderate Risk	From 3.5 to 4.49
High Risk	From 4.5 to 5.99
Extremely High Risk	Greater than 6.0

3. The Technical Approach to Safety Narrative. To determine the degree to which the Offeror:

a. Describes a viable SMS that addresses elements; such as Management/Leadership involvement, Employee involvement, Hazard prevention, Hazard control, Worksite analysis, and Safety and health training, to include the standard(s) used to benchmark the SMS.

b. Describes a methodical process of evaluating subcontractor's safety performance in their selection process.

c. Describes a logical management plan to hold themselves and their subcontractors accountable for adhering to the safety requirements of the contract.

d. The Technical Approach to Safety narrative shall be limited to two (2) single-sided pages or one (1) double-sided page. Information on pages beyond this will not be considered.

4. The Government reserves the right to review other available sources (public/Government internal) of information. These may include but are not limited to OSHA data, NAVFAC's Contractor Incident Reporting System (CIRS), Contractor Performance Assessment Reporting System (CPARS), Electronic Contract Management System (eCMS), etc.

(4) Factor 4 – Past Performance:

(i) Solicitation Submittal Requirements:

If a completed CPARS evaluation is available, it shall be submitted with the proposal. Note: submit all CPARS evaluations (interim and final) for each project. If there is not a completed CPARS evaluation, the Past Performance Questionnaire (PPQ) included in the solicitation is provided for the offeror or its team members to submit to the client for each construction and design project the offeror includes in its proposal for Factor 1 – Corporate Experience. AN OFFEROR SHALL NOT SUBMIT A PPQ WHEN A COMPLETED CPARS IS AVAILABLE.

If a CPARS evaluation is not available, ensure correct phone numbers and email addresses are provided for the client point of contact. Completed PPQs should be submitted with your proposal. If the offeror is unable to obtain a completed PPQ from a client for a project(s) before proposal closing date, the offeror should complete and submit with the proposal the first page of the PPQ (Attachment C), which will provide contract and client information for the respective project(s). Offerors should follow-up with clients/references to ensure timely submittal of questionnaires. If the client requests, questionnaires may be submitted directly to the Government's point of contact, James Godwin, via email at james.a.godwin41.civ@us.navy.mil prior to proposal closing date. Offerors shall not incorporate by reference into their proposal PPQs or CPARS previously submitted for other RFPs. However, this does not preclude the Government from utilizing previously submitted PPQ information in the past performance evaluation.

Offerors are highly encouraged to provide any information on problems encountered and the corrective actions taken on projects submitted under Factor 1 – Corporate Experience. Additionally, Offerors are highly encouraged to address any adverse past performance issues. Explanations shall not exceed two (2) double-sided pages (or four (4) single-sided pages) in total. Information provided beyond this page limit will not be considered.

In addition to the above, the Government may review any other sources of information for evaluating past performance. Other sources may include, but are not limited to, past performance information retrieved through the Contractor Performance Assessment Reporting System (CPARS) using all CAGE/Entity Identifier numbers of team members (partnership, joint venture, teaming arrangement, or parent company/subsidiary/affiliate) identified in the offeror's proposal, inquiries of owner representative(s), Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), and any other known sources not provided by the offeror.

While the Government may elect to consider data from other sources, the burden of providing detailed, current, accurate and complete past performance information rests with the Offeror.

IMPORTANT: It is the responsibility of the offeror to provide accurate points of contact for each identified contract and current telephone numbers and/or email addresses. Failure to provide requested data, accessible points of contact, or valid phone numbers could result in a firm being considered less qualified.

The Government reserves the right to contact references for verification or additional information. The Government's inability to contact any of the offeror's references or the references' unwillingness to provide the information requested may affect the Government's evaluation of this factor.

A copy of the blank Past Performance Questionnaire to be used for requesting client references is included as Attachment C.

(ii) Basis of Evaluation:

This evaluation focuses on how well the offeror performed on the projects submitted under Factor 1 – Corporate Experience and past performance on other projects currently documented in known sources.

The degree to which past performance evaluations and all other past performance information reviewed by the Government (e.g., PPIRS, Federal Awardee Performance and Integrity Information System (FAPIIS), Electronic Subcontract Reporting System (eSRS), performance recognition documents, and information obtained from any other source) reflect a trend of satisfactory performance considering:

- A pattern of successful completion of tasks;

- A pattern of deliverables that are timely and of good quality;
- A pattern of cooperativeness and teamwork with the Government at all levels (task managers, contracting officers, auditors, etc.); and
- Recency of tasks performed that are identical to, similar to, or related to the task at hand.

4. PROPOSAL REQUIREMENTS

4.1 PRE-PROPOSAL CONFERENCE AND SITE VISIT

Date: Wednesday, March 22nd, 2023 @ 1300 EDT

Site Visit POC: Mitchell Lahar, (207) 252-4802, mitchell.r.lahar.civ@us.navy.mil

Meeting Location: For Offerors who already have base and CIA access, please meet at the entrance to B79 (B343 side of B79) at Portsmouth Naval Shipyard. For those Offerors needing to be escorted, please arrive at the pass office (B384 at the end of Walker Street) 30 minutes prior to the time of the site visit.

Additional Site Visit Instructions for N4008523R2602 – B79 2nd and 3rd Floor Renovations:

This site visit is located inside the CIA,

Required Steps for Visitors:

- 1) For those who require access/badging, return completed “DBIDS Access Request Form” (Attachment J) to james.a.godwin41.civ@us.navy.mil.
 - a. All completed “DBIDS Access Request Form” must be submitted by 14 March 2023 to enable sufficient processing time.
 - b. A completed 5500 DBIDS Form (Attachment J) for each company. If there are multiple subcontracting companies, a 5500 form is required for each company. If there are multiple individuals coming from a company, only one 5500 is required, however please include the attendee list on page two with the following information:
 - i. Full first name, last name, middle initial
 - ii. Company name
 - iii. State of Residence
 - iv. US Citizenship (Y or N?)
- 2) Each person must schedule an appointment with the Pass & ID office by using the “QLESS” app (<https://www.qless.com/L>).
- 3) Each person must complete SF 5512 form (Attachment I) and hand carry this form, along with 2 forms of approved photo ID, with them to their scheduled appointment at the pass office.
 - a. Anyone expecting to be badged should have either a VALID US passport (not expired) and a regular license, OR, a license, accompanied with a social security card or birth certificate.
 - b. **Do NOT email the 5512 form as it has personal identification information.**

NOTE: IF THE SITE VISIT DATE NEEDS TO BE CHANGED IT WILL BE ANNOUNCED VIA RFP AMENDMENT.

Additional information:

- 1) PPE will be required to enter the CIA for the site visit (i.e. hard hat, hearing protection, etc.)
- 2) Reminder: Contractors with base/CIA access can meet the site visit team at the main entrance to B79 at 1300 EDT. However please submit the names of those attending the site visit to assist with coordination.

In Summary, Prime contractors must identify the contractors without base/CIA access who will attend the site visit and immediately book an appointment at Pass & ID as well as submit the respective DBIDS request form by the

suspense date. Contractors must ensure attendees have completed SECNAV 5512s brought with them to their Pass & ID appointment date.

Lastly please submit to james.a.godwin41.civ@us.navy.mil a list of all attendees NO LATER THAN 16 March, 2023.

4.2 PROPOSAL SUBMISSION INSTRUCTIONS

In response to this request for proposal, the complete proposal shall include the Price Proposal and the Non-Price Factors Proposal, submitted in accordance with the above Basis of Evaluation and Submittal Requirements for Each Factor.

Electronic Copies

Offerors shall submit electronic proposals (.pdf format) in response to this solicitation. Only the PIEE Solicitation Module is authorized for the submission of electronic proposals in response to this solicitation. Electronic proposal submissions should be no larger than 1.9 GB per file. Electronic proposals shall match the hard copy version of the proposal. In the event of a discrepancy, the electronic copy will govern. Offerors shall ensure that the Government has received the electronic proposal prior to the date and time specified. PIEE Solicitation Vendor Access Instructions are provided via Attachment E. Emailed submissions will not be accepted.

Offerors shall allow adequate time to upload files which may be slower for non-DoD users and to avoid other technical difficulties that may be encountered. Offerors are also responsible for submitting files in the format specified and consistent with requirements stated elsewhere in this solicitation. Files that cannot be opened, or are otherwise missing the required content are the responsibility of the Offeror.

PIEE system will record the date and time of package submittal. The date and time of package submittal recorded in PIEE shall govern the timeliness of any proposal submission. LATE PROPOSALS WILL NOT BE CONSIDERED.

Mailed Hard Copies

One (1) original, one (1) CD-ROM, and one (1) copy of the hard copy proposal shall be delivered by mail **five (5) business days after the electronic copy due date**. Proposal shall be labeled "PRICE PROPOSAL OR NON-COST/PRICE FACTORS PROPOSAL FOR RFP N40085-23-R-2602, ATTN: JAMES GODWIN; DO NOT OPEN IN MAIL ROOM".

Express Mail to:
Naval Facilities Engineering Command, Mid-Atlantic
9324 Virginia Avenue
Building Z-140, Room 225
Norfolk, Virginia 23511
Attn: James Godwin, CON21

LATE PROPOSALS WILL NOT BE CONSIDERED. PROPOSALS THAT ARE HAND CARRIED WILL NOT BE ACCEPTED.

It is the sole responsibility of the Offeror to obtain the RFP files, along with any amendments, from PIEE/Contract Opportunities (www.sam.gov).

4.3 PRE-PROPOSAL INQUIRIES (PPIs): All inquiries must be submitted in writing and received by the Contract Specialist no later than **twelve (12) days** prior to the proposal due date in order to permit adequate time to reply to the inquiry. There is no guarantee that PPI's submitted after the cut-off date will be answered before the solicitation closes. Submit all questions to James Godwin at james.a.godwin41.civ@us.navy.mil. Use of the PPI Log template

is required. The PPI Log Template (Attachment A) can be found on PIEE or the Contract Opportunities website (Sam.gov) under the Attachments section.

4.4 CONTRACT OPPORTUNITIES: Amendments will be posted directly to PIEE and Contract Opportunities/Sam.gov. The drawings and specifications will be posted on PIEE/Sam.gov under the Attachments section of this RFP. Additionally, other postings will be made to PIEE/Sam.gov, such as the pre-proposal inquires (PPI) log, revised drawings, etc., under the Attachments section of the RFP. It is recommended contractors check PIEE/Sam.gov and the Attachments section of the RFP periodically to see if additional postings have been made. It is the contractor's responsibility to check PIEE/Sam.gov for all postings.

5. INCORPORATION OF TECHNICAL PROPOSALS

The Contractor's technical proposal, including revisions and amendments, made prior to contract award and a copy of which is in the possession of both parties, will be incorporated into this contract upon award by reference with the same force and effect as if set forth in full text. All contractor personnel shall meet or exceed the qualification standards, experience levels and trade background set forth in the technical proposal.

In the event of an inconsistency between the provisions of this contract and the technical proposal, the inconsistency shall be resolved by giving precedence in the following order: (i) the contract (excluding the technical proposal), and then (ii) the technical proposal.

(End of Summary of Changes)