

SOURCES SOUGHT: THIS IS NOT A NOTICE OF REQUEST FOR PROPOSAL OR QUOTATION BUT INFORMATION AND PLANNING PURPOSES ONLY! This notice does not constitute a commitment by the Government. All information submitted in response to this announcement is voluntary, and the Government will not pay for information requested nor will it compensate any respondent for any cost incurred in developing information provided to the Government.

The number FA252123QB092 shall be used to reference any written responses to this source sought.

Patrick Space Force Base, FL anticipates a requirement that is being considered under a small business set-aside program. The North American Industry Classification Systems (NAICS) Code proposed 813110. The size standard for this proposed NAICS is \$13.0 million

Description: This is a non-personal service contract to support the music component of the Catholic community's worship. The Catholic music program will encompass the needs of the respective congregations and choirs of the Seaside Chapel on Patrick SFB and the South Patrick Chapel in the South Patrick housing area as identified by the Catholic priest. The PWS addresses a series of qualifications, responsibilities, and actions necessary to provide Musician support for the SLD 45 Catholic Chapel Community. Assist the Music Director in drawing a written plan of music for the Liturgical Year, including Holy Days and special celebrations to be coordinated with the Catholic Priest. This may be done in installments but will be submitted no less than four weeks in advance of the first day of the season or period in question. The Musician will select music for preludes, interludes and postludes (see attached PWS for more information on Knowledge, Skills and Abilities [KSA] of the Agency Need for a Catholic Musician).

Salient Characteristics: Possess a Bachelor's degree in music, music education, or equivalent experience (approx. four (4) years). Have at least one (1) year experience in accompanying choirs that perform a wide range of Catholic liturgical music. Have at least two (2) years' experience with a church and/or chapel program accompanying congregational singing of hymns and Catholic liturgical services. Possess ability to rehearse music parts and harmonies and be able to coordinate with Music Director, guitars, drums, violins and other instruments with vocals in a way that meets professional music standards. Possess ability to play chords, melodies, and tempo of music as written on a piano/keyboard and the ability to sight-read and transpose music. Primary musical instrument must be a piano/keyboard. An organ or other musical instruments is desired. Possess a capability to maintain a harmonious working relationship with chapel staff, choir members, cantor, and other accompanists in all working situations. Have understanding of and compliance with all liturgical documents and guidelines pertaining to the music ministry of the Catholic Church. Resume must reflect at least two (2) references with knowledge of previous work as a Catholic Musician. Include: References name, address, phone number and/or email address.

Must be able to receive clearance from a background investigation IAW public Law 101- 647, Section 231 (Crime Control Act of 1990 and DoDI 1402.5, *Criminal History Background Checks on Individuals in Child Care Service Position*). An adverse finding from this investigation may result in a termination of services.

Performance Work Statement (PWS) is attached.

What is the purpose of the item(s): The Catholic Musician and associated program will encompass the needs of the respective congregations and choirs of the Seaside Chapel on Patrick SFB and the South Patrick Chapel in the South Patrick housing area as identified by the Catholic priest. To plan, direct and choose music for all Catholic weekend worship services and special holy day worship services and any other worship services as requested by the Catholic Priest or Deputy Wing Chaplain. Provide a written plan of music for the Liturgical Year, including Holy Days and special celebrations to be coordinated with the Catholic Priest.

45 CONS is interested in any size business that can meet this requirement.

Market research is being conducted to determine interest, capability, and socio-economic category of potential sources for the requirement. The government requests interested parties submit a brief description of their company's business size (i.e. annual revenues and employee size), business status (i.e., 8(a), Historically Underutilized Business Zone, or SDVOSB, WOSB, EDWOSB, or small business) anticipated teaming arrangements, and a description of similar services offered to the Government and to commercial customers. Include in your capabilities package your UEI, Cage Code, System for Award Management expiration date, GSA contract number and expiration (if applicable), and any related specifications/drawings.

Any responses involving teaming agreements should delineate between the work that will be accomplished by the prime and the work accomplished by the teaming partners. The Government will use this information in determining its small business set-aside decision.”

DISCLAIMER: This Sources sought notice is **not a solicitation**. This notice is issued solely for information and planning purposes and does not constitute a solicitation. All information received in response to this notice that is marked "proprietary" will be handled accordingly. Responses to the sources sought notice will not be returned. In accordance with FAR 15.201(e), responses to this notice are not offerors and cannot be accepted by the Government to form a binding contract. Responders are solely responsible for all expenses associated with responding to this notice. The Government does not guarantee any action beyond this notice. The Government may not respond to questions posed in Industry responses.

ATTENTION: Although this is a Sources Sought notice only, interested parties or potential contractors must be registered with the System for Award Management (SAM) to be eligible for contract award or payment if the Government chooses to make an award. Information on registration and annual confirmation requirements may be obtained via <https://www.sam.gov>

Please submit the information electronically in PDF format by 6 September 2023 and reference FA252123QB092 to the Contracting Officer, Heather M. Hanks, and the Contract Specialist Cassidy A. Richburg. Email to 45CONS.PKB.email@us.af.mil. Telephone responses will not be accepted.