



**MINNESOTA AIR NATIONAL GUARD  
HEADQUARTERS 133RD AIRLIFT WING (AMC)  
SAINT PAUL MINNESOTA**

20 January 2023

## STATEMENT OF WORK

1. **Project Title:** OG Briefing Room Seating
2. **Project Location:** 133d Airlift Wing  
Minnesota Air National Guard Base  
641 Spitfire Ave, St. Paul, MN 55111
3. **General Scope:** The Contractor shall provide and install 136 auditorium briefing chairs, in a 4 - 9 - 4 seating configuration for the ACBR – 8 rows deep (136 minimum seat requirement, 135 to make room for 1 wheelchair).
4. **Detailed Requirements:** Specifically, seating must incorporate articulated head rests and high backs to provide better viewing angles for presentations, a swooped lower part of seat for improved lumbar support, high impact and injection molded material for longevity and to support constant wear and tear, integrated cup holders to minimize spilling of liquids, retractable or swivel tables for working and note taking, flip up arm rests for ease of movement between seating and comfort while seated, ADA compliant for those with disabilities that may attend functions, gravity lift mechanism to retract bottom seat after usage, solid steel frame at the base that utilizes/covers existing seating holes and bolts, high density foam for comfort and durability, color selected by the Government will match new carpet (black or a darker gray preferred to blend into current color scheme), and material must be easy to clean and maintain. Selected company will install ensure the new seating re-uses or covers the existing seatings holes in the carpet/floor. must remove and dispose off-site the current seating and install new seating as part of the contract. All refuse will be disposed of off-base. Vendor is allowed to bring a dumpster on base, after coordinating with Security Forces. 109AS Arrowhead emblem will be imbedded/sewn into headrest-OPTIONAL item, price separately.

### A. Auditorium seating salient characteristics:

- Quantity: 136 each, minimum seat requirement; 135 to make room for 1 wheelchair
- Articulated head rests
- High back chairs
- Swooped lower seat with lumbar support
- High impact and injection molded material for back/lower support
- Integrated cup holders
- Retractable or swivel tables
- Flip-up arm rests are desirable, but not required
- ADA compliant seating – Front left of room, first row, will have one available seat to accommodate a wheelchair.
- Gravity lift mechanism to retract seating after usage
- Solid steel frame using or covering existing seating holes
- High density foam for back/bottom cushions
- Color must blend into existing carpet, light to medium gray tones preferred, Government will select the fabric/color after award.

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- Fabric that is stain resistant, must not contain PFOS or PFOA (see clauses in solicitation)
- Installation, returning room to clean, neat, usable condition. Re-using or covering the existing seating's holes in the carpet/floor.
- Removal, disposal off-base and install must be included
- 109AS Arrowhead emblem will be imbedded/sewn into headrest - OPTIONAL, please price this option as a separate line item

**5. Warranty:** All materials shall be warranted to be in compliance with this statement of work and to the highest standards of the industry. Minimum warranty of 5 years.

**Refer technical questions and information  
to:**

Lt Col Ann Feist  
Contract Specialist  
610 Militia Drive  
St. Paul, MN 55111  
612-713-2611  
[Ann.feist.1@us.af.mil](mailto:Ann.feist.1@us.af.mil)  
**ENTIRE ROOM**



5352.242-9000 Contractor Access to Air Force Installations

As prescribed in 5342.490-1 Contract clause , insert a clause substantially the same as the following clause in solicitations and contracts:

CONTRACTOR ACCESS TO AIR FORCE INSTALLATIONS ( OCT 2019 )

(a) The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

(b) The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, and names of employees and subcontractor employees needing access to the base. ***Each employee listed must include the employees' full name, date of birth, and driver's license number with state of issue.*** The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The contracting officer will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver's license, current vehicle registration, and valid vehicle insurance certificate to obtain a vehicle pass.

(c) During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

(d) When work under this contract requires un-escorted entry to controlled or restricted areas, the contractor shall comply with AFI 31-101 , Integrated Defense, and DODMAN5200.02\_AFMAN 16-1405 , Air Force Personnel Security Program.

(e) Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

(f) Failure to comply with these requirements may result in withholding of final payment.

(End of clause)

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Front view of seats





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Distance between screws



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Side of chair base



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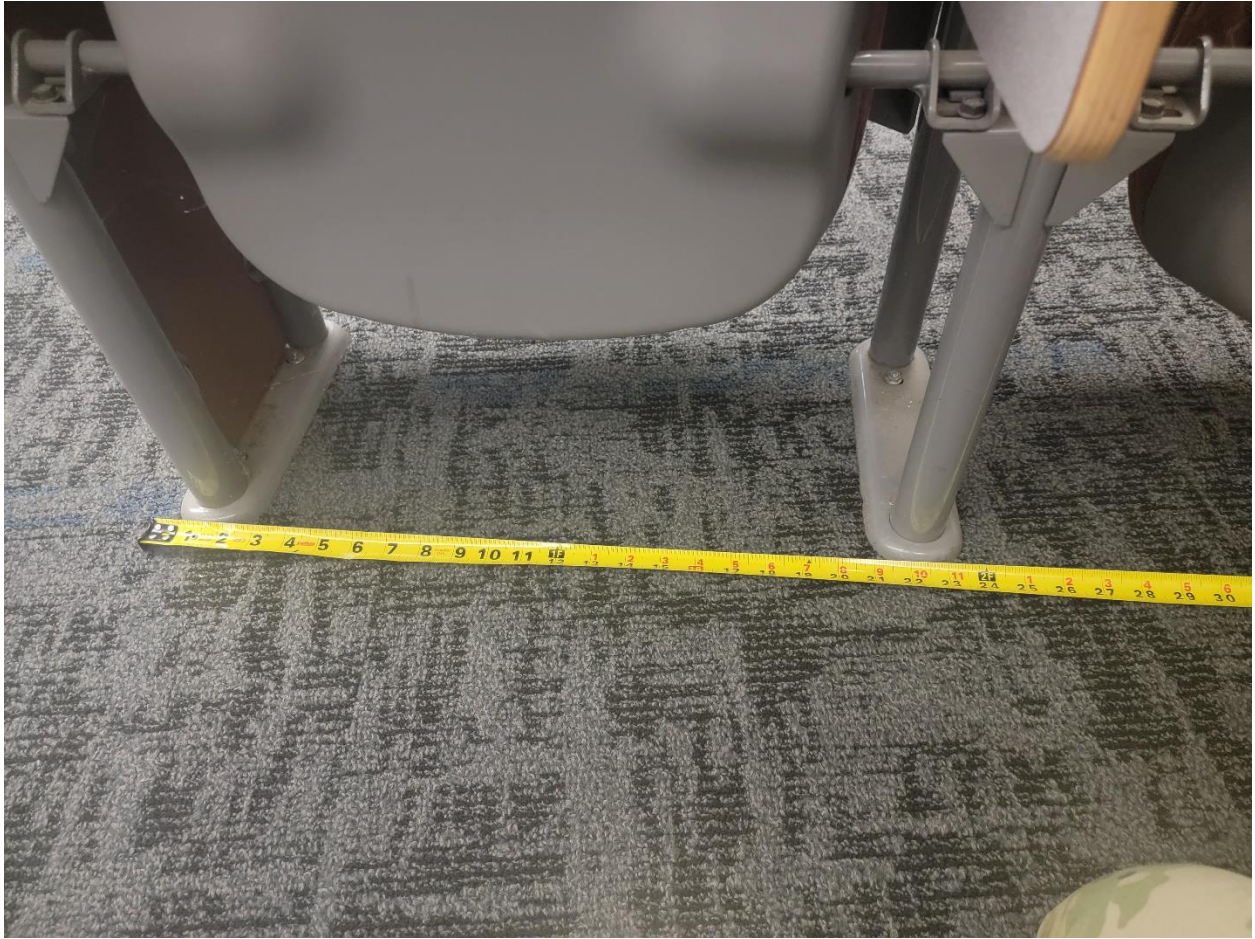
Under Chair view





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Width of chair base





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4-seat row



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4-seat row side view





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Length of 4-seat row1



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Length of 4-seat rom 2

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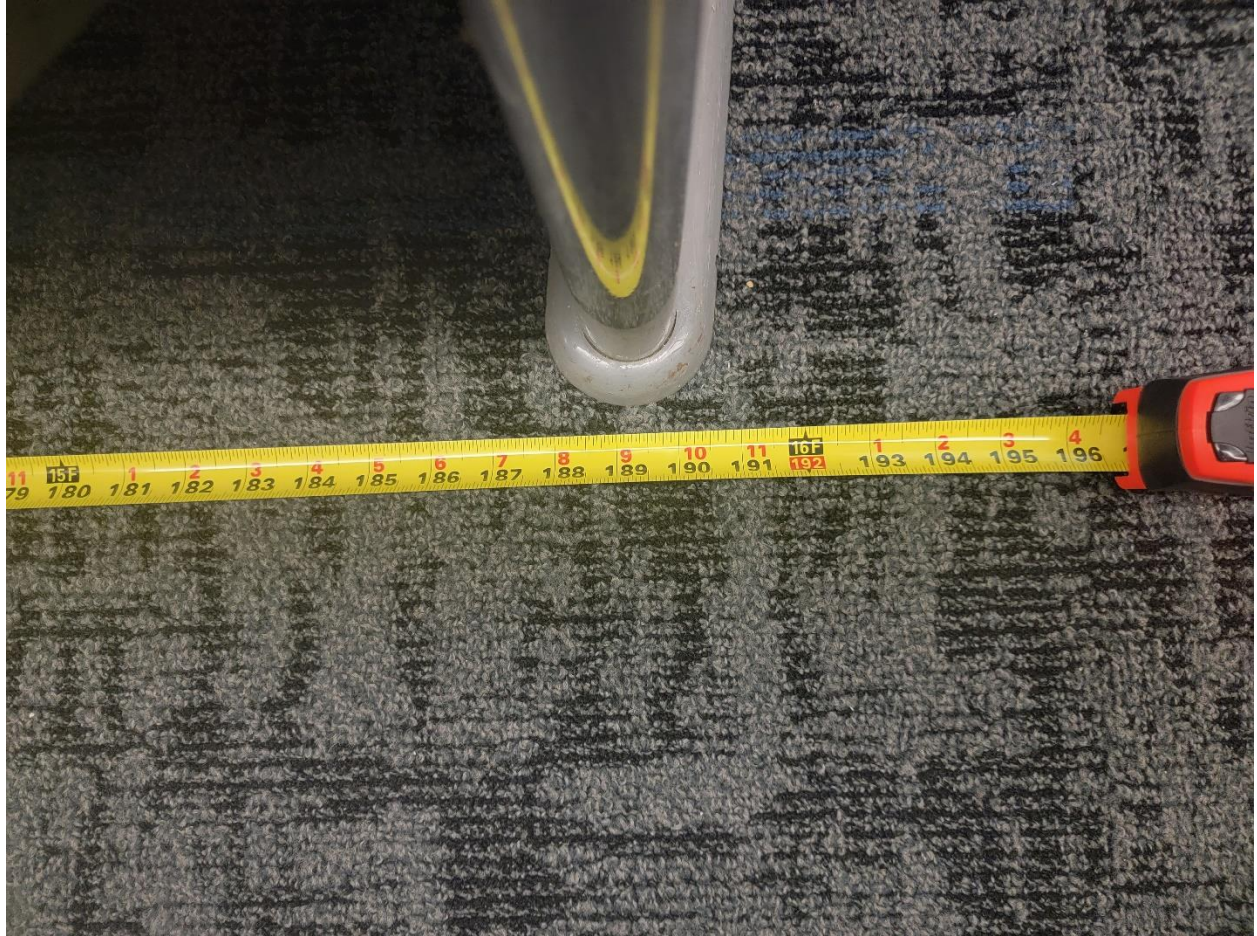
9-seat row





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Length of 9-seat row





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9-seat row curve





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Showing how 9-seat row curves at the middle

