

## Portable Latrines Service

### Attachment 9

#### Past and Present Performance Questionnaire

1. The 87 Contracting Squadron is in the process of selecting a contractor for Portable Latrines service. The Portable Latrines requirement consists of the contractor providing all personnel, equipment, tools, materials, supplies, vehicles, supervision, and other items or services necessary to supply portable latrines, portable handicapped latrines, portable hand wash sinks, and portable latrines with hand wash sinks at Joint Base McGuire-Dix-Lakehurst (JB MDL).
2. One of the considerations in proposal evaluation is the verification of the offerors' past and present performance on contracts which reflect the offeror's ability to perform on the proposed effort. We depend on information received from agencies, such as yours, which have had firsthand experience with an offeror.
3. Our areas of interest for the offeror are summarized in the enclosed questionnaire. Request that you provide your completed questionnaire no later than **14 July 2023**. You may email your questionnaire to [adam.donofrio@us.af.mil](mailto:adam.donofrio@us.af.mil). Please email Adam Donofrio if you have any questions. Do not send the completed questionnaire back to the offeror. Your completed questionnaire will become a part of the official Source Selection records.
4. Your help is greatly appreciated and your prompt response will be one of the keys to the successful and timely completion of this Source Selection.

DENNIS C SUGHRUE  
Contracting Officer



**Portable Latrines Service**

A. **General Information**: Please correct any information below known to be inaccurate:

Contractor's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Point of Contact: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Title and Brief Description of Work:

\_\_\_\_\_

Contract Number Provided by Offeror: \_\_\_\_\_ Dollar Amount:

Contract Period or Dates of Performance Provided by Offeror:

Contractor performed as the ☐ Prime Contractor ☐ Sub-Contractor ☐ Key Personnel

**\* Note: If an offeror holds or has held other contracts with your agency/organization in the last 5 years, please complete separate evaluation forms for those contracts as well.**

B. **Respondent Information**:

Name of Respondent: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

\_\_\_\_\_ Email Address: \_\_\_\_\_

C. **Email completed survey form to:** [adam.donofrio@us.af.mil](mailto:adam.donofrio@us.af.mil)



**D. PERFORMANCE INFORMATION:** Choose the appropriate letter on the scale (O, S, M, U and N/A) that most accurately describes the contractor's performance or situation.

**Please Provide a Narrative Explanation for any Rating Of M or U.**

O	S	M	U	N/A
Outstanding	Satisfactory	Marginal	Unsatisfactory	Not Applicable
Performance meets contractual requirements with many exceeded to the Government's benefit. The contractual performance of the element or sub-element being assessed was accomplished with no more than a few minor problems for which corrective actions taken by the contractor were highly effective.	Performance meets contractual requirements. The contractual performance of the element or sub-element contains some minor problems for which corrective actions taken by the contractor were satisfactory.	Performance does not meet some contractual requirements. The contractual performance of the element or sub-element being assessed reflects a serious problem for which the contractor has not yet identified corrective actions or the contractor's proposed actions appear only marginally effective or were not fully implemented.	Performance does not meet most contractual requirements and recovery is not likely in a timely manner. The contractual performance of the element or sub-element contains a serious problem(s) for which the contractor's corrective actions appear or were ineffective.	Performance was not observed or not applicable to the current effort being reported against.



Contractor Name: \_\_\_\_\_

Contract Number: \_\_\_\_\_

**Place an "X" in the appropriate column using the definitions matrix above.**

	Contractor Performance	O	S	M	U	N/A
1.	Provided experienced managers and supervisors with the technical and administrative abilities needed to meet contract requirements.					
2.	Demonstrated ability to hire, maintain, and replace, if necessary, qualified personnel during the contract period.					
4.	Home office participated in solving significant local problems.					
5.	Provided effective quality control and/or inspection procedures to meet contract requirements.					
6.	Provided timely resolution of contract discrepancies.					
7.	Identified problems as they occurred.					
8.	Displayed initiative to solve problems.					
9.	Was responsive to contract changes.					
10.	Provided adequate project supervision.					
11.	Cooperated with government personnel after award.					
12.	How would you rate the contractor's overall performance					
					Yes	No
13.	Was the contractor ever issued a cure or show cause notice under the referenced contract? If yes, explain outcome in "remarks."					
14.	Would you award another contract to this contractor? If not, explain in "remarks."					
15.	Is the contractor rated in CPARS / CORT?					

**Remarks:**