

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE J	PAGE OF PAGES 1 8
2. AMENDMENT/MODIFICATION NO. 0001	3. EFFECTIVE DATE 31-Oct-2022	4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)
6. ISSUED BY MICC- FORT POLK 2038 9TH STREET, BLDG 1352 FORT POLK LA 71459		CODE W9124E	7. ADMINISTERED BY (If other than item 6) See Item 6	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)			X	9A. AMENDMENT OF SOLICITATION NO. W9124E23R0001
			X	9B. DATED (SEE ITEM 11) 28-Oct-2022
				10A. MOD. OF CONTRACT/ORDER NO.
				10B. DATED (SEE ITEM 13)
CODE		FACILITY CODE		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. ACCOUNTING AND APPROPRIATION DATA (If required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.				
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).				
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
D. OTHER (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) The Purpose for this Amendment is as Follows: a.To revise the response date for interested vendors to respond to the site visit, to revise the site visit date, to revise the questions due date and to revise the response date for the solicitation. b.To be considered responsive, vendors shall acknowledge this amendment as seen in Block 11.(a) above with submission of their proposal.				
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.				
15A. NAME AND TITLE OF SIGNER (Type or print)			16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
			TEL: _____ EMAIL: _____	
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED	16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)	16C. DATE SIGNED 31-Oct-2022

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 01-Dec-2022 03:00 PM to 07-Dec-2022 03:00 PM.

SECTION L - INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

The following have been modified:

OFFER SUBMISSION INSTRUCTIONS

Submission of Offers. Submit signed and dated offer at or before the exact time specified in this solicitation. Failure to provide all required documents or information may exclude the offeror(s) from further consideration. Only electronic Portable Document Files (.pdf) or Microsoft Excel 2013 (.xls) or later of the solicitation will be accepted.

Proposals shall be submitted electronically to:

Procurement Integrated Enterprise Environment (PIEE) Solicitation Module; ***Please note that proposal submittals shall be submitted electronically to the Procurement Integrated Enterprise Environment (PIEE) Solicitation Module at <https://piee.eb.mil>. ***

The Procurement Integrated Enterprise Environment (PIEE) (<https://piee.eb.mil>) is the Department's core tool for facilitating full utilization of electronic processing of data and documents in the Procure-to-Pay environment. Within that environment, is the Solicitation Module which provides the capability for secure, timestamped submission of contractors' proposals. The Solicitation Module was designed specifically to capture the documentation needed to memorialize the date and time of offer submissions, as well as to retain those files and the attendant time and date stamps. It supports large file sizes of 1.9 GB per file, with no limit on the number of files, as well as multiple file formats. It also is integrated with the System for Award Management for publishing associated notices in accordance with Federal Acquisition Regulation Part 5 requirements. Vendors must register in the Procurement Integrated Enterprise Environment for the specific applications they wish to use. Below are hyperlinks to assist with registering, Solicitation Module training and vendor customer support:

- Instructions on how to register for PIEE (Vendor Registration) can be found at <https://pieetraining.eb.mil/wbt/xhtml/wbt/portal/overview/vendorRegister.xhtml>

- Instructions / Web Based Training for Solicitation Module can be found at <https://pieetraining.eb.mil/wbt/xhtml/wbt/sol/index.xhtml>

- Vendor Customer Support can be found at <https://pieetraining.eb.mil/wbt/xhtml/wbt/portal/overview/CustomerSupport.xhtml>

All questions/inquiries related to proposal submissions and accessing PIEE, shall be directed to the PIEE help desk.

a. For questions to be considered they shall be submitted by electronic mail with the subject line reference: Ref: Solicitation Number W9124E23R0001, Questions RLS. All questions must be submitted in writing no later than **November 17, 2022 by Close Of Business (COB)** for the Government to consider. All questions submitted after that date and time may not be answered. All questions must be submitted via email to matthew.c.wiggins4.civ@army.mil NLT the aforementioned deadline.

b. This is an Indefinite Delivery Indefinite Quantity type contract and, as such, all quantities are estimated. Disregard the "FFP" annotation that appears in the description of line items. The fixed price occurs at the Task Order level. Payment will be made for actual quantities at the unit price shown in Technical Exhibit 1 Price Matrix, see FAR Clause 52.216-22 titled "Indefinite Quantity." Any certified funds will be provided at the Task Order level.

PROPOSAL INSTRUCTIONS

General Solicitation Information

1. The selection of a source for award purposes will be conducted utilizing source selection (negotiated) procedures as delineated in FAR Part 15.3, Source Selection. Offers will be evaluated using the criteria under ADDENDUM TO FAR 52.212-2 Evaluation - Commercial Items. Noncompliance with the RFP requirements may hamper the Government's ability to properly evaluate the proposal and may result in elimination of the proposal from further consideration for contract award.
2. The Offer. The submission of the documentation specified below will constitute the offeror's acceptance of the terms and conditions of the RFP, concurrence with the Performance Work Statement, and contract type.
3. It is the Government's intention to award without discussions. Offerors are encouraged to present their best technical proposal and prices in their initial proposal submission. However, in accordance with (IAW) FAR Part 15.306 Exchanges with offerors after receipt of proposals., should discussions become necessary, the Government reserves the right to hold them. If this occurs, a competitive range will be determined, and offerors notified. The competitive range may be limited for purposes of efficiency IAW FAR Part 15.306(c)(2) Competitive range.
4. Instructions outlined in the **Specific Proposal Preparation Instructions** paragraph below, prescribe the format for the proposal and describe the approach for the development and presentation of proposal data. These instructions are designed to ensure the submission of necessary information to provide for an understanding and comprehensive evaluation of proposals.
5. If an offeror believes that the requirements in these instructions contain an error, an ambiguity, omission, or are otherwise deemed unsound, the offeror shall immediately notify the Contracting Officer in writing with supporting rationale. Offerors are reminded that the Government reserves the right to award this effort based on the initial proposal, as received, without discussion.
6. In accordance with FAR Subpart 4.8 Government Contract Files, the Government will retain one copy of all unsuccessful proposals.
7. Debriefings. The Contracting Officer will promptly notify offerors of any decision to exclude them from the competitive range, whereupon they may request and receive a debriefing in accordance with FAR 15.505 Preaward debriefing of offerors. The Contracting Officer will notify offerors who were in the competitive range of the source selection but were not selected for award in accordance with FAR 15.503(b) Postaward notices. Upon such notification, unsuccessful offerors may request and receive a debriefing in accordance with the requirements of FAR 15.506 Postaward debriefing of offerors.
8. Site Visit. The Government will hold a site visit at Fort Polk, LA on **November 10, 2022 at 9:00 AM CST**. Site visit participants shall promptly meet at 8:30 AM CST 2038 9th Street, Bldg 1352 Fort Polk, LA 71459. The initial meeting location is at the conference room in the Mission and Installation Contracting Command Fort Polk, LA Office (located on the right hand hall from the front entrance). Site visit participants will depart promptly at 8:45 AM CST. Site visit participants are reminded that photographs are not allowed (inclusive of smart phone devices) without approval from the Fort Polk Installation. Visitors will have to enter Fort Polk from main entrance gate and go through the visitor center's process to gain entry to the installation. Site visit participants should arrive early enough to allow the visitor center to complete the process to grant a visitor pass. The visitor center can be reached telephonically at 337-531-0380 to validate requirements for installation entry. Vendors that want to attend the site visit for this requirement shall send an email to

matthew.c.wiggins4.civ@army.mil with a list of site visit participants (not to exceed two per company) along with questions regarding the site visit no later than **November 04, 2022 by 11:00 AM CST**. No other site visit will be conducted.

Specific Proposal Preparation Instructions

1. The selection of a source for award purposes will be conducted utilizing source selection (negotiated) procedures as delineated in FAR Part 15.3, Source Selection. Offers will be evaluated using the criteria under ADDENDUM TO FAR 52.212-2 Evaluation - Commercial Items. Noncompliance with the RFP requirements may hamper the Government's ability to properly evaluate the proposal and may result in elimination of the proposal from further consideration for contract award.

2. The Offer. The submission of the documentation specified below will constitute the offeror's acceptance of the terms and conditions of the RFP, concurrence with the Performance Work Statement, and contract type.

3. It is the Government's intention to award without discussions. Offerors are encouraged to present their best technical proposal and prices in their initial proposal submission. However, in accordance with (IAW) FAR Part 15.306 Exchanges with offerors after receipt of proposals, should discussions become necessary, the Government reserves the right to hold them. If this occurs, a competitive range will be determined, and offerors notified. The competitive range may be limited for purposes of efficiency IAW FAR Part 15.306(c)(2) Competitive range.

4. Instructions outlined in paragraph D below, prescribe the format for the proposal and describe the approach for the development and presentation of proposal data. These instructions are designed to ensure the submission of necessary information to provide for an understanding and comprehensive evaluation of proposals.

5. If an offeror believes that the requirements in these instructions contain an error, an ambiguity, omission, or are otherwise deemed unsound, the offeror shall immediately notify the Contracting Officer in writing with supporting rationale. Offerors are reminded that the Government reserves the right to award this effort based on the initial proposal, as received, without discussion.

6. In accordance with FAR Subpart 4.8 (Government Contract Files), the Government will retain one copy of all unsuccessful proposals.

7. Debriefings. The Contracting Officer will promptly notify offerors of any decision to exclude them from the competitive range, whereupon they may request and receive a debriefing in accordance with FAR 15.505 Preaward debriefing of offerors. The Contracting Officer will notify offerors who were in the competitive range of the source but were not selected for award in accordance with FAR 15.503(b) Postaward notices. Upon such notification, unsuccessful offerors may request and receive a debriefing in accordance with the requirements of FAR 15.506 Postaward debriefing of offerors.

D. Proposal Preparation Instructions

1. Offeror's proposal will consist of three (3) separate (electronic only) volumes: RFP Documents, Technical Capability, and Price. Offerors shall submit an unredacted proposal with all their company's identifying information labelled as "Original". Offerors shall submit a redacted copy of their proposal with all of their company's name and identifying information removed labelled as "Redacted Copy". Offerors shall ensure all redactions made are actually applied to the .pdf document.

2. All pages of each offer must be appropriately numbered and identified with Solicitation Number: W9124E23R0001 in the header and/or footer of each page. If RFP page limits are exceeded, the pages in excess of the limit will be removed and not evaluated.

3. Only electronic copies will be accepted. Page limitations are indicated in the chart below:

Chart 1

Volume	Title/Contents*	Format	Copies	Limit
Volume I	RFP Documents <ul style="list-style-type: none"> • Executive Summary/Exceptions/Assumptions • Signed SF 1449 and Amendments Contact Information • Representation, Certifications, and Other Statements of Offerors • Responsibility Statement • OCI (if applicable) 	pdf (Portable Document File)	1 Electronic "Original" and 1 Electronic "Redacted" Copy	None
Volume II	Technical Capability (to include Elements of Staffing and Management Approach)	pdf (Portable Document File)	1 Electronic "Original" and 1 Electronic "Redacted Copy"	30 Pages
Volume III	Price <ul style="list-style-type: none"> • Contract Pricing Matrix and all Supportive Data • RFP's Price Schedule 	MS Excel 2013 or later	1 Electronic MS Excel 2013 or later unprotected Spreadsheet and 1 Electronic Excel 2013 or later protected Spreadsheet	None

*Offerors are once again reminded to sanitize and finalize/apply redactions to the "Redacted Copy" of their proposal

Volume Labels. All original volumes and copies will have cover sheets that identify volume number, title, copy number or "Original," solicitation number, and company's name. Page Limit Includes. All appendices, charts, graphs, diagrams, tables, photographs, drawings, etc. Pages shall be formatted on 8.5 x 11 inches; Font shall be Times New Roman or Arial 12-pitch type. Includes any charts, tables (may not exceed 8.5 x 11 inches). 11 x 17 charts/tables are permissible up to 5 pages and are excluded from page count. 8.5 x 14 inch charts/tables will count as a page. Page Limit does not include the labor category descriptions, technical experience submission, covers for volumes, tables of contents, glossary of abbreviations and acronyms, executive summary, indices, title pages, cross reference indices, and section dividers/tables if they are inserted solely to provide ease to the reader in locating parts/sections of the proposal. They will be counted if they contain any other information, i.e., diagrams, extraneous data, etc. Pages marked "This page intentionally left blank" will not be counted.

E. Proposal Content. (Offerors are once again reminded to sanitize and finalize/apply redactions to the "Redacted Copy" of their proposal)

a) Volume I - RFP Documents: Offerors are required to submit a completed SF 1449 (including acknowledgment of Amendments) and FAR Provision 52.212-1 Instructions to Offerors—Commercial Products and Commercial Services. Failure to follow the below Contract Proposal preparation instructions may cause your proposal to be deemed unacceptable by the Government. Volume I shall be clear and organized containing the information as follows:

i) TAB A, Executive Summary/Exceptions/Assumptions (if required) – Identification and explanation of any exceptions or deviations. Additionally, any assumptions used in the proposal preparation must be identified.

ii) TAB B, Solicitation, Offer and Award - The SF 1449 shall be submitted fully completed. The offeror is cautioned that the SF 1449 must contain an original signature in block 30 of the form. The contractor shall acknowledge any amendments to the RFP in accordance with the instructions on the SF 1449 and with Addendum to FAR 52.212-1, Instruction to Offerors Commercial Items.

iii) TAB C Contact Information- The offeror should include a contact list (with phone numbers, fax numbers, mailing addresses, e-mail addresses, etc.) of all personnel authorized to negotiate on behalf of their company.

iv) TAB D Representation, Certifications, and Other Statements of Offerors – In accordance with provisions FAR 52.212-3 Alt I, Offeror Representations and Certifications -- Commercial Items, the offeror will ensure that Representation, Certifications, and Other Statements are submitted thoroughly completed with all blocks in each certification/representation completed truthfully and completely. If offeror has completed Representations, Certifications, and Other Statements of Offerors via the System for Award Management (SAM) (www.SAM.Gov), please indicate date registered and date of expiration.

v) TAB E Responsibility Statement - An offeror must meet the standards of FAR 9.104 Standards. The following shall be submitted and will be used in the Government's determination of responsibility for the offeror: An overview of company's financial and organization history, general experience, and company's tax identification number.

vi) TAB F Organizational Conflict of Interest (OCI) Mitigation Plan - Each offeror shall provide an OCI mitigation plan, if applicable, to its proposal.

b) Volume II- Technical Capability: The Technical Capability Volume II should be clear, concise, and include sufficient detail for effective evaluation and for substantiating the validity of stated claims. Legibility, clarity and coherence are very important. Your responses will be evaluated against the Factor/Elements defined below. The offeror should address each Element as specifically as possible for accomplishing the PWS tasks. The proposal should not simply rephrase or restate the Government's requirements, but rather should provide clear and convincing rationale to address how the offeror intends to meet these requirements. Statements that the offeror understands, can, or will comply with the PWS (including referenced publications, technical data, etc.); statements paraphrasing the PWS or parts thereof (including applicable publications, technical data, etc.); and phrases such as "standard procedures will be employed" or "well known techniques will be used," etc., will be considered unacceptable. Offerors should assume that the Government has no prior knowledge of their capability and will base its evaluation on the information presented in the Offeror's proposal. Elaborate brochures or documentation, binding, detailed artwork, or other embellishments are unnecessary and are not desired. Submission of resumes are not required. The Technical Capability Volume shall, at a minimum, be prepared in a form consistent with the Performance Work Statement (PWS) and the evaluation criteria for award set forth in this solicitation. The section shall be prepared in an orderly format and in sufficient detail to enable the Government to make a thorough evaluation of the contractor's technical competence and ability to comply with the contract task requirements specified in the PWS. The volume shall be organized according to the following general outline:

i. Tab A - Table of Contents

ii. Tab B - Glossary of Abbreviations and Acronyms

iii. Tab C - List of Table and/or Drawings - Cross Reference Matrix (if Applicable)

iv. Tab D - FACTOR 1, Technical Capability

TAB D1- Element 1: Staffing Approach

TAB D2- Element 2: Management Approach

FACTOR 1, TECHNICAL CAPABILITY

Element 1: Staffing Approach. The Offeror shall provide: A staffing matrix which identifies each labor category, quantity of labor category proposed, and crosswalk to all tasks identified in the PWS Part 5.

Element 2: Management Approach. The Offeror shall provide:

(a) An organizational chart identifying the management and communication structure of key personnel identified in the PWS subparts 1.15.1 and 1.15.2 of the proposed team to include subcontractors with a description of roles and responsibilities.

(b) The Offeror shall provide a plan on how it will manage personnel; and the process for equipment, materials, and supply needs to include attainment, delivery, setup, operations, and pickup within the timeframe established by

Requirement at the time of need. The offeror's approach must provide a method for repairing and replacing unserviceable equipment as stated in the PWS. The plan shall include a list of equipment, materials, and supplies deemed necessary to perform this requirement. As

assurance to the process of equipment the Offeror shall identify whether these resources are owned, leased, or to be purchased by the offeror. If the offeror will use a subcontractor, the same list shall be provided, and ownership or lease identified. The Offeror shall provide any agreements and/or subcontracts established which ensures access and availability of the equipment and supplies required to execute the requirements of the PWS Part 4 and Part 5.

c) Volume III- Price – The electronic version of the Price proposal shall be submitted in MS Office Excel format (2013 or later) ONLY, one protected and one unprotected. The one exception is for strictly narrative cost/price language, such as in the Price Narrative Section, which may be submitted in .pdf format. All formulas, lookup tables, and links should be intact, and no links should exist to files not included with the submission. Spreadsheets shall not contain hidden worksheets and in Microsoft Office Excel 2013 or later format only. Other formats will not be considered adequate. Failure to comply with these formatting requirements may result in rejection of your proposal. The Price Volume III will be organized according to the following general outline:

- i. Tab A - Table of Contents
- ii. Tab B - Glossary of Abbreviations and Acronyms
- iii. Tab C – Technical Exhibit 1 Price Matrix
- iv. Tab D - Price Schedule

FACTOR 2, PRICE

(a) Contract Pricing Matrix. Technical Exhibit 1 Price Matrix shall be submitted using Microsoft Excel 2013 or later. Offerors should provide the proposed prices for the Sixty (60) Month Ordering Period. Technical Exhibit 1 Price Matrix instructions are as follows:

- i. To be considered responsive, Unit price (U/P) and total item price are required on all line items within Technical Exhibit 1 Price Matrix and the corresponding Line Item found in Schedule B of the solicitation.
- ii. Offeror must clearly indicate any proposed quantity discounts within the spreadsheet and annotate in an accompanying MS Word document if applicable.
- iii. Upon Submission, title each Microsoft Excel 2013 (or later) accordingly <Contractor Name> <W9124E23R0001> <Fort Polk RLS> <Protected/Unprotected>.
- iv. Offerors are cautioned to carefully annotate unit prices, double check extension and estimated amounts prior to submission of the proposal package.
- v. Mathematical calculations for unit prices and extended prices shall be in whole numbers and no more than two (2) decimal places. No hidden or extended cells shall be used in the development of the spreadsheet.
- vi. The total amount listed in the Price Matrix (Technical Exhibit 1) shall correspond with the following SF 1449 CLINs and be marked clearly on the SF 1449 (except for CLIN 0003 for Service Contract Reporting):

Chart2

Price Matrix Tab	SF 1449 CLIN
Sixty (60) Month Ordering Period Non APOD Rotation	0001
Sixty (60) Month Ordering Period APOD Rotation	0002

(b) RFP's Price Schedule. The Offerors shall complete the Price Schedule for ALL CLINs in the RFP (include CLIN 0003 for Service Contract Reporting). For those CLINs identified in Chart 2 above, the totals from the Technical Exhibit 1 Price Matrix shall be carried forward to the Price Schedule B on the SF 1449.

(End of Summary of Changes)