

# Rental Golf Carts in Support of Homestead ARB Air Show 01-02 Apr 2023

## STATEMENT OF WORK (SOW)

### **1. General:**

The 482<sup>nd</sup> Fighter Wing (482<sup>nd</sup> FW) will be hosting Wings Over Homestead, Air and Space Show, 01-02 April 2023. The 482<sup>nd</sup> FW is seeking commercial rental golf carts to provide to the participants and staff of the airshow to meet the transportation needs. The 482d FW has a requirement for the delivery and pick up of rental golf carts and a representative to provide support services to check-out/check-in the golf carts

### **2. Description of Work:**

2.1. The contractor shall provide all personnel, transportation, equipment, tools, labor, supplies, materials, supervision, and services necessary to provide rental golf cart support for the 2023 Wings Over Homestead Air Show located at Homestead Air Reserved Base (HARB), Florida.

2.2. The contractor shall deliver golf carts noted in Table 1 on **Wednesday, 28 March 2023 no later than 10:00 AM EST** and pick them up on **Monday, 03 April 2023, no later than 4:00 PM EST.** Some golf carts may be checked out during the window of 30 March 2023 and returned 02 April 2023.

TABLE 1

Golf Cart Type	QTY
4 PAX, Gas Powered	21*
4 PAX, Gas Powered, Long bed	10*

\* Number of golf carts are subject to change but not to exceed 45.

2.3. Total reservations will be submitted to the contractor no later than January 31, 2023.

### **3. Delivery:**

3.1. The contractor shall deliver all rental golf carts with a full tank of fuel to the Ground Transportation parking lot, 12930 Elmendorf Street. Bldg. 312, Homestead ARB, FL 33039-1299. Primary point of contact will be provided at the time of contract award.

3.2. The government will only pay for the actual number of rental golf carts that are used during the airshow activities.

3.3. The Contractor shall provide the listed vehicle types shown above. If vender cannot provide specific type request, suitable substitutions must be brought to the Point of Contact for approval prior to delivery. All rental vehicles must have full tanks of fuel upon arrival. All rental vehicles need to be clean inside and out, free of any illegal substances and/or smells before brought onto the installation. Any vehicles not meeting the specifications as described, will be rejected by the Requesting Agency

POC with a suitable replacement provided on the same day of delivery.

3.4 The contractor representative must be on-site at Homestead Air Reserve Base Ground Transportation, building 312, to check-out vehicles Wednesday, 28 March 2023 from 8:00 AM EST to 4:00 PM EST and Monday, 03 April 2023 from 8:00 AM EST to 4:00 PM EST to check-in vehicles. The contractor will issue vehicles, address all vehicle issues, and replace vehicles as required due to mechanical malfunctions within 4 hours of notification.

3.5 The Contractor shall provide a guarantee all rental vehicles will be in full operational condition and provide replacements for any breakdowns within 4 hours. The contractor is responsible for all emergency repairs and services.

3.6 There will be no charge for emergency cancellations within 24 hours.

3.7 The contractor is responsible for supplying motor oil, antifreeze, and similar items. The contractor shall provide all maintenance on the vehicles.

3.8 3.8 All pertinent State and local laws and regulations shall be complied with.

#### **4. Personnel:**

4.1. The contractor shall provide to the contracting officer a name and phone number of the persons that shall be responsible for all rental golf carts. Individuals must be able to read, write and understand English. They shall present a neat appearance and carry some form of employee identification and be easily recognized. This may be accomplished by wearing distinctive clothing bearing the name of the company or wearing appropriate badges identifying the company name and employee name.

4.2. The vendor will provide the information requested on the attached base access request form (attachment 1) for all individuals who will require access to the base to deliver the vehicles provided to the Government Point of Contact listed above no later than March 22, 2023. This information will be required for 482d Security Forces Squadron background investigations for base access passes.

4.3. The government is authorized to restrict base access to any contract employee who is identified as a potential threat to the health, safety, general well-being or operational mission of this installation and its population.

#### **5. Safety:**

The contractor is solely responsible for the safety of their personnel. In the event of an emergency, the contractor shall call the following:

**Security Forces:** Dial 786-415-7777

**Fire Department:** Dial 786-415-7117.

**Emergency:** Dial **911** for Security and Fire protection services.

Attachments:

1. Base Access Request Form