

## GENERAL INFORMATION

The 42nd Contracting Squadron, 50 LeMay Plaza, Bldg 804, Maxwell AFB, AL has a requirement for a Firm Fixed Price (FFP) Contract to purchase services as described in this document. This is a streamlined combined synopsis/solicitation for commercial items prepared in accordance with the format in FAR Subpart 12.6 as supplemented with additional information included in this notice. This announcement constitutes the only solicitation; quotes are being requested and a written solicitation will not be issued.

The solicitation document and incorporated provisions and clauses are those in effect in the Federal Acquisition Circular 2023-04 (effective 02 June 2023) and the DPN 20230720 effective 20 Jul 2023.

A Firm Fixed Priced (FFP) Contract will be made in accordance with the following:

NAICS Code: This acquisition is being solicited as full and open competition. The North American Industrial Classification System (NAICS) code for this acquisition is 811210 with a size standard of \$34M.

Any questions must be sent and received by Dean Mohrmann at [dean.mohrmann@us.af.mil](mailto:dean.mohrmann@us.af.mil) by 25 August 2023, 3:00 pm, Central Standard Time (CST). **Price lists/quote must be received by 05 September 2023, 12:00 noon CST.** Please respond to this RFQ by emailing response to: Dean Mohrmann at e-Mail: [dean.mohrmann@us.af.mil](mailto:dean.mohrmann@us.af.mil) and Mark Restad at e-Mail: [mark.restad.1@us.af.mil](mailto:mark.restad.1@us.af.mil). Late price lists/quotes will be processed in accordance with FAR 52.212-1(f) "Late submission, modifications, revisions, and withdrawals of offers." Base Year Period of Performance (PoP): 30 September 2023 through 29 September 2024.

LOCATION: Maxwell-Gunter AFB, AL

**THE GOVERNMENT IS SOLICITING FOR "OPEN MARKET" QUOTES ONLY. GENERAL SERVICES ADMINISTRATION (GSA) QUOTES WILL NOT BE CONSIDERED.**

### **I. Description:**

The purpose of this combined synopsis/solicitation is to provide the Barnes Center at Maxwell AFB, AL, with a one-year firm-fixed-price contract for all required on-site maintenance and service for the professional grade audio/visual (A/V) systems in the Small Auditorium, Large Auditorium, and the Senior Noncommissioned Officer Academy (SNCOA) Conference Room located in Bldg. 1143 at Maxwell-Gunter Annex, AL. Contract Services are intended and may include up to four (4) option periods for AV Maintenance Services (IAW) the Performance Work Statement (PWS).

### **SCHEDULE OF SUPPLIES/SERVICES:**

All services are to be performed IAW the attached PWS.

<b>Item Number</b>	<b>Description of Requirement</b>	<b>Quantity</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total Price</b>
0001	Barnes Center AV Booth Maintenance Service IAW the PWS.  PoP: 30 September 2023 – 29 September 2024	12	MO		
Option Line Item 1001	Barnes Center AV Booth Maintenance Service IAW the PWS.  PoP: 30 September 2024 – 29 September 2025	12	MO		
Option Line Item 2001	Barnes Center AV Booth Maintenance Service IAW the PWS.  PoP: 30 September 2025 – 29 September 2026	12	MO		
Option Line Item 3001	Barnes Center AV Booth Maintenance Service IAW the PWS.  PoP: 30 September 2026 – 29 September 2027	12	MO		
Option Line Item 4001	Barnes Center AV Booth Maintenance Service IAW the PWS.  PoP: 30 September 2027 – 29 September 2028	12	MO		

Locations: Maxwell/Gunter AFB

**QUOTE PREPARATION INSTRUCTION:**

ADDENDUM TO 52.212-1, INSTRUCTIONS TO OFFERORS -- COMMERCIAL ITEMS

This firm fixed price (FFP) solicitation is being solicited on a 100% Small Business Set-Aside, Competition basis, to allow for the purchase of all required on-site maintenance and service for the professional grade audio/visual (A/V) systems in the Small Auditorium, Large Auditorium, and the Senior Noncommissioned Officer Academy (SNCOA) Conference Room located in Bldg. 1143 at Maxwell-Gunter Annex, AL.

**To assure timely and equitable evaluation of the quote, the offeror must follow the instructions contained herein.** Failure to do so may result in the quotation being deemed non-responsive. Quotation must be complete, self-sufficient and respond directly to the requirements of this solicitation.

**Specific Instructions:**

1. Offerors must submit a signed and dated quote with a unit price and extended price for Contract Line-Item Number (CLIN) 0001, 1001, 2001, 3001, and 4001. In doing so, the offeror accedes to all the solicitation requirements including the Performance Work Statement (PWS), and the terms and conditions without exceptions.
2. Offerors must submit proof of Certified Technical Specialist (CTS) certification from InfoCom-CTS-I, CTS, IAW PWS para. 3.5, and proof of factory certifications in the make/model and programming of the control system installed.
3. All quote information shall be emailed to Dean Mohrmann, Contracting Specialist [dean.mohrmann@us.af.mil](mailto:dean.mohrmann@us.af.mil) and Mark Restad Contract Officer at [mark.restad.1@us.af.mil](mailto:mark.restad.1@us.af.mil). **Electronic submissions via e-mail are required. The due date and time for responses to this RFQ is 12:00 noon Central Standard Time on 05 September 2023.**
4. Period of acceptance of proposal. The contractor agrees to hold the prices in its proposal firm for 30 calendar days from the date specified for receipt of proposal.
5. If offerors SAM Representations and Certifications are not current, offeror must include a completed copy of the provisions at FAR 52.212-3, and Alternate I, Offeror Representations and Certifications – Commercial Items. Incomplete or expired Representations and Certifications will render a quote as non-responsive and offeror will not be considered.
6. Interested parties capable of providing the requirement must submit a written quote to include discount terms, tax identification number, and cage code.
7. To be eligible to receive an award resulting from this RFQ, contractors must be registered in the System for Award Management (SAM) database, no exceptions. To register, please visit <http://www.sam.gov> or by calling 1-866-606-8220.

**Quote Contents:**

**PART 1 - TECHNICAL:**

The written technical volume shall be clear, concise, and include all the information required by this provision in sufficient detail for effective evaluation. Offerors shall assume the Government has no prior knowledge of their capabilities, work processes, facilities, and experience. The government will base its evaluation on the information presented in the offeror's technical proposal.

**To be technically accepted Offerors shall provide:**

1. A WRITTEN STATEMENT that he/she adheres to all the terms and conditions of the solicitation including the PWS without exceptions.

**PART 2 - PRICE:**

1. The offeror must submit proposed unit and extended prices in the SCHEDULE OF SUPPLIES/SERVICES for Contract Line-Item Number (CLIN) 0001, 1001, 2001, 3001, and 4001.
2. The total price for all CLINs 0001, 1001, 2001, 3001, and 4001 will be evaluated for reasonableness.
  - a. NOTE: offerors must provide the grand total price of all CLIN values; this dollar value will represent the total evaluated price (TEP) of the offerors RFQ.

**Evaluation Factors for Award**

ADDENDUM TO 52.212-2, EVALUATION -- COMMERCIAL ITEMS BASIS FOR CONTRACT AWARD.

This is a competitive best value acquisition utilizing Simplified Acquisition Procedures authorized by FAR 13.5, "Simplified Procedures for Certain Commercial Items." Technical acceptability and price will be the determining criteria for award. Award will be made to the lowest priced offer that has an acceptable technical rating. The evaluation will proceed as follows:

<b>Table A-1: Technical Acceptable/Unacceptable Ratings</b>	
<b>Rating</b>	<b>Description</b>
Acceptable	Proposal clearly meets the minimum requirement of the solicitation.
Unacceptable	Proposal does not clearly meet the minimum requirements of the solicitation

**PART I – Technical Acceptability.** Initially, the Technical Evaluation Team (TET) will determine whether each Offeror’s technical proposal is acceptable or unacceptable, using the ratings and descriptions outlined in Table A-1 above. The TET will evaluate the offeror’s approach and process for providing Services as required below.

To be acceptable the offeror must provide:

1. A WRITTEN STATEMENT that he/she adheres to all the terms and conditions of the solicitation including the Performance Work Statement without exceptions.

**PART II – Price Evaluation.** The Government may use any of the following price analysis techniques IAWFAR 15.404-1(b) to determine price reasonableness: Price will be evaluated for reasonableness based on FAR 13.106-3 competitive quotes, comparison with similar items in a related industry, comparison to an independent Government estimate, or any other reasonable basis. The Government intends to award a contract without discussions with respective offerors. The Government, however, reserves the right to conduct discussions if deemed in its best interest.

**SUMMARY OF EVALUATION:**

Initially the Government will evaluate all quotations starting with Part 1 - Technical and then with Part 2 – Price for reasonableness. **If all responsive offerors are determined technically acceptable, the Government will then rank all responsive offerors by price, from the lowest TEP to the highest TEP. Award will be made to the lowest priced offer that has an acceptable technical rating.**

**Attachments:**

Attachment 1: Performance Work Statement (PWS)

Attachment 2: Clauses and Provisions

