



United States Government  
Memorandum  
FCI Aliceville  
P.O. Box 445  
Aliceville, Alabama 35442

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August 18, 2023

Dear Quoter:

Attached you will find the Request for Quotation **15B31823Q00000014**, 1st Quarter FY24- Dairy items, for the Federal Correctional Institution- Aliceville, Alabama.

All potential quoters are advised this solicitation includes FAR clause 52.212-4 *Contract Terms & Conditions- Commercial Products and Commercial Services* (November 2021), and System for Award Management database (SAM), formerly Central Contractor Registration (CCR). This clause requires all contractors conducting business with the Federal Government to be registered in the SAM database at [www.SAM.gov](http://www.SAM.gov). Quoters should include their Unique Entity Identifier (UEI number) in the quote. The Contracting Officer will verify registration prior to award by entering the potential awardee's UEI number into the SAM database. Failure to complete the registration procedures outlined in this clause may result in elimination from consideration for award. Quoters are required to comply with the specifications on the solicitation. Substitutions will not be accepted. Quoters must be able to accept Government electronic funds transfer (EFT) for payment of items. The Contracting Officer has made a determination that it is in the best interest of the Government to make one award for all line items.

Deliveries will not be accepted prior to October 1, 2023.

**Undelivered items are subject to cancellation.** Failure to deliver within the established time frame will be considered as non-conformance under the terms of the contract. Past Performance will be considered when evaluating bids. Missing or incomplete data could result in the elimination of your quote. You are responsible for providing the correct prices to match our units of measurements. Extend all totals. In an effort to be environmentally friendly, only send pages you have placed a bid on. **Blank pages are unnecessary.**

**PLEASE, NO TELEPHONE CALLS and do not send self-addressed stamped envelopes requesting information.** Award information will be posted on [www.SAM.gov](http://www.SAM.gov). Quotes shall be received on or before the deadline of **Friday, September 1, 2023, by 12:00pm, CST.** **EMAIL** quotes to: [ALI-Acquisitions-S@bop.gov](mailto:ALI-Acquisitions-S@bop.gov), [lwindham@bop.gov](mailto:lwindham@bop.gov), and/or [lnicholson@bop.gov](mailto:lnicholson@bop.gov) or **FAX** to (205)373-5089. They may also be submitted to the following mailing address:

FCI Aliceville  
Attn: Contracting Officer  
11070 Hwy 14 (Physical)  
P.O. Box 445 (Mailing)  
Aliceville, AL 35442

**Please Note:** Food Service Delivery Information

Warehouse: (205)373-5330

Delivery hours: Monday-Friday, 7:30am - 2:30pm, CST

\*Excludes weekends and all federal holidays

Thank you,

//s//  
L. Windham  
Contract Specialist