

SOURCE SELECTION SENSITIVE

Sole Source (Including Brand Name) Justification - Simplified Procedures for Certain Commercial Items

Date	[Title] [Name] [Office Symbol / Phone Number]	Signature
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[APPROVAL \(AFFARS 5306.304\(a\)\)](#)

Date	Chief of the Contracting Office (COCO) [Official Signature Block]	Signature
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I. Contracting Activity.

1 SOCONS/PKC

II. Nature and/or description of the action being processed.

Requesting acquisition of Q-FLOW (QF) patient queuing system for the 1 SOMDG to replace dilapidated and inefficient methods currently employed.

III. Description of supplies/services required to meet agency needs.

SEWH-ITD-0152 ACF Freestanding Kiosk Kit w/PC x 5
SEWH-ITD-0153 ACF Premium Freestanding Kiosk w/PC OHI Capture Kiosk x 4
HP0200 Heavyweight Thermal Paper 645' Paper for Kiosks x 9
SEWH-PKG-0203 ACF Deluxe Media Rack Kit Lobby Paging Zone for Same Content Display for up to 2 Client Provided TV's per Kit x 9
SEWH-PKG-0502 ACF Touch Panel Touch Panel for Lab/Rad/Immunizations x 5
SEWS-SCS-0100 Scripting/Development Solution Build x 110
SEWS-SCS-0202 Standard Project Management Project Oversight and Consultation x 220
SEWS-SCS-0205 Training Per Department, End User, Manager and IT Training Remote or Onsite x 25
SEWS-SCS-0201 Business Process Consultation Requirements Gathering and Workflow Review x 8
SEWS-SCS-0207 Hardware Installation Hardware Installation x 10

IV. Statutory authority permitting other than full and open competition.

Standing DHA contract with ACF Technologies as the sole manufacturer and vendor of the QF system.

V. Demonstration that the contractor's unique qualifications or nature of the acquisition requires the use of the authority cited above (applicability of authority).

Current IDIQ established.

VI. Description of efforts made to ensure that offers are solicited from as many potential sources as practicable.

There are no other sources for this requirement available.

VII. Determination by the Contracting Officer that the anticipated cost to the Government will be fair and reasonable.

The contract is AF-wide for all Medical Treatment Facilities as a mandated source for queuing systems.

VIII. Description of the market research conducted and the results, or a statement of the reasons market research was not conducted.

Market research was not conducted as the purchase request has no additional sources available.

IX. Any other facts supporting the use of Other Than Full and Open Competition.

N/A

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X. List of any sources that expressed, in writing, an interest in the acquisition.

Defense Health Agency - Ms Suzanne Duncan

XI. A statement of the actions, if any, the agency may take to remove or overcome any barriers to competition before making subsequent acquisitions for the supplies or services required.

As a tri-service organization, DHA will put in place requirements mandated for all MTFs in the Army, AF, and Navy. These requirements will be researched to the fullest extent and provide the best return on investment to the AF.

XII. Certification by the Contracting Officer.

As evidenced by my signature above, I have determined this document to be both accurate and complete to the best of my knowledge and belief.

XIII. Certification by the technical/requirements personnel.

As evidenced by my (our) signature(s) above, I (we) certify that any supporting data contained herein, which is my (our) responsibility, is both accurate and complete.