

PERFORMANCE WORK STATEMENT

FOR

WASTE WATER SERVICES

Andersen Air Force Base, Guam

12 DECEMBER 2022

1.0 General:

1.1 Scope: The contractor shall provide all personnel, equipment, tools, materials, supervision, and quality control necessary, except as specified in Paragraph 3.0 as Government Furnished, to perform the inspection, pumping, cleaning, of septic holding tanks, grease traps, and sewer lift stations on Andersen Air Force Base (AAFB), as defined in this PWS.

This full maintenance requirement signifies a waste water service provider (contractor) that takes total service responsibility for all equipment identified. The fixed price includes all inspection, pumping, cleaning, of septic holding tanks, grease traps, and sewer lift stations on a recurring basis. The contractor assumes all responsibility and determines the amount of service visits and types of service required to keep all waste water operating properly and safely within the performance objectives in the Performance Requirements Summary.

Work conducted on Waste Water shall be In Accordance With (IAW) applicable references listed in Paragraph 6.0, industry standards, and the recommendations of the Original Equipment Manufacturer (OEM).

1.2 Background: The 36th Civil Engineering Squadron provides management and the safe operations of inspection, pumping, cleaning, and disposal of septic holding tanks, grease traps, and sewer lift stations throughout AAFB. The preventive maintenance service calls are necessary to ensure continuous operation to the septic holding tanks, grease traps, and sewer lift stations.

1.3 Period of Performance (PoP): The Period of Performance shall be one (1) Base Year of twelve (12) months and four (4) 12-month option years.:

Base Year: 01 April 2023 – 31 March 2024

Option Year 1: 01 April 2024 – 31 March 2025

Option Year 2: 01 April 2025 – 31 March 2026

Option Year 3: 01 April 2026 – 31 March 2027

Option Year 4: 01 April 2027 – 31 March 2028

1.4 General Information:

1.4.1 Place and Performance of Services: The contractor shall provide services between the hours of 7:30 a.m. to 4:30 p.m. on Monday through Friday except on recognized US holidays or when the Government facility/installation is closed due to local or national emergencies, administrative closings, or similar Government-directed facility/installation closings. The Contracting Officer's Representative (COR) or Contracting Officer (CO) must approve in advance, excluding legal holidays, any exceptions to work hours and designated workdays. The contractor must submit a "Request to Work Outside Normal Hours Worksheet" (Technical Exhibit 3), 15 days prior to any work commencing. The performance shall be at AAFB, Guam. The contractor shall at all times maintain an adequate work force for the uninterrupted performance of all tasks defined within this PWS when the Government facility/installation is not closed for the above reasons. When hiring personnel, the contractor shall keep in mind that the stability and continuity of the work force are essential. Teleworking is not authorized.

1.4.1.1 Telework: The Government does not permit the contractor to telework in support of this requirement. In furtherance of Continuity of Operations Planning (COOP), a telework program may be enacted to ensure that the Government's mission-critical operations stay operational during times of national emergency or incidents of national significance. Telework shall be at no additional cost to the Government.

1.4.1.2 Unscheduled gate closures by the Security Forces may occur at any time causing all personnel entering or exiting a closed installation to experience a delay. This cannot be predicted or prevented. Contractors are not compensated for unexpected closures or delays. Vehicles operated by contractor personnel are subject to search pursuant to applicable regulations. Any moving violation of any applicable motor vehicle regulation may result in the termination of the contractor employee's installation driving privileges.

1.4.1.3 The contractor's employees shall become familiar with and obey the regulations of the installation; including fire, traffic, safety and security regulations while on the installation. Contractor employees should only enter restricted areas when required to do so and only upon prior approval. All contractor employees shall carry proper identification with them at all times and shall be subject to such checks as may be deemed necessary. The contractor shall ensure compliance with all regulations and orders of the installation, which may affect performance. The Government reserves the right to direct the removal of an employee from Government property or revoke access to Government systems for misconduct, security reasons, or any overt evidence of communicable disease. Removal of contractor employees for reasons stated above does not relieve the contractor from responsibility for total performance of this contract.

1.4.2 Recognized Holidays: The following are recognized United States (US) holidays. The contractor shall not perform services on these days (except where otherwise specified in this PWS, i.e. emergencies):

- 1.4.2.1 New Year's Day: January 1st
- 1.4.2.2 Martin Luther King, Jr.'s Birthday
- 1.4.2.3 President's Day
- 1.4.2.4 Memorial Day
- 1.4.2.5 Juneteenth National Independence Day: June 19th
- 1.4.2.6 Independence Day: July 4th
- 1.4.2.7 Labor Day
- 1.4.2.8 Columbus Day
- 1.4.2.9 Veteran's Day: November 11th
- 1.4.2.10 Thanksgiving Day
- 1.4.2.11 Christmas Day: December 25th

1.4.3 Quality Control (QC): The contractor shall develop and maintain an effective Quality Control Plan (QCP) to ensure services are performed in accordance with this PWS, applicable standards, and codes listed in references in Paragraph 6.0. The contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The contractor's QCP is the means by which it assures itself that its work complies with the requirements of the contract. As a minimum, the contractor shall develop QC procedures that

address the areas identified in Technical Exhibit 1, Performance Requirements Summary (PRS). The QCP shall demonstrate how the contractor ensures quality performance during the contract period of performance. The contractor shall maintain the QCP throughout the period of performance of the contract. The CO/COR shall be provided updates to the QCP as they occur during the period of performance and provide all updates to the QCP within two (2) business days. The QCP shall identify the procedures in writing for inspections, individual responsible, periodic inspection (PI), preventative maintenance (PM) program, services, and the location of all inspection records and key control logs which shall always be available to the government upon request. The QCP shall have the inspection forms and records which shall be used for the service. The contractor shall identify to the CO/COR the responsible quality control inspector to notify in case of customer complaints. A final QCP shall be submitted to the COR and CO NLT 10 days after contract award. After acceptance of the QCP, the contractor shall obtain the Contracting Officer's acceptance in writing of any proposed changes to its QCP.

1.4.4 Quality Assurance (QA): The Government will evaluate the contractor's performance under this contract in accordance with the Performance Thresholds in Technical Exhibit 1. This plan is solely maintained by the Government and is primarily focused on what the Government will do to ensure that the contractor has performed in accordance with the performance standards. It defines how the performance standards will be applied, the frequency of surveillance, and acceptable quality level(s) or defect rate(s).

1.4.5 Access and General Protection/Security Policy and Procedures. The contractor shall comply with all applicable installation/facility access and local security policies and procedures, which may be obtained from the COR/CO. The contractor shall also provide all information required for background checks to meet installation access requirements to be accomplished by the local installation's Security Forces, Director of Emergency Services or local Security Office. The contractor shall ensure compliance with all personal identity verification requirements as directed by DoD, Headquarters Air Force (HAF) and/or local policy. Should the Force Protection Condition (FPCON) change, the Government may require changes in contractor security matters or processes.

1.4.5.1 The contractor shall obtain base identification and vehicle passes, if required, for all contractor personnel who make frequent visits to or perform work on the Air Force installation(s) cited in the contract. Contractor personnel are required to wear or prominently display installation identification badges or contractor-furnished, contractor identification badges while visiting or performing work on the installation.

1.4.5.2 The contractor shall submit a written request on company letterhead to the contracting officer listing the following: contract number, location of work site, start and stop dates, names of employees and subcontractor employees, and level of security clearance needing access to the base. The letter will also specify the individual(s) authorized to sign for a request for base identification credentials or vehicle passes. The CO will endorse the request and forward it to the issuing base pass and registration office or Security Forces for processing. When reporting to the registration office, the authorized contractor individual(s) should provide a valid driver

s license, current vehicle registration, and valid vehicle insurance certificate to obtain a vehicle pass.

1.4.5.3 During performance of the contract, the contractor shall be responsible for obtaining required identification for newly assigned personnel and for prompt return of credentials and vehicle passes for any employee who no longer requires access to the work site.

1.4.5.4 When work under this contract requires unescorted entry to controlled or restricted areas, the contractor shall comply with DAFI 31-101, Integrated Defense, and DODMAN5200.02 AFMAN 16-1405, Air Force Personnel Security Program.

1.4.5.5 Upon completion or termination of the contract or expiration of the identification passes, the prime contractor shall ensure that all base identification passes issued to employees and subcontractor employees are returned to the issuing office.

1.4.5.6 Failure to comply with these requirements may result in withholding of final payment.

1.4.5.7 For contractors that do not require CAC, but require access to a DoD Facility and/or Installation. The contractor and all associated sub-contractors employees shall comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Air Force Instruction (AFI) 10-245, DAFI 31-101 and Air Force Manual (AFMAN) 31-113), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by Government representative)

1.4.5.8 All contractor personnel shall obtain access to the installation by participating in the Defense Biometric Identification System (DBIDS) or by obtaining passes each day from the Base Pass and Identification Office. Cost for obtaining passes through the DBIDS program is the responsibility of the contractor. One-day passes, issued through the Base Pass and Identification Office, will be furnished without charge.

1.4.5.9 The contractor shall furnish a completed Employment Eligibility Verification (DHS FORM I-9) form for all personnel requesting badges. This form is available at. Immediately report instances of lost or stolen badges to the Contracting Officer. All contractor personnel shall obtain access to the installation by obtaining passes from the AAFB Visitor Control Center for Andersen Air Force Base, Guam properties.

1.4.5.10 Requirement for OPSEC Training. In accordance with AFI 10-701, Operations Security, OPSEC PMs/Signature Managers/Coordinators will provide OPSEC training or training materials to contract employees within 30 days of employees' initial assignment to the contract and prior to having access to any critical information (CI) and annually thereafter. General organizational orientations may need to be supplemented by duty-related orientations in the work center targeted toward specific critical information and vulnerabilities associated with the work. Initial training (OPSE 1301 - OPSEC Fundamentals) is located on the ADLS website and refresher OPSEC training is conducted annually (at Commander's Call). The contractor shall submit certificates of completion for each contractor employee to the COR and CO within 15

calendar days after completion of training. As required if AAFB Security Forces determines the need for access to the installation.

1.4.5.11 Company Vehicle Identification. The company name and logo shall be displayed on each of the contractor's vehicles in a manner and size that is clearly visible. All vehicles shall display a valid Guam license plate that complies with the Guam Vehicle Code. Vehicles shall meet all other requirement of the Guam Vehicle Code, such as safety standards, and shall carry proof of insurance and Guam registration, if applicable. All vehicles shall be maintained with a clean and orderly appearance. Vehicles shall not be cleaned, washed, or rinsed off on Government property or facilities.

1.4.5.12 Communications Security/Information Technology (COMSEC/IT) Security. All communications with DoD organizations are subject to COMSEC review. All telephone communications networks are continually subject to intercept by unfriendly intelligence organizations. DoD has authorized the military departments to conduct COMSEC monitoring and recording of telephone calls originating from, or terminating at, DoD organizations. Therefore, the contractor is advised that any time contractor personnel place or receive a call they are subject to COMSEC procedures. The contractor shall ensure wide and frequent dissemination of the above information to all employees dealing with DoD information. The contractor shall abide by all Government regulations concerning the authorized use of the Government's computer network, including the restriction against using the network to recruit Government personnel or advertise job openings.

1.4.6 Physical Security/Access to Buildings. The contractor shall comply with security requirements, plus those imposed by the installation Commander at all times. Personnel with access to special areas shall have the appropriate screening and/or security clearance, and personnel requiring routine access to restricted areas shall wear special badges authorizing access for those areas. Contractor personnel shall not enter restricted or controlled areas or installation facilities unless specifically authorized in performance of their duties. The contractor shall secure all buildings and facilities entered during non-duty hours and shall secure all building and facilities under the contractor's cognizance at the end of each work day or shift period.

1.4.6.1. Schedule Coordination. The contractor shall be responsible for coordinating all phases of their operations with the appropriate base personnel through the COR/CO. The facilities shall remain in operation while the contractor is working, and it is up to the contractor to coordinate around the normal activities of the facility. The Government may issue keys to the contractor. The contractor shall use due diligence and be responsible for compromised security systems to include replacement costs that result from their action or inaction.

1.4.6.1.1 Contractor shall contact 36 CES, Customer Service at 366-2916/17/18 to apply for any service interruption. Utility outage requests shall be submitted at least thirty (30) calendar days before any outage and coordinated with COR/CO, affected tenants, and customers.

1.4.6.2 The contractor shall make arrangements for Government escort into secured areas requiring escort. The CO shall provide information on applicable buildings, spaces, and the appropriate point of contact. The contractor may experience delays while waiting for escorts.

The Government estimates the wait period can be up to 30 minutes. The contractor shall notify the COR and appropriate point of contact if an escort is not available after 30 minutes or access to accomplish the work is denied. Unscheduled requirements, e.g., trouble calls, may require a longer wait for an escort.

1.4.6.3 Key Control. NOTE: All references to keys include key cards. The contractor shall establish and implement methods of ensuring that no keys/key cards issued by the Government are lost or misplaced or are used by unauthorized persons. No keys issued by the Government shall be duplicated. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The contractor shall include procedures covering key control in the QCP.

1.4.6.3.1 The contractor shall immediately report any occurrences of lost or duplicated keys/key cards to the COR.

1.4.6.3.2 In the event keys, other than master keys, are lost or duplicated, the contractor shall, upon direction by the CO, re-key or replace the affected lock or locks; however, the Government, at its option, may replace the affected lock or locks or perform re-keying. When the Government replaces or re-keys the locks, the Government will deduct the total cost of lock replacement or re-keying from the monthly payment due the contractor. In the event a master key is lost or duplicated, the Government will replace all locks and keys for that system, and will deduct the total cost from the monthly payment due the contractor.

1.4.6.3.3 The contractor shall prohibit the use of the Government issued keys/key cards by any persons other than the contractor's employees. The contractor shall prohibit the opening of locked areas by contractor employees to permit entrance of persons other than contractor employees engaged in the performance of services in those areas, or personnel authorized entrance by the CO.

1.4.6.4 Lock Combinations: The contractor shall establish and implement methods of ensuring that no lock combinations are revealed to unauthorized persons. The contractor shall ensure that lock combinations are changed when personnel having access to the combinations no longer have a need to know such combinations.

1.4.7 Special Qualifications: The contractor shall ensure all employees possess all required licenses for operating tools and equipment used in the performance of this contract. This does not include education or other qualifications for the position in which the contractor employee is performing, dress codes, or other information. (NOTE: The Government does not provide training to contractors. Contractors must ensure that any personnel performing under a contract are fully trained, licensed, certified, and otherwise qualified to provide services.)

1.4.8 Post Award Conference/Periodic Progress Meetings: The contractor agrees to attend any post award conference convened by the CO in accordance with FAR 42.5. The CO, COR, and other Government personnel, as appropriate, may meet periodically with the contractor to review the contractor's performance. At these meetings, the CO will apprise the contractor of how the Government views the contractor's performance and the contractor shall apprise the

Government of problems, if any, being experienced. The contractor shall resolve outstanding issues raised by the Government. Contractor attendance at these meetings shall be at no additional cost to the Government.

1.4.9 Contract Manager (CM): The contractor shall designate a CM who shall ensure performance under this contract. The name of this person, and an alternate who shall act for the contractor when the CM is absent, shall be designated in writing to the CO. The CM or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The CM shall work through the COR to resolve issues, receive technical instructions, and ensure adequate performance of services. The CM shall ensure that contractor employees do not perform any services outside the scope of the contract without an official modification issued by the CO. The CM shall ensure contractor employees understand that services performed outside the scope of the contract are performed wholly at the expense of the contractor.

1.4.10 Identification of Contractor Employees: All contractor personnel attending meetings, answering Government telephones and working in other situations where their contractor status is not obvious to third parties are required to identify themselves as such to avoid creating an impression that they are Government employees. The contractor shall ensure that all documents or reports produced by contractor personnel are suitably marked as contractor products or that contractor participation is appropriately disclosed. The contractor's status as a "contractor" shall be predominantly displayed in all correspondence types (to include signature blocks on e-mail) and dealings with Government or non-Government entities. Contractor personnel shall wear identification badges distinguishing themselves as such. The badges shall have the company name, employee name and the word "contractor" displayed.

1.4.10.1 The contractor shall retrieve all identification media (including vehicle passes) from its employees who depart employment for any reason. The contractor shall return all identification media (i.e., badges and vehicles passes) to the CO within 10 days of an employee's departure.

1.4.11. Combating Trafficking in Persons: The United States Government has adopted a zero tolerance policy regarding trafficking in persons. Contractors and contractor employees shall not engage in severe forms of trafficking in persons during the period of performance of the contract; procure commercial sex acts during the period of performance of the contract; or use forced labor in the performance of the contract. The Contractor shall notify its employees of the United States Government's zero tolerance policy, the actions that will be taken against employees for violations of this policy. The contractor shall take appropriate action, up to and including termination, against employees or subcontractors that violate the US Government policy as described at FAR 22.17.

1.4.12 Organizational Conflicts of Interest (OCI): The contractor and subcontractor personnel performing services under this contract may receive, have access to or participate in the development of proprietary or source selection information (e.g., cost or pricing information, budget information or analyses, specifications or work statements, etc.) or perform evaluation services which may create a current or subsequent OCIs, as defined in FAR Subpart 9.5. The

contractor shall notify the CO immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the CO to avoid or mitigate any such OCI. The contractor's mitigation plan will be determined to be acceptable solely at the discretion of the CO. In the event the CO unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the CO may impose other remedies as he or she deems necessary, including prohibiting the contractor from participation in subsequent contracted requirements which may be affected by the OCI.

1.5 Performance of Services during Crisis Declared by The National Command Authority or The Local Installation Commander. This service meets the criteria for continuation of performance during a crisis.

1.6 Environmental Control. The contractor shall comply, and assure that all subcontractors comply, with all applicable federal, territory, and local laws, regulations, ordinances, policies, and standards related to environmental matters. Where applicable, the contractor shall use environmentally safe products in the course of completion of their project. The contractor shall maintain, in company vehicle on site, Safety Data Sheets (SDS) for all chemicals. A copy of all SDS shall be provided to the CO and COR. The SDS data is subject to random checks by the government. Contractor shall maintain, and provide on demand, an inventory of materials being brought on the Government facility. The contractor shall complete, and provide on demand, monthly inventories of HAZMAT used, including but not limited to: solvents, paints, degreasers, greases, Ozone Depleting Substances, and oils brought on to the Government facility. If the contractor spills or releases any HAZMAT or other substance contained in 40 CFR 302 into the environment, the contractor shall immediately notify the CO, COR, and appropriate emergency responders. The contractor is responsible for all costs associated with clean-up and restoration, including any applicable fines and/or penalties. The contractor shall maintain a spill plan as required by federal, territory, and local laws and regulations.

1.7 Asbestos.

1.7.1 The contractor shall be responsible to have a trained "Competent Person" as defined in 29 CFR 1926.32(f) onsite that meets the requirements specified in 29CFR 1926.1101 and is trained in accordance with 40 CFR 763.92(a)(2). It is the Competent Person's responsibility to ensure any known or suspect Asbestos Containing Materials (ACM) encountered during the performance of this PWS are managed in accordance with all Federal, territory, and local regulations as may be applicable. Any questions regarding suspect or known ACM should be directed to 36 CES Asbestos Program manager.

1.7.2 Miscellaneous Asbestos Debris. The contractor is hereby given notice that miscellaneous asbestos debris from TSI or other sources may be encountered in wall or ceiling cavities, crawl spaces, or chase ways. Any fibrous materials encountered in these areas shall be treated as friable Presumed Asbestos Containing Material (PACM) unless tested and found to be asbestos free. Any disturbance of ACM or PACM shall comply with all applicable sections of 29 CFR 1926.1101. Any abatement activities shall be performed in accordance with 29

CFR1926.1101 or 29 CFR1901.1001 as may be applicable and OAC 3701-34. Any removal or disposal activities shall be performed in accordance with 40CFR 61M and OAC3745-20.

2.0 Definitions and Acronyms:

2.1 Definitions:

2.1.1 Contractor: A supplier or vendor awarded a contract to provide specific supplies or service to the Government. The term used in this contract refers to the prime.

2.1.2 Defective Service: A service output that does not meet the standard of performance associated with the PWS.

2.1.3 Deliverable: Anything that can be physically delivered and includes non-manufactured things such as meeting minutes or reports.

2.1.4 Key Personnel: Contractor personnel that are evaluated in a source selection process and that may be required to be used in the performance of a contract by the PWS. When key personnel are used as an evaluation factor in best value procurement, an offer can be rejected if it does not have a firm commitment from the persons that are listed in the proposal.

2.1.5 Physical Security: Actions that prevent the loss or damage of Government property.

2.1.6 Quality Assurance: The Government procedures to verify that services being performed by the Contractor are performed according to acceptable standards.

2.1.7 Quality Assurance Surveillance Plan (QASP): An organized written document specifying the surveillance methodology to be used for surveillance of contractor performance.

2.1.8 Quality Control: All necessary measures taken by the Contractor to ensure that the quality of an end product or service shall meet contract requirements.

2.1.9 Subcontractor: One that enters into a contract with a prime contractor. The Government does not have privity of contract with the subcontractor.

2.2 Acronyms:

AT/OPSEC	Antiterrorism/Operational Security
BI	Background Investigation
CM	Contract Manager
CO	Contracting Officer
COR	Contracting Officer's Representative
DD254	Department of Defense Contract Security Classification Specification
DFARS	Defense Federal Acquisition Regulation Supplement
DoD	Department of Defense
DSCA	Defense Counterintelligence and Security Agency
FAR	Federal Acquisition Regulation
GFP/M/E/S	Government Furnished Property/Material/Equipment/Services
HQDA	Headquarters, Department of the Army
HSPD	Homeland Security Presidential Directive

IA	Information Assurance
IS	Information System(s)
OCI	Organizational Conflict of Interest
PII	Personally Identifiable Information
POC	Point of Contact
PRS	Performance Requirements Summary
PWS	Performance Work Statement
QA	Quality Assurance
QASP	Quality Assurance Surveillance Plan
QC	Quality Control
QCP	Quality Control Program
SCR	Service Contract Reporting
SSN	Social Security Number
TE	Technical Exhibit
USD(I)	Under Secretary of Defense for Intelligence

3.0 Government Furnished Property, Material, Equipment and Services (GFP/M/E/S): The Government will provide the property, material, equipment, and/or services listed below solely for the purpose of performance under this contract:

3.1 Property: Reserved.

3.2 Utilities: All utilities in the facility will be available for the contractor's use in the performance of this contract. The contractor shall instruct employees in utilities conservation practices. The contractor shall operate under conditions that preclude the waste of utilities, which include turning off the water faucets or valves after using the required amount.

4.0 Contractor Furnished Property, Materials, and Equipment (CFP/M/E): The contractor shall provide all management, tools, supplies, equipment, and labor necessary to maintain continuous and safe operations of septic holding tanks, grease traps, and sewer lift stations at Andersen AFB, Guam.

4.1 General: Except for those items specifically stated to be Government-Furnished in Paragraph 3.0, the contractor shall furnish everything required to perform these services as indicated in Paragraph 1.1.

4.2 Secret Facility Clearance: *Reserved.*

4.3 Contractor Security Clearance: *Reserved.*

5.0 Requirements: The contractor shall perform periodic inspection, pumping, cleaning, of septic holding tanks, grease traps, and sewer lift stations on a recurring basis. Additionally, the contractor shall provide emergency pumping when notified twenty-four (24) hours a day seven (7) days a week. The contractor shall use the applicable publications listed in Appendix C for guidance. Containment and disposal of any spill occurring during the performance of this contract to be immediately cleaned up on the day of the spill. Cost incurred by the government for contractor's spill cleanup will be deducted from any payment due the contractor. All

recurring work tasks shall be scheduled in advance with the Contracting Officer Representative (COR) and facility managers to minimize disruption to government operations and employees.

5.1 Septic Holding Tanks. Empty septic tanks of all contents that includes but is not limited to scum, liquid, and solids. Close septic tank in accordance with requirements of state health department and dispose of at an approved off-base dump facility. Submit documentation of inspections to the COR.

5.2 Sewer Lift Stations (SLS). Empty SLS of all contents that includes but is not limited to scum, liquid, and solids. Close SLS in accordance with requirements of state health department and dispose of at an approved off-base dump facility. Submit documentation of inspections to the COR.

5.3 Grease Traps. Pump out all grease and residues from trap; remove waste build up from trap or pit walls and all associated equipment within the pit. Flush down with water and pump out remaining residue as required by the unique configuration of the grease trap. Residual or recharge water must be higher than lower inlets. Clear obstructions in inlet/outlet pipes to ensure unrestricted flow. Transport all materials from grease traps to an approved off-base storage facility. Submit documentation of inspections to the COR.

5.4 Used Cooking Oil Disposal. The contractor shall pump used cooking oil from storage containers and dispose of it IAW local and federal laws. This will be performed as an on-call service.

5.5 Emergency Services. The contractor shall provide emergency pumping capabilities twenty-four (24) hours a day seven (7) days a week. The contractor shall respond within two (2) hours of notification by the COR or Contracting Officer (CO) during normal duty hours and three (3) hours outside of normal duty hours.

5.6 Reports and Documentation. The contractor shall prepare and submit monthly written reports and documentation for the periodic inspection, and contents disposal of each asset. The reports and documentation shall be forwarded to the COR within two (2) business days if discrepancies are found during inspections. Otherwise, reports shall be submitted with the invoice. The reports and documentation shall include but not limited to: location, type asset, manufacturer, and model number, as applicable, of each asset. The work performed, date of inspection, name of technician, and overall condition of the equipment. At no time shall any service be considered complete until a report has been received and accepted by the COR.

6.0 Applicable Publications: Publications applicable to this PWS are listed below:

Publication (Chapter/Page)	Date of Publication	Mandatory or Advisory	Website
Federal Acquisition Regulation			https://www.acquisition.gov/?q=browsefar
Defense Federal Acquisition Regulation Supplement			http://www.acq.osd.mil/dpap/dars/dfarspgi/current/index.html or https://www.acquisition.gov/dfars
Joint Travel Regulation (JTR)			https://www.travel.dod.mil/
DoDM 1000.13-M-V1 DoD Identification (ID) Cards (Enclosure 2, paragraph 3.b)	01/23/2014 (Change 1: 07/28/2020)		http://www.esd.whs.mil/Directives/issuances/dodm
Federal Information Processing Standards (FIPS) Publication 201- 2 Personal Identity Verification (PIV) of Federal Employees and Contractors (paragraph 9)	August 2013		http://nvlpubs.nist.gov/nistpubs/FIPS/NIST.FIPS.201-2.pdf
DoDM 5200.2 Procedures for the DoD Personnel Security Program (PSP)	04/03/2017		https://www.esd.whs.mil/Directives/issuances/dodm/
DoDI 5200.46 DoD Investigative and Adjudicative Guidance for Issuing the Common Access Card (CAC)	09/09/14 (Change 1: 05/04/2018)		https://www.esd.whs.mil/Directives/issuances/dodi/
Homeland Security Presidential Directive (HSPD)-12	08/27/2004		https://www.dhs.gov/homeland-security-presidential-directive-12

Policy for a Common Identification Standard for Federal Employees and Contractors			
DoDI 5400.11 Department of Defense Privacy and Civil Liberties Programs	01/29/2019		https://www.esd.whs.mil/Directives/issuances/dodi/
DoD 5400.11-R Department of Defense Privacy Program	05/14/2007		https://www.esd.whs.mil/Directives/issuances/dodm/
DoDD 8140.01 Cyberspace Workforce Management	10/05/2020		https://www.esd.whs.mil/Directives/issuances/dodd/
DoD 8570.01-M Information Assurance Workforce Improvement Program	12/19/2005 (Change 4: 11/10/2015)		https://www.esd.whs.mil/Directives/issuances/dodm/
DoD 5220.22-M National Industrial Security Program Operating Manual (NISPOM)	02/28/2006 (Change 2: 05/18/2016)		https://www.esd.whs.mil/Directives/issuances/dodm/
AFI 10-245 Antiterrorism	03/28/2013 (Certified current 03/30/2017)		https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131
DAFI 31-101 Security Forces Standards and Procedures	08/18/2020		https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131
AFMAN 31-113 Security Forces Standards and Procedures	03/05/2013 Change 1: 12/02/2015		https://www.e-publishing.af.mil/Product-Index/#/?view=pubs&orgID=10141&catID=1&series=-1&modID=449&tabID=131
AFPD 17-1 Information Dominance Governance and Management	04/12/2016		https://static.e-publishing.af.mil/production/1/saf_cio_a6/publication/afpd17-1/afpd_17-1.pdf

DAFMAN 17-1301 Computer Security (COMPUSEC)	02/12/2020		https://static.e-publishing.af.mil/production/1/saf_cn/publication/afman17-1301/afman17-1301.pdf
AFI 10-701 Operations Security	7/24/2019 (Change 1: 06/09/2020)		https://static.e-publishing.af.mil/production/1/af_a3/publication/afi10-701/afi10-701.pdf
29 CFR 1910.1200, Hazard Communication			https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.1200
40 CFR Part 302, Table 302.4, List of Hazardous Substances and Reportable Quantities			https://www.ecfr.gov/current/title-40/chapter-I/subchapter-J/part-302
40 CFR Part 355 with Appendices, Emergency Planning And Notification			https://www.ecfr.gov/current/title-40/chapter-I/subchapter-J/part-355
40 CFR 372.65, Specific Toxic Chemical Listings			https://www.ecfr.gov/current/title-40/chapter-I/subchapter-J/part-372
40 CFR Part 261, Identification And Listing Of Hazardous Waste			https://www.ecfr.gov/current/title-40/chapter-I/subchapter-I/part-261

6.1 Applicable Forms: Forms applicable to the PWS are listed below:

Form	Date	Website
DD 1172-2 <u>Application for Identification Card/DEERS Enrollment</u>	Mar 2017	http://www.dtic.mil/whs/directives/forms/index.htm
I-9 Employment Eligibility Verification	10/21/2019	https://www.uscis.gov/sites/default/files/files/form/i-9.pdf
DD 441 Department of Defense Security Agreement	Feb 2020	http://www.dtic.mil/whs/directives/forms/dd/ddforms0001-0499.htm
DD 250 Material Inspection and Receiving Report	Aug 2000	https://www.esd.whs.mil/Directives/forms/dd0001_0499/

TECHNICAL EXHIBIT 1

Performance Requirements Summary (PRS)

This PRS includes performance objectives the Government will use to determine contractor performance and will compare contractor performance to the Performance Thresholds.

Performance Objective	PWS Ref	Performance Standard	Performance Threshold
(SS-1) Quality Control Plan (QCP) Procedures	1.4.3	The contractor shall develop and maintain an effective Quality Control Plan (QCP) IAW PWS.	<i>The Contractor maintained QCP that identifies all the following IAW the PWS. Procedures in writing for inspections, individual responsible, periodic inspection (PI) & preventive maintenance (PM) program, as well as the location of all inspection records and provided all updates to the QCP to the COR/CO within two (2) business days 100% of the time.</i>
(SS-2) Septic Holding Tanks	5.1	Empty septic tanks of all contents that includes but is not limited to scum, liquid, and solids. Close septic tank in accordance with requirements of state health department and dispose of at an approved off-base dump facility. Submit documentation of inspections to the COR.	<i>Performed 100% of the time.</i>
(SS-3) Sewer Lift Stations (SLS)	5.2	Empty SLS of all contents that includes but is not limited to scum, liquid, and solids. Close SLS in accordance with requirements of state health department and dispose of at an approved off-base dump facility. Submit documentation of inspections to the COR.	<i>Performed 100% of the time.</i>

(SS-4) Grease Traps	5.3	Pump out all grease and residues from trap; remove waste build up from trap or pit walls and all associated equipment within the pit. Flush down with water and pump out remaining residue as required by the unique configuration of the grease trap. Residual or recharge water must be higher than lower inlets. Clear obstructions in inlet/outlet pipes to ensure unrestricted flow. Transport all materials from grease traps to an approved off-base storage facility. Submit documentation of inspections to the COR.	<i>Performed 100% of the time.</i>
(SS-5) Emergency Services	5.5	The contractor shall provide emergency pumping capabilities 24 hours a day 7 days a week. The contractor shall respond within two (2) hours of notification by the COR or Contacting Officer (CO) during normal duty hours and three (3) hours outside of normal duty hours.	<i>Response to emergency calls within two (2) hours of notification by the COR or CO during normal duty hours and three (3) hours outside of normal duty hours at least 90% of the time.</i>
(SS-6) Reports and Documentation	5.6	The contractor shall prepare and submit written reports and documentation for the periodic inspection, and contents disposal of for each asset. The reports and documentation shall be forwarded to the COR within two (2) business days if discrepancies are found during inspections. Otherwise, reports shall be submitted with the invoice. The reports and documentation shall include but not limited to: location, type asset, manufacturer, and model number, as applicable, of each asset. The work performed, date of inspection, name of technician, and overall condition of the equipment. At no time shall any service be considered complete until a report has been received and accepted by the COR.	<i>Reports and documentation submitted to the COR within two (2) business days of the completion of any service 100% of the time.</i>

TECHNICAL EXHIBIT 2

Deliverables Schedule

PWS Reference / Deliverable Title	Frequency	Number of Copies	Medium/Format	Submit To
1.4.3 Final Quality Control Plan	Within ten (10) calendar days of contract.	1	Electronic Submission	COR
1.4.5.2	Within ten (10) calendar days of contract award	1	Electronic Submission	COR/CO
1.4.5.3 AT Level 1 Awareness Training Certificates	Provide within fifteen (15) calendar days after employee completes training.	1	Electronic Submission	COR
1.4.5.11 OPSEC Training Certificates	Provide within fifteen (15) calendar days after employee completes training.	1	Electronic Submission	COR
1.4.7 Special Qualifications	Within ten (10) calendar days of contract award or when personnel changes.	1	Electronic Submission	COR
1.4.10 Identification Media	Return within fourteen (14) days of employee's departure from contract performance.	Original(s)	Hard Copy	CO
5.6 Reports and Documentation	Provide within two (2) business days	1	Electronic Submission	COR

TECHNICAL EXHIBIT 3

Estimated Workload Data

This information is provided for historical background only. It is not a guarantee of workload quantities.

Facility Number	Facility	Org	Asset Type	Capacity (Gals)	Frequency
9507	Tarague Beach	36 FSS	Septic Tank	2,500	Bi-Monthly
9604	Serena Beach	36 FSS	Septic Tank	1,000	Bi-Monthly
9623	Firing Range	36 SFS	Septic Tank	2,500	Bi-Monthly
10, 30	Det 2, 21 SOPS	21 SOP	Septic Tank	500	Twice Annually
32, 34	Det 2, 21 SOPS	21 SOP	Septic Tank	12,000	Twice Annually
2403	Pass & ID (Front Gate)	36 SFS	Septic Tank	1,700	Twice Annually
2510	Maintenance Facility	36 EAMXS	Septic Tank	4,000	Twice Annually
2552	Entomology	36 CES	Septic Tank	1,000	Twice Annually
2642	CFWP AIMD/ASD	Navy	Septic Tank	3,500	Twice Annually
2659	Fire Station 2	36 CES	Septic Tank	3,500	Twice Annually
2750	Comm Building	36 COM	Septic Tank	500	Twice Annually
2799	Entomology	36 CES	Septic Tank	1,000	Twice Annually
9018	Munitions	36 MUNS	Septic Tank	32,000	Twice

	Maintenance				Annually
9052	Hunter Safety Shack	36 CES	Septic Tank	500	Twice Annually
9200	Munitions Maintenance	36 MUNS	Septic Tank	28,000	Twice Annually
14507	Tank Farm (Andy II)	36 LRS	Septic Tank	500	Twice Annually
14615	North Gate Visitor Ctr	36 SFS	Septic Tank	750	Twice Annually
14625	North Gate Inspection	36 SFS	Septic Tank	750	Twice Annually
1295	Sewer Lift Station	36 CES		8 Hrs	Quarterly
1881	Sewer Lift Station	36 CES		24 Hrs	Quarterly
61830	Sewer Lift Station	36 CES		8 Hrs	Quarterly
40030A	Sewer Lift Station	36 CES		8 Hrs	Quarterly
1098	Sewer Lift Station	36 CES		8 Hrs	Quarterly
14539	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
14540	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
17016	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
18110	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
24016	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
24102	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
40000	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
14537	Sewer Lift Station	36 CES		4 Hrs	Twice Annually

14525	Sewer Lift Station	36 CES		4 Hrs	Twice Annually
17002	Fire Station 1	36 CES	Grease Trap	3 Hrs	Monthly
61210	Fire Station 4	36 CES	Grease Trap	3 Hrs	Monthly
B25005	Gecko Lanes (Outside)	36 FSS	Grease Trap	3 Hrs	Monthly
B25005	Gecko Lanes Inside (2 x 40 LBS)	36 FSS	Grease Trap	3 Hrs	Monthly
B25010	Magellan Inn	36 FSS	Grease Trap	6 Hrs	Monthly
B27030	Burger King	AAFES	Grease Trap	3 Hrs	Monthly
B24016	Base Exchange	AAFES	Grease Trap	8 Hrs	Monthly
1091	Sunrise Conference Center	36 FSS	Grease Trap	3 Hrs	Monthly
1625	Child Development Center	36 FSS	Grease Trap	3 Hrs	Quarterly
9509	Bamboo Willies	36 FSS	Grease Trap	3 Hrs	Quarterly
Multiple	Emergency Service	36 CES	Multiple	150 Hrs	On-Call

Technical Exhibit 4

REQUEST TO WORK OUTSIDE NORMAL DUTY HOURS

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Technical Exhibit 5

UTILITY OUTAGE COORDINATION

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