

## SIMPLIFIED ACQUISITION PROCEDURES (SAP)

### DETERMINATION MEMORANDUM FOR SOLE SOURCE ACQUISITIONS OVER THE MICRO-PURCHASE THRESHOLD BUT NOT EXCEEDING THE SIMPLIFIED ACQUISITION THRESHOLD FAR 13.106-3(b)(3)(i)

SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER DETERMINES THAT ONLY ONE SOURCE IS REASONABLY AVAILABLE. WHEN THE CUSTOMER DESCRIBES AN ITEM OR SERVICE, WHICH LIMITS THE AVAILABILITY TO ONE SOURCE, THE DETERMINATION MUST EXPLAIN WHY THE ITEM OR SERVICE PROVIDER IS THE ONLY ONE THAT WILL MEET THE GOVERNMENT'S REQUIREMENT. STATEMENTS SUCH AS "ONLY KNOWN SOURCE" OR "ONLY SOURCE WHICH CAN MEET THE REQUIRED DELIVERY DATE" ARE INADEQUATE TO SUPPORT A SOLE SOURCE PURCHASE. THIS FORM MAY BE USED IN LIEU OF THE DETERMINATION DESCRIBED IN FAR 13.106. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:

QUOTE/SOLICITATION NUMBER:	W50S85-23-B-0004		
ESTIMATED AMOUNT (Not exceeding \$250,000):			
BRAND NAME BUY	YES	NAME OF PROPOSED CONTRACTOR Marshall Best Security (MBS) Corporation	
<b>DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:</b>			
The base utilizes Marshall Best Security (MBS) Corporation's premium YB series keys and cores. The base began converting its buildings to the MBS premium YB because of its non-duplicability. Additionally, the base invested in a key cutting machine designed specifically for this series.			
<b>UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:</b>			
Marshall Best Security created the YB series keys and cores for the purpose of offering secure, non-duplicable key control to their customers. It has been produced in a 7-Pin core. This is a keyway (lock/key system) particular to Marshall Best Security and is nowhere on the open market. Along with the product, MBS provides tailor-designed master-key work at no additional charge. This includes code sheets for the base to use with our key cutting machine. MBS also provides detailed lock schedules for each of our buildings and a schematic of each building's key scheme.			
<b>REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE WHICH CAN PROVIDE THE SUPPLIES OR SERVICES AND DETAILED DESCRIPTION OF MARKET RESEARCH PERFORMED:</b>			
The base needed to re-key away from our older easily duplicable system due to significant security concerns. The old keys and cores could be found on the open market and that threatened key control. The Marshall Best Security YB series offered us the unique benefits of restricted key duplication, along with an ability to obtain a MBS factory authorized key cutting machine for use at the base.			
<b>EXPLAIN WHY AN ADEQUATE PURCHASE DESCRIPTION OR OTHER INFORMATION SUITABLE TO SOLICIT BY FULL AND OPEN COMPETITION HAS NOT BEEN DEVELOPED OR IS NOT AVAILABLE:</b>			
Since the base has converted multiple buildings on the base to our new Marshall Best Security YB series keys and cores it is inadvisable to retreat to another brand. The base would be squandering our investment as no other brand of keys and cores will interact with the current MBS keyway.			
<b>PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:</b>			
The Government will continue to seek out vendors proposing cost-effective solutions that meet the Government's needs. Additionally, we will continue to conduct market research to find equipment/systems that are not proprietary in nature.			
I certify that the supporting data under my cognizance, which are included in the justification are accurate and complete to the best of my knowledge and belief.			
<u>Title</u> Contracting Officer Representative		<u>Telephone Number</u> (586) 239-5220	<u>Signature</u> RESH.THOMAS.J.1410 565214 <small>Digitally signed by RESH.THOMAS.J.1410565214 Date: 2023.01.31 14:27:55 -05'00'</small>
<b>FAIR AND REASONABLE COST DETERMINATION</b>			
I hereby determine that the anticipated cost to the Government for this contract action will be fair and reasonable based on the Independent Government Estimate (IGE) and competitive bids. As part of the basis, certified cost or pricing data is not required per 15.403-1(b)(3).			
<b>CONTRACTING OFFICER CERTIFICATION</b>			
I CERTIFY THAT THIS JUSTIFICATION IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT COMPLETING THIS PURCHASE AS A SOLE SOURCE/BRAND NAME IS IN THE BEST INTEREST OF THE GOVERNMENT. ADDITIONALLY, I APPROVE THIS JUSTIFICATION TO LIMIT COMPETITION SUBJECT TO THE AVAILABILITY OF FUNDS AND PROVIDED THAT THE SERVICES OR SUPPLIES HEREIN DESCRIBED HAVE OTHERWISE BEEN AUTHORIZED FOR ACQUISITION.			
<u>Title</u> Contract Specialist		<u>Telephone Number</u> (586) 239-4881	<u>Signature</u> STOCKING.STEVEN.ANSEL.M.1 055159340 <small>Digitally signed by STOCKING.STEVEN.ANSEL.M.1055159340 Date: 2023.01.31 15:19:05 -05'00'</small>
<u>Title</u> Contracting Officer		<u>Telephone Number</u> (586) 239-4731	<u>Signature</u> STARRETT.JEREMY.LYNN .1096331750 <small>Digitally signed by STARRETT.JEREMY.LYNN.1096331750 Date: 2023.02.09 14:18:27 -05'00'</small>