

COMBINED SYNOPSIS/ SOLICITATION

General Information:

Solicitation Number: 77344422Q0015

Job Title: Power Africa, Project Finance Director

Classification Code: R – Professional, Administrative and Management Support Services

Set-Aside: No small business set-aside will be utilized

NAICS: 541611 – Administrative Management and General Management Consulting Services

PSC: R497 – Support – Professional: Personal Services Contracts

Contracting Office Address:

United States International Development Finance Corporation (DFC)

1100 New York Ave NW, Washington, DC 20527

Description:

The United States International Development Finance Corporation (DFC) Office of Acquisition requires a **Personal Services Contractor (PSC) for a full-time equivalent Power Africa, Project Finance Director.**

This solicitation is only to be open to individual applicants. The PSC shall be a sole proprietor who will have an employee-employer relationship with the DFC. The level of effort and responsibility is generally equivalent to a GS-15, Step 1 through GS-15, Step 10.

The contractor shall provide personal services as a Power Africa Project Finance Specialist, Director, OSFI, a senior officer supporting the most complex, sensitive, or precedent-setting finance projects which are located in developing countries and markets. The PSC is responsible for performing initial screenings of new loan proposals, underwriting, and due diligence tasks in the loan origination process which includes in-depth financial analysis, preparing portions of the loan papers and memoranda associated with presenting proposed loans to credit approval committees, supporting the loan negotiations and development of appropriate covenants for finance agreements, processing disbursement requests, and preparing proper documentation of the loan files associated with the transition of projects to the Monitoring group. The PSC will work on a variety of eligible projects that are being managed by various Origination Managing Directors, with each Managing Director coordinating the full range of new project financings.

The contractor is responsible for the following:

- Supports a Managing Director's Project Team in the loan origination process of limited recourse project finance transactions located in developing countries.
- Independently conducts in-depth financial analyses of new loan proposals to determine a proposed project's ability to maintain debt service and fully repay a loan based on a review of the documentation provided.
- Performs analyses utilizing available financial data including the financial statements provided by the project sponsors. Creates or modifies sponsor-provided financial projections to assess logical

model construction and adequacy of business case assumptions for the proposed DFC financing. Conducts sensitivity analyses to test project assumptions and key economic drivers.

- Prepares required credit papers to be submitted for credit and management approval in accordance with Finance Policies and Procedures. Presents loan proposals to various approval committees.
- Supports the Project Team in reviewing, developing and negotiating legal documentation in the form of terms of reference, loan agreements, contracts, term agreements and other transaction related documents.
- Processes disbursement requests working to ensure that all conditions precedents have been met.
- Prepares proper documentation of the origination files in the system of record working to ensure that all required project documents are properly filed. Prepares proper documentation for the transition of assigned projects to the Project Monitoring Division.
- Works with OSFI's Director of Business Development to develop new business opportunities. As required, advises representatives of private firms on the DFC's loan guaranty programs and other financing programs and initiatives.
- Responds to all requests in a timely manner. Replies to email correspondence and phone calls within two business days. Conducts daily duties with courtesy and professionalism.

The Government intends to offer a firm fixed price contract to the individual(s) whose quote conforming to the solicitation will be most advantageous of the Government, price and other factors considered in accordance with the Request for Quotes (RFQ). The anticipated period of performance is 10 April 2023 to 9 April 2025, with one (1) one-year option period which will be exercised at the Government's need or discretion. The Government will issue one award from the solicitation.

Basis for Award: This acquisition is being conducted under FAR Part 12, Acquisition of Commercial Items and FAR Part 13, Simplified Acquisition Procedures. Applicants will be evaluated using the factors identified in the RFQ attached. No hardcopies of the solicitation will be issued. Noncompliance is grounds to eliminate the proposal from consideration for award. All responsible sole proprietors may submit an application which shall be considered by the agency.

Submit all questions via e-mail to Olivia.Savard@dfc.gov. Questions or comments regarding this solicitation must be submitted in writing, cite the solicitation number, and be directed to the following Government representative and not DFC staff. Telephonic inquiries will not be entertained due to the possibility of misunderstanding or misinterpretation.

POINT OF CONTACT:

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