

This is a combined synopsis/solicitation for commercial items prepared in accordance with the format prescribed in Subpart 12.6 of the Federal Acquisition Regulation (FAR), as supplemented with additional information included in this notice. This announcement **"6923G223Q0000012"** constitutes the only solicitation; quotes are requested and a written solicitation will not be issued. The solicitation document and incorporated provisions and clauses are those in effect through Federal Acquisition Circular 2005-95, effective January 19, 2017.

The Solicitation number is **"6923G223Q0000012"** and issued as a request for quotation (RFQ). **The combined synopsis/solicitation will result in a firm fixed price purchase order.**

This requirement is a total set-aside for small business. Offers received from concerns that are not small business concerns shall be considered non-responsive and will be rejected (in accordance with FAR 52.219-06 Notice of Total Small Business Set-Aside which applies to this solicitation).

The associated North American Industrial Classification System (NAICS) code for this procurement is 221310 - Water Supply and Irrigation Systems Buss size standard \$41 M

The United States Merchant Marine Academy (USMMA) is an agency of the Maritime Administration (MARAD) managed by the United States Department of Transportation. The USMMA is listed on the National Register of Historic Places. Therefore, all work shall be consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties (36 CFR part 68) <http://www.nps.gov/tps/standards/four-treatments/treatment-guidelines.pdf>

All work shall meet or exceed the standards provided in the Secretary of the Interior's Standards for Rehabilitation and guidelines for applying the standards published by the National Park Service, U.S. Department of the Interior 36 CFR 67.7 - Standards for rehabilitation

The USMMA seeks a qualified and experienced contractor to provide labor, material, transportation, tools, equipment and supervision to perform a preventive maintenance service on all the campus water dispensers (point of use units). This service will include changing the dispenser water filters, UV lights, flushing/descaling all water tanks in the units. The contractor shall repair/replace defective parts during scheduled maintenance. The contractor shall provide a report on each dispenser serviced, to include the operational status of the unit and any repairs or replacement parts needed for continued operation. There are 93 units to be serviced. A list of machines and their locations are provided in this Statement of Work. The locations and number of units may change periodically depending on the needs of the Academy. The Contractor is responsible for the areas as follows:

1. Preventive Maintenance on Water Dispensers
 - 1.1. Inspect all tubing, valves and connections for leaks. Repair/replace defective parts as needed.
 - 1.2. Replace unit filters with Everpure, 2HL Filter with lead reduction, or equivalent.
 - 1.3. Replace UV lights.
 - 1.4. Descale and flush water tanks.
 - 1.5. Test hot/cold water system to ensure units are operating properly.

- 1.6. Inspect all electrical components, Repair/replace parts as needed.
- 1.7. Mark each unit indicating the date serviced.
- 2. Unit Repairs
 - 2.1. Provide a quote for repairs on units needing parts.
- 3. Reports
 - 3.1. Provide a status report for each dispenser serviced regarding their operation and performance.

GENERAL

- 1. The contractor shall provide all labor and material, transportation and supervision in the performance of all tasks detailed in this statement of work.
- 2. All work is to conform to federal, state and local regulations and codes.
- 3. Maintain a work area compliant with safety standards.
- 4. Areas worked on shall be cleaned and secured on a daily basis.
- 5. Any damage to existing facilities or appurtenances shall be repaired or replaced in kind, by the contractor at no cost to the Government.
- 6. Examine existing conditions prior to any repair activities, site visit will be scheduled to inspect the site where services are to be performed.
- 7. Excess material and debris shall be disposed of in accordance with local and state ordinances.
- 8. No vehicles shall be driven on the sidewalks or grass.
- 9. Make every effort to minimize the impact to the daily routine of the Academy

CLOSE OUT: The contractor shall provide a signed warranty of any damage, defective material and improper workmanship on any material provided in this contract.
 Materials and labor to be warranted for one year after installation, and equipment to be warranted per manufacturer

SUBMITTALS

- 1. Report on each unit regarding status and/or repairs at the conclusion of servicing.
- GOVERNMENT FURNISHED PROPERTY, MATERIAL, EQUIPMENT OR INFORMATION.

N/A

CONSIDERATIONS

Submit schedule showing area to be worked on, dates of work, and estimated timeline for completion of the tasks.

Maintain communication with the COR and immediately inform the COR of any unforeseen issues or problems that arise. Inform COR of any anticipated disruption in services for construction at least three (3) days in advance

PLACE OF PERFORMANCE

Contractor will perform the task at the USMMA,
 300 Steamboat Road, Kings Point, N.Y. 11024

PERIOD OF PERFORMANCE

Work is to be completed within 7 calendar days after NTP is approved. Work is to be performed during normal business hours 0700 to 1630, Monday through Friday unless approval is granted by the Contracting Officer

NAME AND ADDRESS OF QUOTER	
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a. NAME OF QUOTER			SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTE:	DATE OF QUOTE
b. STREET ADDRESS			SIGNER	
c. COUNTY			a. NAME (type or print)	b. TELEPHONE
				AREA CODE
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)	NUMBER

***PLEASE FILL IN, SIGN AND RETURN WITH QUOTE.**

REQUIRED DELIVERY DATE: 15 days after notice of award

BASIS FOR AWARD:

Award will be made to the responsible, technically acceptable offeror, whose quote, conforming to the combined Synopsis/Solicitation, offers the lowest price technically acceptable (LPTA).

To be awarded this contract, the offeror must be registered in SAM. SAM information may be found at: <https://beta.sam.gov/>

The provision at 52.212-3 Offeror Representations and Certifications-Commercial items, applies to this solicitation and must be completed via Online Representations and Certifications application (ORCA) at <https://beta.sam.gov/>

Required date NLT 15 days after receipt of order

All responsible sources may submit a response which, if timely received, will be considered by the agency.

Quotes may be emailed to:
felizc@usmma.edu
Attention: Carmen I. Feliz, Contracting Officer **(6923G223Q0000012)**

TERMS OF DELIVERY- Delivery shall be FOB Destination
CLAUSES-52.252-2 Clauses Incorporated by Reference

This solicitation incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at the following internet address: Federal Acquisition Regulations (52)

<https://www.acquisition.gov/COMP/FAR/CURRENT/HTML/FARTOCP52.HTML>

The provision at 52.212-1, Instructions to Offerors-Commercial, applies to this solicitation. The provision at 52.212-2, Evaluation-Commercial items (OCT 2014) applies to this acquisition. (a) The Government will award a contract resulting from this solicitation to the

responsible offeror whose offer conforming to the solicitation will be deemed the lowest price technically acceptable offer. Delivery, technical capability and past performance will be evaluated to determine technical acceptability. The clause at 52.212-4, Contract Terms and Conditions - Commercial items, applies to this acquisition.

FAR 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders-Commercial Items is incorporated into this solicitation, however, only the following clauses apply to this acquisition:

52.219-6, 52.222-3, 52.222-19, 52.222-21,
52.222-26, 52.222-36 and 52.232-33.

INVOICE SUBMISSION INSTRUCTIONS

The Contractor may submit invoices in electronic format

INVOICES

Effective February 1, 2021 the Department of Transportation (DOT) has implemented a new invoicing processing system Delphi electronic Invoicing web portal to submit your invoice(s). The login can be found at: www.login.gov. Please see the attached instructions to help you to set-up a user name and password and information on how to submit your invoice(s). There is also a training video to help you to submit your invoice(s) located at: <https://einvoice.esc.gov> then click on Vendor training

For information regarding this solicitation or any questions, please contact via email

Carmen I. Feliz, Contracting Officer Email: felizc@usmma.edu

Primary Point of Contact: CARMEN I. FELIZ

felizc@usmma.edu Phone: 516-726-6149

Secondary Point of Contact: Amit Narine, Contract Specialist

Email: narinea@usmma.edu Phone: 516-726-6032

DATE AND TIME:

Signed quotes are due NO LATER THAN 0900 AM ET on September 6th, 2023

All responsible sources may submit a response which, if timely received, will be considered by the agency.

Quotes can be mailed to:

U.S. Merchant Marine Academy

Attention: Carmen I. Feliz, Contracting Officer (6923G223Q000012)

Procurement Department - Room 212

300 Steamboat Road

Kings Point, NY 11024-1699

Or emailed to: felizc@usmma.edu

Any questions, must be in writing and can be emailed to: felizc@usmma.edu

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CLAUSES-

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Carmen I. Feliz, Contracting Officer, Email: felizc@usmma.edu

Primary Point of Contact:

CARMEN I. FELIZ

CONTRACTING OFFICER

felizc@usmma.edu

Phone: 5167266149

Secondary Point of Contact:

AMIT NARINE

CONTRACT SPECIALIST

narinea@usmma.edu

Phone: 516-726-6032

Contracting Office Address:

MMA-5206, Division of Procurement

Kings Point, New York 11024-1699

Place of Performance:
U.S. MERCHANT MARINE ACADEMY
300 STEAMBOAT ROAD
KINGS POINT, New York 11024-1699
United States