

PWS 5: SECURITY/ANTITERRORISM (INDIRECT)

1. GENERAL:

1.1. This PWS prescribes standards, procedures, and general responsibilities pertaining to security, antiterrorism (AT) and preservation of order at Holston Army Ammunition Plant (HSAAP). The Contractor's price proposal shall be based on the current version of the Army Regulations referenced in this PWS. Contractor shall comply with and shall be responsible for meeting all the requirements in the updates to Army Regulations as they become effective. Any change in the Army regulations during performance shall be deemed a change under this contract. Any such changes will be incorporated by the Procuring Contracting Officer (PCO) in accordance with FAR 52.243-2, Changes-Cost-Reimbursement. Chapter and paragraph numbers have been included for convenience; however, this does not relieve the Contractor from complying with all other applicable parts of the referenced Army Regulation (AR).

1.2. The Contractor shall develop, update, and maintain a Plant Protection Plan (PPP) in accordance with Army Regulations (AR) 190-13, which outlines security operations for the entire installation at HSAAP. The HSAAP PPP shall be submitted to the HSAAP Security Specialist for review and approval within 90 days of contract award. HSAAP site specific provisions can be added to the PPP by the Government by means of Government comments that the Contractor shall address. The HSAAP PPP shall be reviewed on an annual basis and updated if required. If the PPP does not require updating, a memorandum to that effect shall be sent to the HSAAP Security Specialist. In the event it is determined a new PPP is required, the Contractor shall have up to 90 days to complete any updates. Both the Government and Contractor will sign a memorandum authenticating the annual review/update was conducted and approved. This PPP shall include procedures to collect and analyze threat information and threat capability, assess vulnerability to threat attacks and implement procedures to deter, detect, defend, and recover from terrorist threats to include Weapons of Mass Destruction (WMD)/Chemical, Biological, Radiological, Nuclear, and High Yield Explosive (CBRNE) events. The plan shall not decrease the requirements of this PWS. (CDRL A5-003). The PPP will be reviewed by the JMC Provost Marshal / Protection G2/6 office and approval by the HSAAP Commander or designee is required before implementation.

1.3. The Contractor shall hold subcontractors, vendors, visitors, and tenants responsible for adhering to security requirements as outlined in the PPP and this PWS. The HSAAP Government Security Specialist and Adminstrating Contracting Officer (ACO) has the overall responsibility to verify all security requirements outlined in the PPP are met.

1.4. The installation is under Proprietary Jurisdiction.

2. CONTRACTOR REQUIREMENTS:

The Contractor shall perform the services enumerated below in accordance with

(IAW) its approved PPP and this PWS. All documentation shall be available for review by the HSAAP Government Security Specialist upon request.

2.1. The Contractor shall furnish properly trained and qualified security personnel. The Contractor shall furnish a full time Security Manager at HSAAP, who may also serve as the Fire & Emergency Manager. Due to emergency response requirements, the only duty location for this Security Manager shall be onsite at HSAAP. Contractor shall provide in writing alternate security manager Points of Contact for when the Security Manager is unavailable.

2.1.1. The Contractor shall train and qualify each individual who performs security tasks or duties before assignment to such duties or tasks. The Contractor shall provide all Security Guard personnel with active shooter training IAW AR 190-56, paragraph 4-6.g., and Training Support Package (TSP) 191-AS-2015 annually. The Contractor shall be responsible for requiring and ensuring that all Security Guards receive active shooter training IAW AR 190-56, and TSP 191-AS-2015. Security Guards shall at all times act within the scope and authorizations of any licenses they are required to hold and the laws and regulations of the State governing the authority of contract Security Guards. Receiving Active Shooter training is not an authorization or direction by the Government for Contractor to respond to active shooters or act contrary to such licenses, laws, or regulations. It is the Contractor's responsibility to be cognizant of and understand all such licensing, statutory, and regulatory requirements and to ensure that it's Security Guards and the Security Guards employed through any subcontractor know all such requirements and are in full compliance at all times.

2.1.2. The Contractor shall provide mail service (internal and external mail).

SECURITY FORCE TRAINING/TRAINING TO SUPPORT SECURITY

2.1.3. Training standards for Security Guards shall conform, as local requirements and AR 190-56 dictate, to performance-oriented tasks necessary to ensure adequate security and preservation of order at HSAAP. The Contractor shall develop a training program based on mission, local threat, AR 190-56, and HSAAP Commander approved training requirements. The Contractor shall submit for approval to the HSAAP Commander its training curriculum 30 days prior to assuming operational control. As first responders, Security's training curriculum shall include compliance with AR 525-27, pages 9-10, Table 4-1, AR 190-14, and AR 190-13. The contractor shall provide all security guard personnel with active shooter training IAW AR 190-56, paragraph 4-6.g., and Training Support Package (TSP) 191-AS-2015, 30 days prior to assuming operational control, and annually thereafter. (CDRL A5-006).

2.1.4. The Contractor shall document and record the training and qualifications of each individual. Documentation of training and qualification shall occur via training attendance rosters, which at a minimum, shall contain the name of the training course being taught, the location of the training, the date and time the

training was conducted, and names and signatures of the training participants. These attendance rosters, along with a copy of the course lesson plan, shall comprise a training record. This documentation shall be readily available for review and maintained for as long as that individual remains employed in a security capacity and for one year after termination or retirement of security personnel.

2.1.5. Prior to issuance of weapons and non-lethal devices, all security personnel shall receive training on the Army use of force continuum per Chapter 3 of AR 190-14 and IAW applicable State law; instructions on firearm's safety functions, capabilities, limitations, and maintenance procedures for the type of weapon issued; and individual responsibilities on the carrying of firearms and nonlethal devices. This training shall include the use and proficiency of all of the options on the degree of force required for specific security situations as described in Paragraph 3-1b of AR 190-14, to include formal training on verbal persuasion and unarmed defense techniques (to include handcuffing techniques). The Army use of Force continuum consists of the following: Non-lethal devices and other options are defined as verbal persuasion, unarmed defense techniques, chemical aerosol irritant projectors (OC spray), Military police club (baton), presentation of deadly force capability, and use of deadly force.

2.1.6. All security personnel shall successfully qualify with their assigned weapons using the standard US Army Military Police School (USAMPS) Law enforcement Weapons and Training Qualifications (LEWTAQ) (ST 19-LEWTAQ) as required AR 190-56 paragraph 4-5. ST 19-LEWTAQ is a controlled document and will be obtained by the HSAAP Security Specialist through the USAMPS and distributed as necessary to the Contractor for training purposes. To be considered eligible to carry firearms, personnel must have satisfactorily completed mandatory security training and proficiency testing within the preceding six months and possess any licenses required by the state of Tennessee and Federal Law. The Contractor shall maintain documentation and records of this qualification firing for as long as each employee remains employed in a security capacity.

2.1.7. The Contractor shall ensure all civilian security force personnel assigned to HSAAP are well versed and knowledgeable in their authority as defined by Federal, State and local laws and AR 190-56.

2.1.8. The Contractor shall also ensure all security personnel are certified by an accredited agency in First Aid, cardiopulmonary resuscitation (CPR and automated external defibrillator (AED) within 180 days of contract award, or an individual's start date.

2.1.9. The Contractor shall provide formal and specific training to all Security Guards in accident investigation techniques, report writing procedures and traffic stop techniques (to include high risk traffic stop techniques).

SECURITY FORCE EQUIPMENT AND ARMAMENT

2.2. The Contractor shall provide uniforms for all security personnel and ensure standardized seasonal uniform items that enhance duty performance and personnel safety; provide adequate protection against the elements; and present a professional and standardized appearance. The Contractor shall ensure the uniform appearance and components are IAW to Chapter 6 of AR 190-56 requirements. Uniforms for administrative personnel are at the discretion of the Contractor. Uniforms shall be compatible and consistent with the type of work or work scenarios required, such as, jumpsuits or special reaction team coveralls for conducting special searches, responses, and exposures to inclement weather conditions, etc. This includes safety equipment, such as safety shoes, safety glasses, and any other safety items needed for conducting security patrol checks and inspections in industrial and chemical buildings. The safety equipment shall be consistent with that of other standard police department safety equipment, to include such things as ballistic protective vests.

2.2.1. Normal safety policies established for other plant employee's protection against high noise, protective foot wear, or protection against eye injury in a general industrial plant are also required. The Contractor shall provide this equipment to the necessary security personnel, and the equipment shall meet the minimum standard guidelines IAW current American National Standards Institute (ANSI), Occupational Safety and Health Administration (OSHA), National Fire Protection Association (NFPA), and National Institute for Occupational Safety and Health (NIOSH) general industrial standards, recommendations, and laws. Ballistic protective vests shall be fitted to the individual Security Guard. Ballistic vests shall not be transferred from one Security Guard to another. Each Security Guard shall be issued a new ballistic vest, at the time of hiring, which has been fitted specifically to their individual body characteristics. Ballistic vests and vest coverings shall be replaced immediately should they become ripped, torn, or out of manufactures service life. Security Guards shall be "fit tested" and given medical clearance by a physician prior to assignment and use of chemical agent protective masks.

2.3. The Contractor shall arm the security personnel. The Contractor shall provide 9mm caliber, semi-automatic side arms and ammunition. The 9mm ammunition carried by security personnel shall be a minimum of 124 grain jacketed hollow point ammunition. The Contractor shall ensure that each Security Guard is equipped with three 15-round magazines of this ammunition for the side arm (one magazine in the weapon and two on the duty belt for a total of 45 9mm rounds). The Contractor shall issue, at a minimum, Level II security holsters for the Security Guard's 9mm handguns. Security Guards are not authorized to carry or use concealed weapons or privately- owned weapons or ammunition at HSAAP. In addition, 5.56 caliber, semi-automatic, magazine fed, patrol carbines/rifles, magazines, magazines pouches, and ammunition shall be furnished by the Contractor to Contractor Security Guards who are performing patrol and over watch duties (six patrol carbines/rifles), and shall be securely mounted in the Contractor's security vehicles or Access Control Points to provide immediate access in the event of an emergency. The patrol carbine 5.56 mm

ammunition carried by security personnel shall be a 62 grain full metal jacket ammunition. The Contractor shall provide and ensure that each Security Guard with a patrol carbine/rifle, is equipped with four 30-round magazines (one magazine in the weapon and three magazines in magazine pouches on the duty belt for a total of 120 5.56 rounds). Rifles and side arms shall immediately be taken out of use when they do not function as designed and/or when they have broken pieces or parts.

2.3.1. The Contractor shall ensure security force weapons and ammunition are stored and accounted for IAW AR 190-11, AR 710-2 and DA Pam 710-2-1.

2.4. The Contractor is responsible for the acquisition, upkeep and maintenance on all vehicles used for security force operations. All vehicles utilized by the Contractor for security shall be equipped with equipment/markings deemed appropriate by the Contractor and approved by the Government. Vehicles shall be appropriately marked prior to being placed into service. At a minimum, 4 of the security vehicles shall be four wheel drive (4X4). The Contractor shall maintain their own fleet of vehicles. They shall not rent vehicles on a continual basis since rental vehicles cannot be appropriately marked.

SECURITY FORCE EMPLOYMENT SUITABILITY REQUIREMENTS

2.5. The Contractor shall hire trustworthy and reliable security personnel. Chapter 2 of AR 190-56 provides the required personnel qualifications and selection standards. In addition, Security Contractor shall establish an Individual Reliability Program as specified in Chapter 3 of AR 190-56. Meeting the standards of the Individual Reliability Program shall be a condition of continued employment in a security capacity. Each Security Guard, whether existing or new hire, shall undergo a Tier 3(T3) Government personnel security investigation IAW with AR 190-56 to confirm his/her trustworthiness, and for handling government sensitive information and material. Contractor employees may appeal the HSAAP Government Security Specialist Tier 3/NACLC adjudication to the HSAAP Commander, who will make a final adjudicative determination.

2.5.1. Security personnel shall undergo drug abuse testing as specified in AR 600-85 and Paragraph 2-4 of AR 190-56. Random drug abuse testing shall occur on 25 percent of the security personnel per year, with no less than one test per month. Testing results shall be forwarded to the Government Security Specialist for review as soon as the results are received. 100% of Contract Security Guard will be drug tested at the time of hiring and at least 25% of Contract Security Guards will be tested annually thereafter. Drug Test results will be supplied to Government Security via DA Form 7708 as soon as the results are received.

2.5.2. Security personnel shall annually undergo a medical examination by a competent medical authority to determine physical and mental fitness and the results shall be documented by the Contractor and immediately provided to the Government Security Specialist for review. 100% of security personnel will undergo a medical examination at hire and annually thereafter. Annual review of Medical Records will be documented on DA Form 7708.

2.5.3. Reliability standards shall also include, but are not limited to: criminal misconduct, financial stability, alcohol or drug abuse, sexual misconduct, loyalty to the U.S. Government, foreign interests, and job-related violations. The Individual Reliability Program is addressed in AR 190-56 chapter 3. Specific reliability factors are listed in AR 380-67 paragraph 2-4 and AR 380-67 Appendix I discusses the reliability factors in depth, to include the concern, conditions that could raise a security concern and may be disqualifying, and conditions that could mitigate security concerns.

2.5.4. The Contractor shall annually certify that all security personnel satisfactorily meet these individual reliability standards. Personnel that fail to meet these standards shall be immediately relieved of security duties.

2.5.5. The Contractor shall annually certify that all security personnel meet the physical ability testing (PAT) requirements of AR 190-56. Specifically, when the Contractor hires new Security Guards, the initial testing requirement shall be met prior to assignment to a Security Guard position. If a currently assigned Security Guard fails the record PAT, he/she is required to pass the retest within 90 days. If the Security Guard fails the second PAT, they shall be prohibited from performing as a Security Guard on the contract.

2.5.6. The following positions/functions at a minimum shall obtain and maintain Secret security clearances IAW AR 380-67: Program Manager, Security Chief, Locksmith and Mail Carrier.

2.6. The protection of Government arms, ammunition and explosives (AA&E) shall be of the utmost concern. Security for AA&E in production shall be (IAW) DOD 5100.76-M. Security for arms, ammunition and explosives in storage shall comply with the standards found in Paragraph 1-13, Chapters 2, 3, 4, 5, 6, 7, and 8 of AR 190-11 and any current security exceptions or waivers. The level of physical security shall be commensurate with the category of the AA&E protected. When applicable, the Contractor shall use Intrusion Detection Systems.

2.7. All Contractor personnel who require access to AA&E or classified information must undergo a Tier 3 (T3) background investigation initiated by the Contractor Facility Security Guard (FSO). Personnel Reliability Screening and Evaluation Form, DA Form 7708 checks, shall be performed on all personnel with primary duties of AA&E production, manufacturing, renovation, and demilitarization operations, or security operations prior to assuming duties and annually thereafter. The local civilian law enforcement record check of an individual's will be completed within 30 days of the DA Form 7708. Annual review of DA Form 7708 thereafter, per AR 190-13.

2.8. The Contractor shall retain all files and documents to show proof of granted clearances and applicable background investigations. Security files and DA Form 7708 screening shall be reviewed by the HSAAP Government Security Specialist when requested to support inspections investigations, and the Individual Reliability Program.

2.9. The Contractor shall establish a procedure, as described in Paragraph 2-11 of AR 190-11, to ensure the trustworthiness and reliability of personnel involved in the transport of AA&E or personnel given unaccompanied access to AA&E storage facilities, to include individuals issuing/receiving security keys. The Contractor shall document and maintain the results of this procedure on DA Form 7708.

ACCESS CONTROL (TO INCLUDE FOREIGN VISITORS)

2.10. The Contractor shall establish, maintain, and document an ingress/egress system for personnel, vehicles and shipments at HSAAP. The Contractor shall adhere to AR 190-13 CH 8 for implementation of access control to HSAAP. The Contractor shall establish installation access controls for vehicle, personnel, and property following the guidelines of AR 190-11, AR 190-13, and AR 190-45. The Contractor shall establish access controls for vehicle, personnel, and property at all Government AA&E areas IAW AR 190-11, Chapters 4 and 5 Appendix H. The Contractor shall control access by 1) identifying vehicles, personnel, and material; 2) determining the eligibility of vehicles, personnel and material to pass onto HSAAP; 3) inspecting vehicles, personnel and material, as appropriate; 4) controlling and monitoring vehicles, personnel and material; 5) prevent unauthorized exit of vehicles, personnel and material and 6) through establishment of a visitor control program. The Contractor shall secure all access control points when not staffed. The Contractor shall service and maintain the Grab Net Barrier System.

2.10.1. The Contractor, vendors, tenants, visitors, and all associated subcontractor employees shall comply with all Holston Army Ammunition Plant's policies and procedures. This includes but is not limited to the following: US Army Directives, Installation Commander Directives, Installation Access Policies, and Local Security Policies and Procedures (provided by the Government Representative). The Contractor shall provide all information required for background checks to meet installation access requirements to the installation Security Office. The Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9 "Personal Identity Verification of Contractor Personnel") as directed by DoD, HQDA, and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at the installation change, the Government may require changes in Contractor security matters or processes.

2.10.2. For Contractors requiring a Common Access Card (CAC). Before CAC issuance, the Contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05, The Contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of six (6) months or more. At the discretion of the sponsoring

activity, an initial CAC may be issued on a favorable review of the FBI fingerprint check and a successfully scheduled NACI at the Office of Personal Management.

2.10.3. For Contractors that do not require a CAC, but require access to a DoD facility or installation. The Contractor, vendors, tenants, visitors, and all associated subcontractors' employees shall comply with adjudication standards, and procedures utilizing the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13). The Contractor must agree to comply with all installation access policies, Installation Commander directives, and local security policies and procedures elsewhere in Section C.

2.10.4. Failure to meet and comply with access requirements is grounds for access denial of the Contractor's personnel and if necessary, termination of the contract for cause.

2.11. The Contractor is responsible for maintaining Closed Circuit Television (CCTV) systems, to include all cameras, associated hardware, and software updates. Coverage at all of the installation's access control points, to include all lanes of ingress and egress into the facility with a minimum of 2 fixed mount CCTV cameras covering each lane of ingress or egress with 2 pan/tilt/zoom (PTZ) cameras covering the main entry control point of HSAAP. CCTV coverage is also required on the installation's access control points which are limited in use or used primarily for emergency evacuation. The CCTV cameras shall be digitally recorded in a central database and the images shall be stored for no less than 30 days at a time. All CCTV equipment shall be repaired or replaced within 15 days of discovery of an issue.

2.12. The Contractor shall use an identification badge or card system for individual access control that is approved by the HSAAP Commander and the Government Security Specialist. Additionally, the Contractor shall ensure the following:

2.12.1. Strict accountability, storage and handling of these badges/cards through their life cycle IAW Chapter 5 of AR 190-13 and AR 600-8-14.

2.12.2. Storage and handling of all badging or card components in such a manner to preclude access by unauthorized individuals.

2.12.3. Prompt access invalidation for lost or stolen cards/badges and a means to quickly communicate these invalidated cards/badges to security personnel at points of ingress/egress.

2.12.4. Prompt denial of access for individuals who have lost access privileges. The Contractor shall promptly (within one hour) notify the HSAAP Government Security Specialist when a Contractor employee is terminated from employment, resigns in lieu of termination, or is suspended from work on the installation. It is the Contractor responsibility to ensure their personnel turn in Government issued CAC cards to the CAC issuing site prior to termination/dismissal and as a last resort to retrieve the Government issued CAC card from their terminated

employees and physically deliver the CAC card to the Army Staff at Holston.

2.12.5. If an automated card/badge reading system utilizing mechanical, electronic or other technological means for access controls is proposed for use by the Contractor, the Contractor shall receive approval from the U.S. Army Office of the Provost Marshal General (OPMG), through the AMC G-34 Protection Division, prior to implementation IAW AR 190-13.

2.12.6. The badge system shall include one type or style of permanent badge for Contractors (to include the Operating Contractor) assigned full-time at HSAAP and one type or style of permanent badge for United States Government personnel assigned full-time. The Contractor shall issue two types of non-permanent badges to personnel entering the installation. The first non-permanent badge type is a temporary badge issued to HSAAP employees who have lost or forgotten their permanent badge to access the installation. Temporary badges shall not be issued for any period of time in excess of 72 hours. The second type of non-permanent badge is a visitor badge, which shall be issued to all visitors to HSAAP. A visitor badge may be in the form of hard plastic or paper. For the purposes of this PWS, a visitor is defined as an individual who is not permanently employed on a full-time basis at HSAAP. Visitor badges may be issued up to 30 days at a time. Visitor badging shall occur 24 hours a day, 7 days a week including holidays at the Visit Control Center. Employee badging shall be handled out of a separate office.

2.13. The Contractor shall provide briefings for its employees, its subcontractors, and tenants on the security requirements for accessing and working on the installation.

2.14. The Contractor shall require all visitors to sign the 'Conditions of Entry' on the applicable HSAAP Form. The Contractor shall keep these signed forms on file for 90 days from the date of signature.

2.15. The Contractor shall notify the Commander, ACO, and HSAAP Government Security Specialist of any foreign visits to HSAAP. Notifications shall be completed 30 days in advance of scheduled visit dates. The Contractor shall document the visit, the information related to the visit, and provide a written after action report to the HSAAP Government Security Specialist. Foreign nationals visiting HSAAP (either sponsored by Government or Contractor invitation) shall be escorted at all times during their visit. For the purposes of this PWS, a foreign national is defined as an individual who is not a citizen of the U.S. of America.

PHYSICAL SECURITY (INCLUDING POSTS AND PATROLS)

2.16. Security for AA&E shall be IAW Chapters 2, 3, 4, 5, 6, 7, 8, Appendix H of AR 190-11, AR 190-13, AR 190-51 and DA PAM 190-51, and any current security exceptions or waivers. The level of physical security shall be commensurate with the category of the AA&E protected.

2.17. The Commander will designate restricted areas on the installation and provide

a copy of that designation to the Contractor. The Contractor shall post these areas with signs as specified in Chapter 6 of AR 190-13 and Paragraph 4-15 of AR 190-11. The Contractor shall maintain existing restricted area signs to the standards outlined in these regulations. New signs shall be posted as soon as possible, but signage shall be placed no later than (NLT) 60 days after receipt of restricted area designation by the HSAAP Commander.

2.18. The Contractor shall maintain a 12' clear zone on the outside of the installation perimeter fence along with a 30' clear zone in the inside of the installation perimeter fence. This clear zone shall be free of large vegetation and shall be free of obstacles and topographical features; when feasible.

2.19. The Contractor shall establish a system to receive, secure, and account for all security interest keys used at HSAAP. This system shall conform to the requirements of Paragraph 3-8, AR 190-11 for keys used to secure AA&E and Appendix D, AR 190-51 for other Army property. The Contractor shall not allow removal of keys for locks used to secure AA&E from the installation. When not in use, keys used to secure AA&E shall be stored in such a manner to preclude access by unauthorized individuals. A security accountability, inventory, and receipt system shall be used to monitor and track the issuance of general purpose office keys and locks protecting Federal Government property assets under AR 190-51 or AR 190-13. Assets include, but are not limited to, computer equipment, file cabinets, diagnostic, and calibration equipment, tools, gasoline and petroleum products, or access to special information areas that might contain sensitive, medical information files, or Government proprietary information. The Contractor's security forces shall respond to all requested gate openings and calls for service within 15 minutes of the request. The Contractor shall service and maintain all locks.

2.20. The Contractor shall establish and monitor a security seal program to ensure strict accountability of the seal from time of receipt at HSAAP to the time of destruction. The Contractor shall maintain a security seal system following the guidance of AR 190-51, Appendix D.

2.21. The Contractor shall establish security posts and patrols to meet local threats and mission requirements. Patrols to areas storing AA&E shall follow the time limits prescribed in AR 190-11. Other patrol requirements are defined in AR 190-51, AR 190-13, AMC Supplements thereto and physical security waivers and exceptions. The Contractor shall outline these posts and patrols in the PPP. Any changes to Contractor's post or patrol configuration shall be approved by the ACO; if the changes affect the PPP, they shall be submitted to the PCO for approval. The Contractor shall staff the security force with only full-time employees to meet the manning requirements of all static posts, mobile patrols and supporting posts, during FPCONs (Force Protection Condition) NORMAL/ALPHA/BRAVO (utilizing a post manning factor of 5 Guards required for every post that requires continuous and uninterrupted staffing. Higher FPCONs (FPCON Charlie and Delta) may require additional personnel, at which time the Operating Contractor may hire part-time employees to augment the security force. Part-time security force personnel must meet the same training, employment suitability, and performance standards identified

in this document as full-time security personnel. HSAAP's minimum requirements for staffing of the security posts and patrols are given in Appendix A. (All Full time Security Guards and overhead positions shall be backfilled within two weeks of being vacated or unfilled for any reason not based on new requirements.)

SECURITY DISPATCHING OPERATIONS AND COMMUNICATIONS

2.22. The Contractor is responsible for providing security force personnel a primary means of communication. When available and provided by the Contractor, the City of Kingsport radio system shall be used for mutual aid and emergencies. The communication systems for emergency response and emergency coordination efforts shall be provided and extended to operational coverage in a primary and alternate Emergency Operation Center on HSAAP. The 24/7 Emergency Operation Center, when activated by specific need and under the authority of the Commander, shall be pre-planned and pre-positioned with primary communication networks and equipment for a sustained or short-term incident response. Secondary redundant systems shall include an analog/digital landline telephones or cell phone systems (reference AR 525-13). The Contractor is required to staff and maintain a single dispatch center for security, fire and emergency medical services. In case of fire or medical emergency, the Contractor shall ensure emergency personnel are notified and direct/escort emergency response personnel and equipment to the location of the fire or injury.

2.23. The Contractor shall utilize a basic computer aided dispatch program to record and track the Security Guards and fire department's daily activities. The security force dispatcher is responsible for dispatching all of the installation's security forces, fire department and EMS personnel, as well as monitoring the installation's CCTV cameras. The Contractor is responsible for installing a fixed mount duress alarm at the dispatch center. The Contractor shall develop an emergency notification matrix within 30 days of contract award for use by the dispatcher for notification to the Commander and HSAAP Government Security Specialist of events as they occur on the installation

SECURITY OPERATIONS AND INCIDENT NOTIFICATION

2.24. The Contractor shall maintain records IAW AR 190-45 for running a security operation and report significant incidents to the HSAAP Government Staff. If the significant incident meets reporting requirements of AR 190-45, Law Enforcement Reporting, Chapter 9, the Contractor shall assist the Government in preparation of a Serious Incident Report.

2.25. The Contractor shall enforce local traffic rules and regulations and, after investigation, prepare, and retain on file, written reports on all traffic accidents. The Contractor shall notify the HSAAP Commander and the HSAAP Government Security Specialist immediately (within 15 minutes) if a traffic accident on the installation involves a death and/or great bodily injury. The Contractor shall record traffic accidents by location and provide this data to the ACO on an annual basis. (CDRL A5-001)

2.26. A number of events or situations occurring on-site (e.g., accidents, fires, explosions, injuries, AA&E losses, misuse of vehicles while explosives are in transport), to include alleged events or situations, require immediate telephonic notification to specific parties within 10 minutes of learning of the incident/crime. The Contractor shall be responsible for such notifications IAW a published notification roster, which the Contractor shall develop, maintain and update. The Commander shall approve the roster and any updates. Written reports from these incidents shall be provided to the Commander and the HSAAP Government Security Specialist NLT 1000 hrs. the next business day. The Contractor shall provide follow-up oral and written reports for such incidents to the Commander or ACO. The Contractor shall inform the Commander and the HSAAP Government Security Specialist, within 10 minutes, in the event that an employee poses a threat or perceived threat to the installation, the Government Staff and/or fellow Contractor employees. The Contractor shall assess the credibility of the threat and shall report this information as soon as possible; commensurate with the validity of this threat. Incident reports shall be delivered to the Commander and the HSAAP Government Security Specialist NLT 1000 hrs. the next business day. The Contractor shall not withhold information from the Government Staff concerning such communicated threat scenarios. (CDRL A5-005)

2.27. In the event of learning of any criminal offense or alleged criminal offense (any accusation not yet established or corroborated as having occurred or being criminal) conducted on the installation, and those that are in the course of HSAAP related production or operations if occurring outside of the installation by the Contractor's Employees, or by onsite subcontractors, vendors, tenants, or visitors, the Contractor shall immediately upon learning of the same, within 60 minutes, notify the HSAAP Commander and the HSAAP Security Specialist. This does not include employee misconduct for which administrative actions are taken, such as time card fraud concerning work hours, insubordination, not involving an assault or battery, failure to meet performance standards and the like. It does include both misdemeanor and felony offenses or alleged offenses. The Contractor shall investigate the incident when directed by the HSAAP Commander and cooperate with law enforcement officials responding to conduct an investigation. The Contractor shall take all reasonable measures to secure the crime scene, if one exists, and safeguard potential evidence, and to protect persons and property, to include ensuring the safety and well-being of any involved parties; and, if necessary, render the impacted area safe pending the arrival of an authorized investigative entity or agency. The Contractor shall also provide the Commander and the HSAAP Security Specialist a written report documenting the incident NLT 1000 the next business day. (CDRL A5-007). The Contractor shall not delay in notifying the Army Staff while information is being gathered for a determination as to whether or not a specific incident is considered a criminal offense. Establishment of whether or not a crime has been committed is a law enforcement function. The Contractor shall provide it's Security Guards with cameras and other report writing aids to document security incidents as they occur on the installation. (These items do not have to be provided for each individual Security Guard; however, there shall be sufficient equipment to aid in security documentation activities.) For the avoidance of doubt, nothing herein shall preclude the Contractor from behaving as a responsible employer and conducting

internal investigations into any and all allegations of misconduct by its employees, subcontractors, vendors, tenants, or visitors, as it would at any of its other facilities.
AT/WMD/CBRNE/CRITICAL INCIDENT-EVENT

2.28. The Contractor shall develop and maintain plans that, in case of an emergency, the Contractor can take appropriate actions. Those plans shall address preparation for, and recovery from, incidents and shall include Disasters (i.e., Disaster Preparedness Plan), Bomb Threats, Civil Disturbances, WMD/CBRNE and Labor Disturbances. The Contractor shall formalize these plans and include them as annexes/appendices in the PPP. The Contractor shall utilize and be prepared to properly deploy all Emergency Management Modernization Program (EMMP) Government- furnished equipment for the containment and recovery from a WMD and/or CBRNE event. The Contractor shall ensure that its security and emergency response personnel are properly trained in the use of all of the equipment so that the equipment may be deployed immediately upon an emergency.

2.29. The Contractor shall work with the Commander and Government Security Specialist to develop a Force Protection/AT Plan IAW AR 525-13 and AMC-R 525-13. The Contractor shall increase security measures at the direction of the Commander or the HSAAP Government Security Specialist to meet the standards for each FPCON level. The Contractor shall increase and maintain FPCON levels Charlie or Delta within 24 hours of notification. In the event of the FPCON increase to Charlie or higher, the Contractor shall be prepared to transition its security force to 12 hour shifts and bring in additional manning to meet the requirements of higher FPCON levels within 24 hours. The transition plan shall be documented in a Force Elevation Plan, which shall be provided to the ACO for approval within 90 days of contract award. The transition plan shall be updated as regulations are updated. (CDRL A5-004)

2.30. The Contractor will be an integral part of the Commander's AT Working Group that will focus on planning, coordinating and executing the installation's AT Program. The identification, justification and estimation of AT projects should be discussed for incorporation into the installation AT budget submission at this meeting. The AT Working Group will meet at least quarterly (more often if deemed necessary by the Commander or the HSAAP Government Security Specialist) and a written record maintained by the Contractor Security Manager. The Contractor shall ensure that senior leadership from the Contractor's security force, fire department, facilities maintenance, production operations, and safety office attend and participate in the Commander's AT Working Group.

2.31. The Contractor shall participate in the Government's full-scale, comprehensive annual AT exercise and prepare and maintain a written record of the Contractor's participation. The Contractor is considered to be the executive agent of the exercise as the Contractor's personnel carry out the provisions of the HSAAP AT Plan and the PPP. The Contractor shall participate in this exercise with the HSAAP Security Specialist, federal, state, and local entities as co-participants. The purpose of this exercise is to validate the AT Plan and PPP, identify weaknesses and develop corrective actions. The exercise shall be IAW the requirements of AR 525-13, AMC R

525-13, DoD Directive 2000.12 and DoD Instruction 2000.16.

2.32. The Contractor shall assist the HSAAP Antiterrorism Officer/ Security Specialist with the Commander's implementation of the nine critical tasks and the 35 AT/Force Protection Standards (Critical Tasks #1-8 identified in AR 525-13 and Critical Task #9 identified in AMC-R 525-13) that are designed to deter incidents, employ counter measures, mitigate effects and conduct incident recovery. The Management Control Evaluation Checklist (Appendix C of AR 525-13) is designed to assist in evaluating key management controls.

SECURITY ENGINEERING

2.33. The Contractor shall participate in security engineering assessments with the HSAAP Government Staff of existing or future projects. The Contractor is required to maintain an individual on staff who has been formally trained by the U.S. Army Corps of Engineers (COE) in security engineering principles. Stated formal training shall be in the form of the Security Engineering Course offered by the U.S. Army COE Protective Design Center. JMC will coordinate the seat and Contractor shall pay for course.

OPERATIONS SECURITY (OPSEC) AND AT TRAINING

2.34. The Contractor shall prepare, implement, maintain, and manage an OPSEC Program to include an OPSEC Plan. The OPSEC plan shall be submitted 90 days after contract award and as required thereafter but at a minimum of annually. (CDRL A5-002). Assessments shall be conducted annually to ensure requirements remain in compliance with AR 530-1. The Contractor shall conduct OPSEC reviews on all information intended for publication external to HSAAP and shall forward the results of the review to the Commander and the HSAAP Government Security Specialist before granting publication authorization. The Contractor shall conduct security training, to include training on OPSEC requirements training, for all new hires IAW AR 525-13. While Contractor employees at HSAAP do not currently complete AT Level 1 training it is recommended that they attend when possible. DoD AT Level 1 Training can be accessed via DoD AT Level 1 training website. This web address will be provided by the HSAAP Government Security Specialist. Security refresher training shall be conducted no less than annually. The Contractor shall maintain documentation of the OPSEC and DoD AT Level 1 training, and said documentation shall be readily available for review by the HSAAP Government Security Specialist.

SPECIAL EVENT REQUIREMENTS/INSTALLATION HUNTING PROGRAM

2.35. The Contractor shall prepare and plan to support 10 installation functions annually, such as military ceremonies, VIP visits, speeches and tours with an additional security staffing as requested by the ACO.

REQUESTS FOR INFORMATION

2.36. Execution of the security programs in this PWS shall require answers to

requests for information (e.g., formal taskings, periodic reports, etc.). The Contractor shall respond to all such requests by required suspense dates and times to answer DA, AMC and/or JMC AT, Physical Security, Law Enforcement, Intelligence or Counterintelligence requests for information. At times, requests for information can be time sensitive. Requests shall be provided to the HSAAP Government Security Specialist for Government internal distribution.

3. VEHICLE REGISTRATION:

3.1. Contractor shall adhere to HSAAP vehicle registration policy.

3.2. The Contractor shall check Personally Operated Vehicle (POV) operators to ensure they meet the following requirements:

3.2.1. Possess a valid state driver's license.

3.2.2. Possess a certificate of state registration as required by the state in which the vehicle is registered.

3.2.3. Comply with the minimum requirements of the automobile insurance laws or regulations of the state where the vehicle is registered.

3.2.4. Satisfactory completion of safety and mechanical vehicle inspection when required by the state or jurisdiction in which the vehicle is licensed unless otherwise specified in the jurisdiction where the vehicle is located. Safety inspections shall meet minimum standards established by the National Highway Traffic Safety Administration in Sections 570.1- 570.10, Part 570, Chapter v, 49 CFR.

3.2.5. Possess current proof of compliance with local vehicle emission inspection and maintenance requirements. The Clean Air Act requires any military or civilian employee who works on a federal installation and operates a POV on that installation must comply with local inspection and maintenance requirements. This applies to installations within the United States that have vehicle exhaust emissions testing programs. This requirement applies without regard to the state or country where the employee's vehicle is registered.

4. VISITORS:

4.1. Visitors, subcontractor, tenants, and uncleared employees shall be vetted via National Crime Information Center System – Interstate Identification Index (NCIC-III). The Contractor shall verify that visitors meet the following requirements:

4.1.1. Possess a valid photographic identification. Acceptable forms of photographic identification include identification cards or passports issued by the United States Government (to include DoD Common Access Cards (CACs) and Federal Agency-issued Personal Identity Verification (PIV) cards, state-issued driver's licenses/identification cards, and passports issued by foreign governments.

4.1.2. All individuals accessing HSAAP must be favorably vetted via NCIC-III prior to entry.

4.1.3. All individuals accessing HSAAP must demonstrate a valid purpose for entry IAW Installation Access Policy.

4.1.4. For visitors requesting access to HSAAP with a vehicle, the Contractor shall verify that visitors meet the following requirements:

4.1.4.1. Possess a certificate of state registration as required by the state in which the vehicle is registered.

4.1.4.2. Comply with the minimum requirements of the automobile insurance laws or regulations of the state where the installation is located.

4.1.4.3. A copy of the rental car contract is adequate to meet the requirements of 4.1.2 and 4.1.3.

4.2. Only trained and authorized personnel are permitted to operate NCIC-III. The HSAAP Government Security Specialist and or Department of the Army police officer will be the authority to authorize an individual to operate NCIC-III. Any information obtained via the State (TN) Uniform Law Enforcement System or the National Crime Information Center System (NCIC), or any other criminal justice information sharing system shall be handled appropriately and shall not be used or disclosed outside their official duties and performance of their job. Personal use, misuse, and negligent use of NCIC-III systems and information for any reason is prohibited. Any witnessed or known misuse of the NCIC-III system, computer, network, or information requires a notification through the Contractor Security Guard chain of command, and Government staff. Visitors who do not pass the NCIC screening will be denied entry to the facility. If a visitor is found to have an outstanding arrest warrant, Contractor shall immediately notify law enforcement and shall use its best efforts within the authorizations of law and legal authority to detain the visitor until arrival of law enforcement provides guidance.

5. PHYSICAL SECURITY/ANTITERRORISM/FORCE PROTECTION EQUIPMENT PROJECTS AND PURCHASE:

5.1. The Base Commander will prepare a prioritized physical security, antiterrorism and force protection requirements list on an annual basis at the direction of JMC. The prioritized listing will be based on the threat, documented vulnerabilities, regulatory requirements and/or command directives. All funding requests supporting these requirements shall be submitted through the Schedule 75 process within the specified timeframe and according to instructions directed by JMC. Each funding requirement will be negotiated between the Government and Contractor and an approved amended PWS will be completed defining equipment and/or project(s) required to alleviate security shortfalls and vulnerabilities. In the event of an emergent or emergency, requirements may be submitted to JMC outside the Schedule 75 tasking

period.

6. INSPECTION AND ACCEPTANCE:

6.1. The HSAAP Government Staff will monitor the Contractor's performance IAW the requirements of this PWS. JMC representatives from the Force Protection, G2/6 Office will conduct periodic staff assistance visits at HSAAP for compliance with this PWS. Stated visits are normally conducted once every 18-24 months, or more frequently at the request of the HSAAP Government Staff.

6.1.1. AMC staff will also periodically inspect the Contractor's performance IAW the approved PPP and this PWS; stated inspections are normally conducted on a 24-month cycle. The Contractor shall facilitate these inspection processes.

7. TECHNICAL REFERENCES:

7.1. The corresponding Documents Security List (DSL) identifies the documents applicable to this PWS. All regulations listed in this DSL are Category 1.

DOCUMENT SUMMARY LIST
For Holston Army Ammunition Plant
Security Performance Work Statement 5

Document Number	Document Title	Document Date
AR 190-5	Motor Vehicle Traffic Supervision	22 May 2006 Cat 1
AR 190-11	Physical Security of Arms, Ammunition, and Explosives: This document is limited distribution. Contractors may receive a copy upon request from the installation COR	17 Jan 2019 Cat 1
AR 190-13	The Army Physical Security Program: This document is limited distribution. Contractors may receive a copy upon request from the installation COR	27 Jun 2019 Cat 1
AR 190-14	Carrying of Firearms and Use of Force for Law Enforcement and Security Duties	12 Mar 1993 Cat 1
AR 190-45	Law Enforcement Reporting	27 Sep 2016 Cat 1
AR 190-51	Security of Unclassified Army Property (Sensitive) and (Nonsensitive)	27 Jun 2019 Cat 1
AR 190-56	The Army Civilian Police and Security Guard Program	15 Mar 2013 Cat 1
AR 190-58	Personal Security	25 Feb 2018 Cat 1
AR 380-67	The Department of the Army Personnel Security Program	24 Jan 2014 Cat 1
AR 525-2	The Army Protection Program	08 Dec 2014 Cat 1
AR 525-13	Antiterrorism: This document is limited distribution. Contractors may receive a copy upon request from the installation COR	17 Feb 2017 Cat 1
AR 530-1	Operations Security	26 Sep 2014 Cat 1
AR 600-8-14	Identification Cards for Members of the Uniformed Services, Their Family Members, and Other Eligible Personnel	17 Jun 2009 Cat 1
AR 600-85	Alcohol and Drug Abuse Prevention and Control Program	28 Dec 2012 Cat 1
AR 710-2	Supply Policy Below the National Level	28 Mar 2008 Cat 1
DA PAM 190-51	Risk Analysis for Army Property	27 Jun 2019 Cat 1
DA PAM 710-2-1	Using Unit Supply System (Manual Procedures)	01 Dec 2016 Cat 1
DoD 5100.76-M	Safeguarding Sensitive Conventional Arms, Ammunition, and Explosives (AA&E)	19 Oct 2020 Cat 1

DoD 5220.22-M	National Industrial Security Program Operating Manual	18 May 2016 Cat 1
DoDI 2000.12	DoD Antiterrorism (AT) Program: This document is limited distribution. Contractors may receive a copy upon request from the installation COR	09 Sep 2013 Cat 1
DoDI 2000.12 H	DoD Antiterrorism Handbook: This document is limited distribution. Contractors may receive a copy upon request from the installation COR	02 Feb 2004 Cat 1
DoDI 2000.16	DoD Antiterrorism (AT) Standards: This document is limited distribution. Contractors may receive a copy upon request from the installation COR	(Vol. 1) 5 May 2017 & (Vol. 2) 8 May 2017 Cat 1
ATPS 3-39.10	Police Operations	26 Jan 2015 Cat 1
ATPS 3-39.33	Civil Disturbances	21 Apr 2014 Cat 1
FM 21-20	Physical Fitness Training	01 Oct 1998 Cat 1
UFC 4-010-01	DoD Minimum Antiterrorism Standards for Buildings This document is limited distribution. Contractors may receive a copy upon request from the installation COR	19 Aug 2020 Cat 1
UFC 4-022-01	Entry Control Facilities Access Control Points	27 Jul 2017 Cat 1
UFC 4-022-03	Fences and Gates	01 Oct 2013 Cat 1
AMC-R 525-13	AMC Force Protection Program This document is limited distribution. Contractors may receive a copy upon request from the installation COR	08 Nov 2012 Cat 1
DODI 3020.52	DOD Installation Chemical, Biological, Radiological, Nuclear, and High-Yield Explosive (CBRNE) Preparedness Standards http://www.dtic.mil/whs/directives/corres/pdf/302052p.pdf	18 May 2012 Cat 1

Category Codes:

Category 0. Unless otherwise specified in the solicitation, contract, or contract modifications, all documents are for guidance and information only.

Category 1. The requirements contained in the directly cited document are contractually applicable to the extent specified. Unless otherwise specified in the solicitation, contract, or contract modifications, all requirements contained in reference and subsequently referenced documents are contractually for guidance and information only.

Category 2. The requirements contained in the directly cited document and the reference documents identified in the directly cited document are contractually

applicable to the extent specified. Unless otherwise specified in the solicitation, contract, or contract modifications, all requirements contained in subsequently referenced documents within reference documents are contractually for guidance and information only.

Category 3. Unless otherwise specified in the solicitation, contract, or contract modifications, all requirement contained in the directly cited document and all reference and subsequently referenced documents are contractually applicable to the extent specified.

Appendix A:

Below are the various HSAAP Security Posts/Positions and minimum staffing requirements for FPCON BRAVO.

Posts/Positions	#	Hrs./days
Dispatcher	(4)	24/7- 365
Captain	(4)	24/7- 365
Post 4 (Area B Main Gate)	(8)	24/7- 365
Post 4 Day Shift	(1)	8/5
Contractor's Gate*	(4)*	12/7 - 365
Post 10	(2)	8/5
Post 20	(2)	12/5
Post 21	(4)	24/7- 365
Post 21	(1)	8/5
Post 31	(4)	8/5
Administrative Patrol (Area B)	(4)	24/7- 365
Production Patrol (Area B)	(4)	24/7- 365
Area A Gate	(4)	24/7- 365
Area A Patrol	(4)	24/7- 365

* Contractor's Gate staffing is direct funded by Modernization projects on an as needed basis. "(4) 12/7 – 365" represents a maximum required staffing level based on previous Modernization levels.

Decreased/Increased FPCON minimum staffing requirements:

ALPHA - 38
BRAVO- 42
BRAVO +- 56
CHARLIE- 61
CHARLIE w/Augmentation- 59
DELTA- 71
DELTA w/Augmentation- 69