

**FORT MCCOY ANTITERRORISM/OPSEC REQUIREMENTS PACKAGE
COVER SHEET (2022 UPDATE)**

Section I.

Purpose of cover sheet: To document the review of the requirements package performance work statement (PWS), quality assurance surveillance plan, and any applicable source selection evaluation criteria for antiterrorism (AT) and other related protection matters to include, but not limited to: AT, operations security (OPSEC), information assurance (IA), physical security, law enforcement, intelligence, foreign disclosure. Army policy requirement: inclusion of a signed AT/OPSEC cover sheet is required in all requirements packages except for supply contracts under the simplified acquisition level threshold (\$150,000), field ordering officer actions, and Government purchase card purchases. Command policy may require this form for supply contracts under the simplified acquisition level threshold. Mandatory review and signatures: The organizational antiterrorism officer (ATO) must review each requirements package prior to submission to the supporting contracting activity to include coordination with other staff review as appropriate per section II below. If the requiring activity does not have an ATO, the first ATO in the chain of command will review the contract for AT considerations. An OPSEC officer review is also mandatory.

Section II. Standard Contract Language Provision/Contract Clause Text Applicability and/or Additional PWS Language. If the standard contract or clause language text found on page two of this form is sufficient to meet specific contract request requirements, check "yes" in block below and include this language in the PWS. If standard contractual text (provisions or clauses) or clause language does not apply, check "no." If the standard PWS language applies, but is not in of itself sufficient, check "yes" and "PWS" and include both the standard language and additional contract specific language in the PWS. If standard contractual text or clause language is not desired, but there is related contract specific language in the PWS, check "no" and "PWS." **If yes is marked for items 2, 3, 4, 5, 6, 8, or 9, training is required. Mandatory training must be measured as a deliverable and evaluated in the QASP.**

1. Access and General Protection/Security Policy and Procedures.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PWS
1a. Contractors Requiring Common Access Card (CAC)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
2. AT Level I Awareness Training	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
3. IWATCH Training	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
4. For Contracts That Require OPSEC SOP/Plan and Training	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
5. Threat Awareness Reporting Program (TARP) Training	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
6. Contractors Requiring Access to Government Information Systems.	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
7. Contracts Requiring Food Defense Measures	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PWS
8. Contractors Requiring Handling or Access to Classified Information	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
9. AT Awareness For Contractor Personnel Traveling Overseas	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
10. Contracts requiring performance or delivery in a foreign country	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS
11. Contractor Authorized to Accompany the Force	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> PWS

Remarks: Bagged Ice Contract.

This PWS Meets AT/OPSEC Requirements: Yes

MIPR/Purchase Requests

The purchase request which has been provided to me meets the current AT/OSPEC requirements. It is incumbent upon the parent command to review the associated contract IAW All Army Activities (ALARACT) Message 015/2012

Antiterrorism Review Signature: I am ATO level II certified and have reviewed the requirements package and understand my responsibilities IAW Army Reg 525-13, Antiterrorism.

10/20/2022	Date <u>20 Oct 2022</u> Phone Number <u>608-388-4719</u>
<u>X</u> Thomas M DesJardins Thomas M. DesJardins Fort McCoy Antiterrorism Officer Signed by: USA	Phone Number <u>608-388-4719</u>

Operations Security Review Signature: I am OPSEC level II certified and have reviewed the requirements package and it is in compliance with Army Regulation 530-1, Operations Security.

10/20/2022	Date <u>20 Oct 2022</u> Phone Number <u>608-388-4719</u>
<u>X</u> Thomas M DesJardins Thomas M. DesJardins Fort McCoy Antiterrorism Officer Signed by: USA	Phone Number <u>608-388-4719</u>

ATTACHMENT 1

Section III. Standard Contract Provision and Clause Text Applicability and/or Additional PWS Language.

1. Access and General Protection/Security Policy and Procedures. *This provision/contract text is for contractor employees with an area of performance as defined by Fort McCoy local policy/procedures, and AR 190-13 (Installation Access Control), will add the following language in the PWS.* "The contractor and all associated subcontractors' employees shall provide all information required for background checks to meet installation access requirements to be accomplished by Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA and/or local policy. The contractor and all associated subcontractors' employees shall also comply with adjudication standards and procedures using the National Crime Information Center Interstate Identification Index (NCIC-III) and Terrorist Screening Database (TSDB) (Army Directive 2014-05/AR 190-13), applicable installation, facility and area commander installation/facility access and local security policies and procedures (provided by government representative). In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes. The Government may require monthly participation in the Installation Random Antiterrorism Program".

1a. Contractors Requiring Common Access Card (CAC). *This provision/contract text is for contractor employees with an area of performance as defined by Fort McCoy local policy/procedures and AR 190-13 (Installation Access Control) that requires a Common Access Card. When applicable, add the following language into the PWS.* "Before CAC issuance, the contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NACI) or an equivalent or higher investigation in accordance with Army Directive 2014-05. The contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the sponsoring activity, an initial CAC may be issued based on a favorable review of the FBI fingerprint check and a successfully scheduled NACI".

2. AT Level I Training. *This provision/contract text is for contractor employees with an area of performance as defined by Fort McCoy local Policy/Procedures and AR 190-13 (Installation Access Control) or when deemed applicable by the ATO. When applicable, add the following language into the PWS:* "All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR (or to the contracting officer, if a COR is not assigned) within 60 calendar days after completion of training by all employees and subcontractor personnel. AT Level I awareness training is available at <https://kdirect.jten.mil>. Classroom AT Level 1 Training can also be coordinated with the Fort McCoy Installation ATO at (608) 388-4719. This is an annual requirement. Submit training rosters to the COR and Contracting Office. COR will give a copy to the ATO."

3. IWATCH Training. *This provision/contract text is for contractor employees with an area of performance as defined by Fort McCoy local Policy/Procedures and AR 190-13 (Installation Access Control) or when deemed applicable by the ATO. When applicable, add the following language into the PWS:* "The contractor and all associated subcontractors shall brief all employees on the local IWATCH program (training standards provided by the requiring activity ATO). This locally developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract performance start date and within 30 calendar days of new employees' commencing performance, with the results reported to the COR no later than 60 calendar days after contract award. This is an annual requirement. Submit training rosters to the COR and Contracting Office. COR will give a copy to the ATO."

4. Contracts That Require an OPSEC Standing Operating Procedure/Plan/Training. *This provision/contract text is for contractor employees with an area of performance within an Army controlled installation, facility or area when deemed applicable by the OPSEC Officer, or alternate. When applicable, add the following language into the PWS:* (Per AR 530-1 All contractor employees, including subcontractor employees, requiring access to Army installations, facilities, or controlled access areas shall complete OPSEC Level I training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever applies. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR (or to the contracting officer, if a COR is not assigned) within 60 calendar days after completion of training by all employees and subcontractor personnel. Training is available at <https://securityawareness.usalearning.gov/opsec/index.htm>.

5. Threat Awareness and Reporting Program (TARP) Training For Contractors With Security Clearances. *This provision/contract text is for contractor employees with an area of performance as defined by Fort McCoy local policy/ procedures and AR 190-13 (Installation Access Control) or when deemed applicable by the OPSEC Officer, or alternate. When applicable, add the following language into the PWS:* "Per AR 381-12 Threat Awareness and Reporting Program (TARP) all contractors with security clearances must complete TARP training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee to the COR (or to the contracting officer, if a COR is not assigned) within 60 calendar days after completion of training by all employees and subcontractor personnel. Training can be coordinated by contacting the Installation OPSEC officer at 388-4719. This is an annual requirement. Submit training rosters to the COR (or to the contracting officer, if a COR is not assigned). The COR or contracting officer will provide a copy to the OPSEC Officer."

6. Contractor Employees Who Require Access to Government Information Systems. *Contractor employees with access to government information technology systems must add the following language to the PWS.* "All contractors with access to government information technology systems must be registered in the Army Training Certification Tracking System (ATCTS) at commencement of services and must successfully complete the DoD Information Assurance Awareness training prior to access and then annually thereafter. All contractor employees working IA/IT functions must comply with DoD and Army training requirements in DoD 8570.01, DoD 8570.01M and AR 25-2 within 6 months of employment. All contractor employees supporting IA/IT functions shall be appropriately certified upon contract award. The baseline certification as stipulated in DoD 8570.01M must be completed upon contract start date. This is an annual requirement. (Submit training certificates to the COR, Contract Office and the Network Enterprise Center.

7. Contracts that Require Delivery of Food and Water. *Contractor employees delivering food and water with an area of performance as defined by Fort McCoy local Policy/Procedures and AR 190-13 (Installation Access Control) will add the following language in the PWS.* "The supplies delivered under this contract shall be transported in delivery conveyances maintained to prevent tampering with and /or adulteration or contamination of the supplies, and if applicable, equipped to maintain a prescribed temperature. All deliver vehicles will also be subject to inspection at all times and all places by the Contracting Officers Representative, Post Veterinarian, and/or Law Enforcement Officials. When the sanitary conditions of the delivery conveyance have led, or may lead to product contamination, adulteration, constitute a health hazard, or the delivery conveyance is not equipped to maintain prescribed temperatures, or the transport results in product 'unfit for intended purpose', supplies tendered for acceptance may be rejected without further inspection. As the holder of a contract with the Department of Defense, it is incumbent upon the awardee to insure that all products and/or packaging have not been tampered or contaminated. Delivery conveyances will be locked or sealed at all times, except when actively loading or unloading. Unsecured vehicles will not be left unattended. All incoming truck drivers will provide adequate identification upon request. In the event of an identified threat to an installation, or a heightened force protection/Homeland Security Threat Level, the contractor may be required to adjust delivery routes to minimize vulnerability risks and enable direct delivery to DOD facilities."

8. Contractors That Require Handling or Access to Classified Information. *Contractor employees that require handling or access to classified information within as defined by Fort McCoy local Policy/Procedures and AR 190-13 (Installation Access Control) will add the following language in the PWS.* "The contractor shall comply with FAR 52.204-2, Security Requirements. This clause involves access to information classified "Confidential," "Secret," or "Top Secret" and requires contractors to comply with (1) the Security Agreement (DD Form 441), including the National Industrial Security Program Operating Manual (DoD 5220.22-M), and (2) any revisions to DoD 5220.22-M, notice of which has been furnished to the contractor."

Paragraph II - Contracts Requiring Performance or Deliver to a Foreign Country or Contractors that are Authorized to Accompany the Force

9. AT Awareness Training for Contractor Personnel Traveling Overseas. *Contracts that require employees to travel overseas will add the following language in the PWS.* "U.S.-based contractor employees and associated subcontractor employees traveling overseas are required to receive government-provided AT awareness training specific to the area of responsibility (AOR). All contractor employees and associated subcontractors traveling overseas will contact the ATO at 388-4719 within 60 days of traveling overseas to schedule an overseas Area of Operation (AOR) briefing as directed by AR 525-13."

10. Contractors Requiring Performance or Delivery in a Foreign Country. *Contractor employees that require performance or delivery in a foreign country will add the following language in the PWS.* "Solicitations and contracts that require performance or delivery in a foreign country will comply with DFARS Clause 252.225-7043, Antiterrorism/Force Protection for Defense Contractors Outside the United States. This clause applies to both contingencies and non-contingency support. The key AT requirement is for nonlocal national contractor personnel to comply with theater clearance requirements and allows the combatant commander to exercise oversight to ensure the contractor's compliance with combatant commander and subordinate task force commander policies and directives."

11. Contractors Authorized to Accompany the Force. *Contractor employees that require personnel to accompany the force will add the following language in the PWS.* "Solicitations and contracts that authorize contractor personnel to accompany US Armed Forces deployed outside the US in contingency operations; humanitarian or peacekeeping operations; or other military operations or exercises, when designated by the combatant commander will comply with DFARS Clause 252.225-7040. The clause discusses the following AT/OPSEC related topics: required compliance with laws and regulations, pre-deployment requirements, required training (per combatant command guidance), and personnel data required."