



U.S. Department of Justice

Federal Bureau of Prisons

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Federal Correctional Institution  
Fort Dix, NJ

FEBRUARY 28, 2023

**Re: 15BFTD23Q00000014 (SUBSISTENCE)**

Dear Offerors,

Enclosed is a solicitation package prepared by the Federal Bureau of Prisons, Federal Correctional Institution, Fort Dix, New Jersey, Contracting Office, for the acquisition of commercial items for our facility. This package contains all necessary information for you to submit to the government your price quotes for these items for consumption of the inmate population housed at FCI Fort Dix.

The Government shall award these items by line item to the lowest responsive/responsible offeror. All vendors awarded Purchase Orders must be registered in the SAM System ([WWW.SAM.GOV](http://WWW.SAM.GOV)) and willing to accept Electronic Funds Transfer (EFT) as a form of payment. Please pay close attention to the delivery date(s). Please quote only on those items specified. Do not change the item specified. Do not change the item description or the unit of issue. Do not use phrases such as "Minimum Award Amount", "All or none", or any other phrases that would limit the Government from awarding by line item. **ANY CHANGES TO THE SOLICITATION CAN RESULT IN THE GOVERNMENT REJECTING PART OR ALL OF THE QUOTES SUBMITTED.**

**Please complete the Standard Form 1449 as such: Blocks 17a, 30a, 30b, and 30c. Please open the excel file and add only your company name below the highlighted area and only your unit price per item into the self-calculating excel document and return in excel format. Please complete and return the attached Contractor Information Sheet.**

You **MUST** email the following: your quotes ***in excel format***(company name must be listed), SF 1449 and Contractor Information Sheet to [aaponteberrios@bop.gov](mailto:aaponteberrios@bop.gov) and CC: to [rx1garcia@bop.gov](mailto:rx1garcia@bop.gov) with the subject line in all caps "**15BFTD23Q00000014**" no later than March 6, 2022 @ 11:59 PM Eastern Time. NO OTHER METHOD OF MAIL WILL BE ACCEPTED. FAILURE TO FOLLOW EMAIL INSTRUCTIONS MAY RESULT IN REJECTION OF BID/QUOTE.

The following documentation shall be submitted:

SF-1449 (SIGN BLOCKS 30 a b and c).  
CONTRACTOR INFORMATION SHEET  
BID SHEET (EXCEL FORMAT ONLY)

A receipt of your email shall be acknowledged from the Contract Specialist, Mr Aponte. If you do not receive an email from Mr. Aponte acknowledging your receipt, it is your responsibility to follow up to ensure the Contract Officer has received your bid. Otherwise, your bid may be rejected post award.

All questions may addressed to Mr. Arturo Aponte-Berrios \_\_\_\_\_  
at [aaponteberrios@bop.gov](mailto:aaponteberrios@bop.gov) .  
Sincerely,

Arturo Aponte-Berrios, Contract Specialist