

DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

1. TITLE

Syllabus

2. IDENTIFICATION NUMBER

DI-MISC-81459

3. DESCRIPTION/PURPOSE

3.1 The syllabus is the standardized plan for conducting training in a given course of instruction. It establishes a course configuration baseline and is used as a course control document.

4. APPROVAL DATE (YYMMDD)

950123

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

F-11

6a. DTIC APPLICABLE

6b. GIDEP APPLICABLE

7. APPLICATION/INTERRELATIONSHIP

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

7.2 This DID is applicable to all contracts requiring training course development.

8. APPROVAL LIMITATION

9a. APPLICABLE FORMS

9b. AMSC NUMBER

F7113

10. PREPARATION INSTRUCTIONS

10.1 *Format.* The syllabus shall be in contractor format.

10.2 *Content.* The syllabus shall include the following sections:

10.2.1 *Course accounting.* This section shall include the following information:

- a. Course title
- b. Course number
- c. Course purpose
- d. Course description
- e. Course prerequisites
- f. Course approval information
- g. Course phase of training

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11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.

Block 10, Preparation Instructions (Continued)

10.2.1 *Course accounting (Continued)*

- h. Grading procedures
- i. Status upon graduation
- j. Training strategy
- k. Academic training, aircrew training devices, and flying inventory
- l. Class start date
- m. Quota control

10.2.2 *Course training standards.* This section shall include the following information:

- a. Training elements to be accomplished
- b. Standards of accomplishment for each element
- c. Course map
- d. Course sequence
- e. Training schedule matrix

10.2.3 *Academic media.* This section shall include the following information:

- a. Lectures and description
- b. Workbook and description
- c. Sound and slides and description
- d. Interactive courseware (ICW) lessons and description
- e. Required instructional manuals

10.2.4 *Aircrew and maintenance training devices.* This section shall include the following information:

- a. Device requirements
- b. Mission statement and objective for each training device
- c. Explanation of sortie elements to be accomplished

10.2.5 *Flying training.* This section shall include the following information:

- a. Special instructions and restrictions on flight portion of training
- b. Explanation of sorties (e.g. time, number)
- c. Mission outline
- d. Elements to be accomplished

10.2.6 *Criterion-referenced objectives.* This section shall include the following information:

- a. Terminal objectives

10.2.7 *Course data.* This section shall include the following information:

- a. Course length
- b. Breakdown of classroom and simulator hours
- c. Class start date
- d. Instructor contact hours
- e. Class size
- f. Specialty
- g. Individual training plan
- h. Class frequency
- i. Task list

10.2.8 *Facilities and resources.* This section shall include the following information:

- a. Location of training
- b. Student reporting instruction
- c. Instructor staffing requirements

Block 10, Preparation Instructions (Continued)

10.2.8 *Facilities and resources (Continued)*

- d. Multiple instructor requirements
- e. Classroom and simulator layout
- f. Student library of reference materials
- g. Instructor accessibility
- h. Facility usage requirements per student

10.2.9 *Explanation of terms.* This section shall include the following information:

- a. Terms unique to the training command or training system

10.3 *Curriculum outline of instruction.* The curriculum outline shall provide detailed training data for each aircrew and maintenance position. The outline shall provide the sequence in which the courses are to be presented for each aircrew and maintenance position. The curriculum outline shall contain the following:

- a. Curriculum title and scope
- b. Academic hours
- c. Tasks
- d. Terminal objectives
- e. Enabling objectives
- f. Method of instruction
- g. Training support equipment and materials
- h. Student library