

STATEMENT OF WORK

1 **SCOPE:** This Statement of Work covers the dismantling and disposal of a mechanical lift in addition to installing a guard rail and kick plate located at Portsmouth Naval Shipyard.

2 **BACKGROUND:**

2.1 **Location:** B306 outside the CIA at Portsmouth Naval Shipyard in Kittery, Maine.

2.2 **Model:** One (1) PFlow M Series 2-Post mechanical lift with standard carriage size for use of two (2) floor levels.

2.3 **Shipyard Point of Contact:**



3 **REQUIREMENTS:**

3.1 GOVERNMENT RESPONSIBILITIES

3.1.1 The Government shall provide a clear workspace.

- The workspace shall be clear of government personnel.
- Movable storage and equipment in the area shall be clear prior to the contractor's start.

3.1.2 Disconnect power to the mechanical lift.

3.2 CONTRACTOR RESPONSIBILITIES

3.2.1 The contractor will provide all the personnel and equipment necessary to dismantle and remove the lift. Contractor shall:

- The contractor shall be responsible to furnish all tools and equipment required to complete the work at the destination specified in this specification. The Government shall furnish no tools or equipment.
- Contractor shall supply all lifting and handling equipment required. A fork truck will not be able to be used on the 2nd floor. No structural support beams may be used to support lifting devices.
- When starting work in the facility, Contractors shall require their personnel familiarize themselves with the location of the nearest fire alarm boxes and place in memory the emergency Fire Department (207-438-2333) phone number. ANY FIRE, NO MATTER HOW SMALL, SHALL BE REPORTED TO THE FIRE DEPARTMENT IMMEDIATELY

4 **DELIVERABLES:**

- 4.1 **Dissemble-** The contractor shall disassemble and remove from the shipyard all materials that make up the lift, including the electrical components and safety gates.
- 4.2 **Removal-** All evidence of work performed and byproducts (i.e. Liquid, oil, trash, etc.) shall be removed from the shipyard
- 4.3 **Guard Rail -** A surface mounted hand rail and kick plate of length 10'-2" shall be installed to cover the gap on the mezzanine that will be created with the removal of the lift.

5 **GENERAL:**

- 5.1 **Coordination -** The contractor shall coordinate the proposed schedule with the receiving activity within 30 days after award of contract. The installation schedule shall be subject to approval of the receiving activity. Approval of schedule shall not relieve the contractor of any responsibility for performance.
- 5.2 **On-Site Regulations -** The installation site will be occupied during installation. The contractor shall comply with all regulations, including safety practices, environmental directives and security restrictions governing the operation on the premises. Installation shall be performed in a manner not to unreasonably interrupt or interfere with the Portsmouth Naval Shipyard's normal business routine. Work performed outside the normal working hours of Portsmouth Naval Shipyard shall be done only with written approval of Portsmouth Naval Shipyard at no additional cost to the Government.
- 5.3 **Hours of Work -** The work will take place in building 306 on Portsmouth Naval Shipyard. All work shall be accomplished during normal working hours of the PNSY, Kittery, ME, 7:00 AM until 3:00 PM, Monday through Friday. The on-site work must be coordinated with the Code 986 as it will impact a production environment. The dates may be changed based on needs of Portsmouth Naval Shipyard. If the Contractor wishes to work beyond scheduled dates, after normal duty hours, weekends, or holidays, he/she must coordinate with the local designated representative as far in advance as possible.
- 5.4 **Security -** All contractor personnel working on site shall be United States citizens of good standing and repute capable of obtaining security clearance for access to Portsmouth Naval Shipyard and adjacent areas. Proof of citizenship may be required. Every person shall be required to submit information to be able to acquire a contractor's badge for the duration of the work.

- 5.5 Hazard Energy Control** -The contractor shall be responsible for filling out Attachment (1) before the on-site visit. This form and any associated documentation will be furnished upon request.
- 5.6 Hazardous Material Exclusions** -Supplies being used in the performance of this contract, or materials being provided as part of the equipment shall be free of known hazardous materials. Definitions of hazardous materials are specified in the latest version, including revisions adopted during the term of the contract, of Federal Standard No. 313. Notwithstanding any other hazardous material usage permitted in this contract, radioactive materials or instruments capable of producing ionizing radiation as well as materials which contain asbestos, mercury, cadmium, lithium, methylene chloride, lead ($\geq 0.06\%$), or polychlorinated biphenyls (PCB's) are prohibited.
- 5.7 Audible Noise Levels** - During normal operation, the equipment shall not produce noise levels greater than 84 dB(A) at the hearing zone of the operator's work position (In this case "hearing zone" is defined as a sphere within a two foot diameter surrounding the head) nor at any other point at a distance of three (3) feet from the equipment, as measured on the "A" weighted scale of a calibrated Type II or better sound level meter at slow response under all operating and service conditions.
- 5.8 Clean Up**- Refuse shall be removed from the job daily and disposed of properly at locations off of the Navy property at the contractor's expense. The Government reserves the right to salvage any and all materials at the discretion of the Contracting Officer.
- 5.9 Occupational Safety and Health** -Contractor personnel working on-site shall comply with applicable Federal requirements of "OSHA Safety and Health Standards (29 CFR 1910), as applicable to the referenced OSHA standards in paragraph 2.1 herein, as well as, all Maine state and Portsmouth Naval Shipyard local safety and environmental requirements in the conduct of their business.
- 5.10 Contractor Assistance**- An engineer from Code 986 will be on-site or available as required.
- 5.11 Inspection** - Inspection shall be done during and at the completion of the contract. Contact Code 986 when work is complete and ready for inspection. Any work deemed unsatisfactory by the Contracting Officer shall be redone until acceptable at no additional cost to the Government.
- 5.12 Fall Protection** - The contractor shall follow OSHA 1926.501 (Fall Protection) and 1915.159 (Personal Fall Arrest Systems) for fall protection.

- 5.13 Accidents-** The Contractor shall notify the KO or Government Technical Point of Contact (TPOC) within one (1) hour of the occurrence of any accidents and incidents resulting in personal injury, loss of life, property damage to a government facility or equipment.
- 5.14 Oil Spills** - Any release of oil to the environment, regardless of the quantity, is considered a spill. For both incidental and emergency spills, always contact Central Dispatch at extension 2333.
- 5.14.1** Promptly correct visible discharges that result in a loss of oil from the container, including but not limited to seams, gaskets, piping, pumps, valves, rivets, and bolts.
- 5.14.2** Contractors will quickly clean up all spills and discharges of oil to the environment, provided:
- There are sufficient personnel at the scene that can respond to the spill or discharge;
 - Sufficient personnel can respond with proper Personal Protective Equipment;
 - Personnel responding have knowledge of the hazards involved;
 - Personnel responding have the means to respond to the spill or discharge; and
 - Report spill to Central Dispatch at extension 2333 once spill is cleaned up.
- 5.14.3** If contractors are not able to clean up the spill, they shall report the spill immediately to Central Dispatch at extension 2333. Provide Central Dispatch with the following information on the spill or discharge:
- Location;
 - Type of material;
 - Cause;
 - Damages or injuries;
 - Estimated quantity;
 - Discovery date and time; and
 - Possible affected media (i.e., water, soil, sewer, etc.)