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STATEMENT OF WORK

**Biological Detection System Maintenance and Repair services
25 January 2023**

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Statement of Requirements Biological Detection System Maintenance and Repair

GENERAL INFORMATION

PSC and NAICS Code: 561210

Portfolio: Facilitate support services.

Contract Type: Firm Fixed Price, 8(a) Small Business set aside

Base Period of Performance: 09/26/2023 to 09/25/2024

1. **Title of Project:** Biological Detection System Maintenance and repair services.
 - This is a non-personal services contract to provide biological detection system maintenance and repair services at the Remote Delivery Facility (RDF) at Missile and Space Intelligence Center (MSIC), Redstone Arsenal, Huntsville, Alabama
2. **Equipment:**
 - Table, DualDraw fume control, model MRB3060, Serial number 101948 and associated equipment.
3. **Objectives:** The contractor shall provide preventative maintenance and inspections on an annual basis. Provide manufacturer warranty repair services as necessary.
4. **Tasks:**
 - The contractor shall remove/install all parts in accordance with manufacturer's recommendations.
 - Warranty coverage shall include all parts and labor on installed items, to include manufacturer's recommendations.
 - The Contractor shall remedy, at the Contractor's expense, any failure of items that do not conform to contract requirements.
 - The Contractor shall remedy, at the Contractor's expense, any damage to Government-owned, or controlled property when the damage resulted from the Contractor's failure to conform to contract requirements, applicable drawings, documents, or specifications.
5. **Deliverables:**

- The contractor shall provide identification and detection Biodiscs on a weekly basis to the address listed above for the duration of the contract at a usage rate of one (1) per operational day,
- The contractor shall provide the necessary filters replacements to the mailroom operator on a as needed basis.
- Inspection reports are to be given to the Mailroom operator and delivered to the onsite government representative for delivery to the Contracting Officers representative (COR).

6. **Reporting Requirements:**

- All information and data related to this contract that the contractor gathers or obtains shall be both protected from unauthorized release and considered the property of the government. The contracting officer will be the sole authorized official to release verbally or in writing, any data, the draft deliverables, the final deliverables, or any other written or printed materials pertaining to this contract. Press releases, marketing material, or any other printed or electronic documentation related to this contract including the association of the vendor with this contract, must not be publicized without the written approval of the contracting officer.

7. **Travel:** The contractor's cost of travel are included in the cost.

8. **Security Requirements:**

- Contractor shall utilize American citizens only. The contractor shall comply with all security requirements in effect during the working period and dutifully considered when scheduling work so as not to delay completion of the project. (i.e. coordinating escorts with project manager for project work)
- The contractor shall become knowledgeable of and adhere strictly to existing security screening procedures and instructions applicable to MSIC, Redstone Arsenal, U.S. Army Installation. At a minimum, company ID, driver's license and social security number will be required, to gain access to the installation.
- The onsite government representative located at MSIC will provide escorts for the contractor as needed. The government will not be held liable for delays resulting from contractor pass/coordination approval. Contractor must allot time into its schedule for procuring passes for all its workers.
- Any contracted worker removing materials, supplies and /or information from the job site without authorization will be removed from the work site immediately.

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- Any contracted worker found to be, or suspected of, collecting information and/or suspected of passing information to third parties shall be removed from the work site immediately.
- Contractor personnel found outside of prescribed work areas or otherwise in violation of any security requirements will be removed from area immediately.
- Information Security: All persons performing work under this contract shall protect and safeguard information in accordance with DoD, (as applicable) and DIA directives, instructions, and procedures. These same persons shall immediately report any deviation or violation of this guidance, or any unusual or suspicious activity to the DIA Security Office. These same persons will aid and provide full cooperation in any subsequent investigations or inquiries conducted by DIA or other governmental agencies.

9. **Government Personnel**: On-site Government Representative

14.1.1. Mark Keaton
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