



GSA Office of Motor Vehicle Management  
Center for Automotive Acquisition  
FY 2023

# AutoBid



<https://AutoVendor.fas.gsa.gov>

# About AutoBid

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- AutoBid is a secure online application for submitting offers to GSA Automotive.
- Vendors must have a Dun & Bradstreet (DUNS) number and should be registered in the System for Award Management (SAM).
- AutoBid Opening and Closing dates are determined by GSA's Office of Acquisition Operations.
- Vendor is responsible for the accuracy of data submitted.
- After Final Closing, the vendor cannot make changes to their offers in AutoBid.

# How do I access AutoBid?

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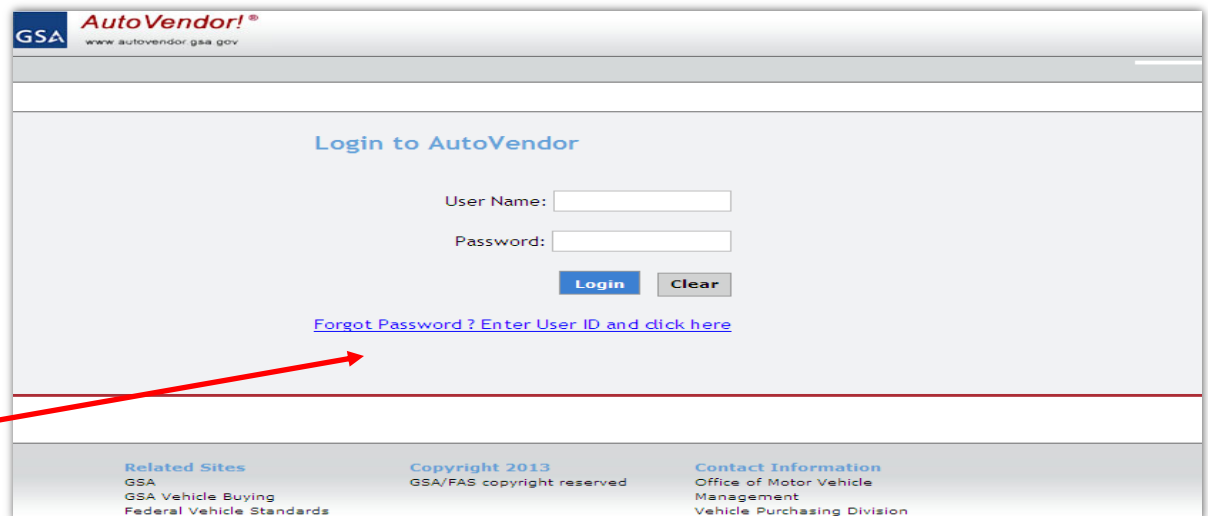
To access AutoBid, log into AutoVendor: <https://AutoVendor.fas.gsa.gov>

To request an AutoVendor Account, email [automotiveedi.partnerships@gsa.gov](mailto:automotiveedi.partnerships@gsa.gov) with the following information.

1. Company Name
2. DUNS Number
3. Address
4. Business Size (small or large)
5. User's Name(s)
6. Telephone
7. Fax (unless an EDI vendor, this is the number orders will be faxed to)
8. Email

## Forgot Password?

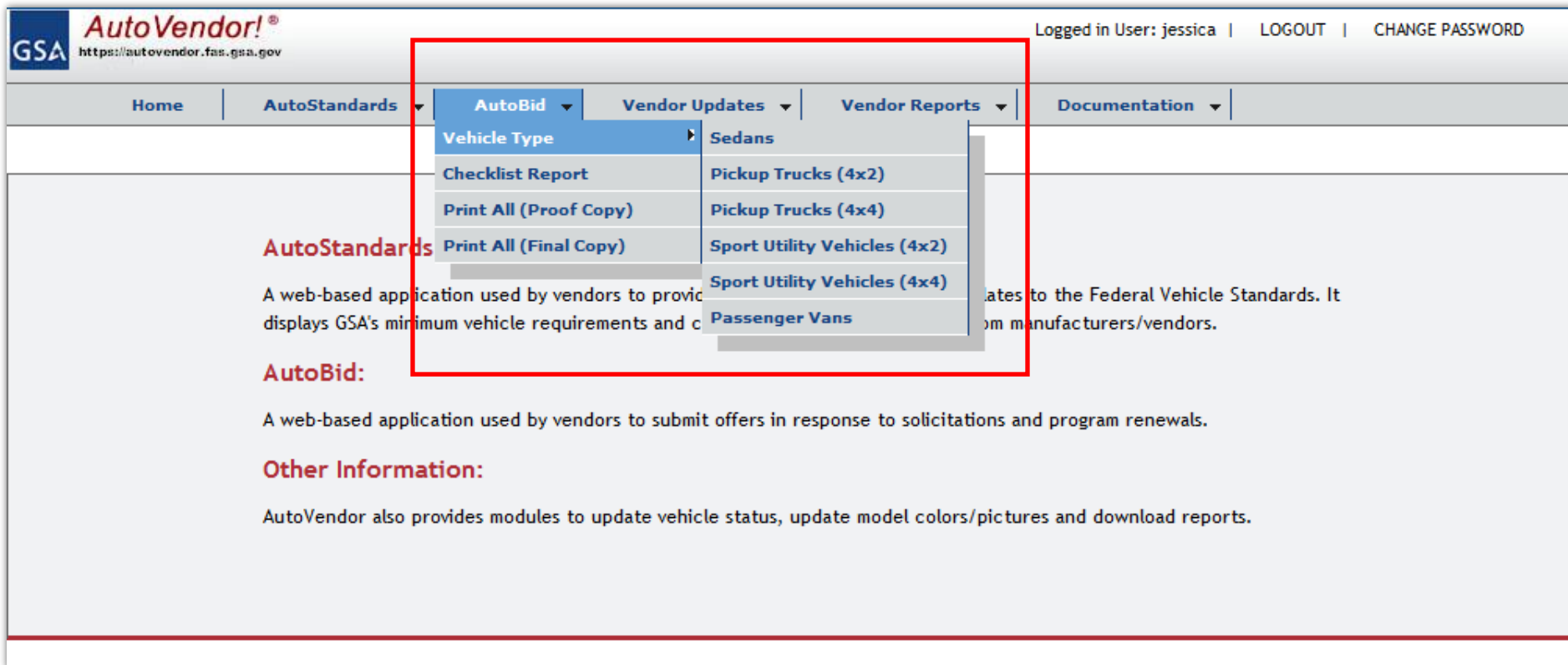
No need to obtain a new user id, however, you will be required to obtain a new password because of security requirements.



The screenshot shows the AutoVendor login interface. At the top, the GSA logo and 'AutoVendor!®' are displayed, along with the URL 'www.autovendor.gsa.gov'. The main heading is 'Login to AutoVendor'. Below this, there are input fields for 'User Name:' and 'Password:', followed by 'Login' and 'Clear' buttons. A link labeled 'Forgot Password? Enter User ID and click here' is positioned below the password field. A red arrow points from the 'Forgot Password?' text in the slide to this link. The footer contains three sections: 'Related Sites' (GSA, GSA Vehicle Buying, Federal Vehicle Standards), 'Copyright 2013' (GSA/FAS copyright reserved), and 'Contact Information' (Office of Motor Vehicle Management, Vehicle Purchasing Division).

# Selecting a Vehicle Type

- Select AutoBid drop down and click on “Vehicle Type.”
- A list of vehicle types will appear to the right.



The screenshot shows the AutoVendor! web application interface. The top navigation bar includes the GSA logo, the URL <https://autovendor.fas.gsa.gov>, and user information: "Logged in User: jessica | LOGOUT | CHANGE PASSWORD". The main navigation menu has links for Home, AutoStandards, AutoBid, Vendor Updates, Vendor Reports, and Documentation. The AutoBid dropdown menu is open, showing a list of vehicle types: Sedans, Pickup Trucks (4x2), Pickup Trucks (4x4), Sport Utility Vehicles (4x2), Sport Utility Vehicles (4x4), and Passenger Vans. The "Vehicle Type" option is highlighted in blue. Below the navigation bar, the "AutoStandards" section is visible, with a description: "A web-based application used by vendors to provide information on vehicle requirements and standards to the Federal Vehicle Standards. It is used by manufacturers/vendors." The "AutoBid" section is also visible, with a description: "A web-based application used by vendors to submit offers in response to solicitations and program renewals." The "Other Information:" section is also visible, with a description: "AutoVendor also provides modules to update vehicle status, update model colors/pictures and download reports."

**AutoStandards**  
A web-based application used by vendors to provide information on vehicle requirements and standards to the Federal Vehicle Standards. It is used by manufacturers/vendors.

**AutoBid:**  
A web-based application used by vendors to submit offers in response to solicitations and program renewals.

**Other Information:**  
AutoVendor also provides modules to update vehicle status, update model colors/pictures and download reports.

# Selecting a Schedule Line

- A list of schedule lines will appear for the vehicle type, select one to view details

[Home](#) | [AutoStandards](#) | [AutoBid](#) | [Vendor Updates](#) | [Vendor Reports](#) | [Documentation](#)

**Select Vehicle Type:**

- Sedans
- Police Use Vehicles - Sedans
- Pickup Trucks (4x2)
- Pickup Trucks (4x4)
- Cab and Chassis (4x2)
- Cab and Chassis (4x4)
- Sport Utility Vehicles (4x2)
- Sport Utility Vehicles (4x4)
- Utility Trucks (4x2)
- Utility Trucks (4x4)
- Stake Bed and Dump Trucks (4x2)
- Stake Bed and Dump Trucks (4x4)
- Passenger Vans
- Cargo Vans

**AutoBid Checklist Report:**

- Checklist Report
- Print All (Proof Copy)
- Print All (Final Copy)

[Home](#) > [AutoBid](#) > [Vehicle Type](#) > **Pickup Trucks (4x4)**

**Pickup Trucks (4x4)**

Sch Line	Model	Description	Status
<a href="#">46.1</a>	1500	4X4 PICKUP, FULL SIZE, REGULAR CAB, MIN 6000 LBS GVWR	Pending
<a href="#">46C.1</a>	1500	4X4 PICKUP, FULL SIZE, EXTENDED CAB, MIN 6250 LBS GVWR	Pending
<a href="#">49.1</a>	2500	4X4 PICKUP, FULL SIZE, REGULAR CAB, MIN 8000 LBS GVWR	Pending
<a href="#">49A.1</a>	3500	4X4 PICKUP, FULL SIZE, REG CAB, DRW, MIN 10,001 LBS GVWR	Pending
<a href="#">49B.1</a>	3500	4X4 PICKUP, FULL SIZE, REG CAB, SRW, MIN 10001 LBS GVWR	Pending
<a href="#">55.1</a>	1500	4X4 PICKUP, FULL SIZE, CREW CAB, MIN 6700 LBS GVWR	Pending
<a href="#">55C.1</a>	1500SSV	4X4 PICKUP, FULL SIZE, CREW CAB, 6700 GVWR, SPECIAL SERVICE VEH	Pending
<a href="#">56R.1</a>	PWRWAGON	4X4 PICKUP, FULL SIZE, CREW CAB, MIN 8000 LBS GVWR, EXTREME DUTY	Pending
<a href="#">57.1</a>	2500	4X4 PICKUP, FULL SIZE, CREW CAB, MIN 9201 LBS GVWR	Pending

# Minimum Vehicle Requirements

- Displays the GSA minimum standards and OEM provided data for each item. This information cannot be modified in AutoBid. Contact the appropriate GSA engineer if you have any concerns about this data.

**Select Vehicle Type:**

- Sedans
- Pickup Trucks (4x2)
- Pickup Trucks (4x4)
- Sport Utility Vehicles (4x2)
- Sport Utility Vehicles (4x4)
- Passenger Vans

**AutoBid Checklist Report:**

- Checklist Report
- Print All (Proof Copy)
- Print All (Final Copy)

Home > AutoBid > Vehicle Type > Pickup Trucks (4x2) > Minimum Requirements

Schedule Line : 61E.1 | Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR

Minimum Requirements | Bid Detail | Other Features | Optional Equipment | Conflicts | Clarifications | Emission | Colors | Pictures

A compact size pickup with a crew cab shall be provided. The vehicle shall be equipped with the specified length flush style, double and tailgate with stays, providing a maximum of 114 cm (45 in) unobstructed floor space between the wheel housings. The cab shall have a window. Rear seat arrangement for a minimum of three (3) passengers shall be provided.

GSA Components	GSA Minimum Requirements	OEM Data
<b>Body/Chassis</b>		
TRIM LEVEL		CREW CAB
MFG. MODEL CODE		7182
GROSS VEHICLE WEIGHT RATING (min/max- lbs)	4200 / 6120	4900
PICKUP BED, LOAD LENGTH min. ft.	5	5
WHEELBASE		127.4
BODY STYLE	Smooth side	COMPLY

# Bid Detail

- Enter vehicle and pricing information.

[Home](#) | [AutoStandards](#) | [AutoBid](#) | [Vendor Updates](#) | [Vendor Reports](#) | [Documentation](#)

**Select Vehicle Type:**  
Sedans  
Pickup Trucks (4x2)  
Pickup Trucks (4x4)  
Sport Utility Vehicles (4x2)  
Sport Utility Vehicles (4x4)  
Passenger Vans  
**AutoBid Checklist Report:**  
Checklist Report  
Print All (Proof Copy)  
Print All (Final Copy)

[Home](#) > [AutoBid](#) > [Vehicle Type](#) > [Pickup Trucks \(4x2\)](#) > [Bid Detail](#)

**Schedule Line : 61E.1 | Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR | Model :**

[Minimum Requirements](#) | [Bid Detail](#) | [Other Features](#) | [Optional Equipment](#) | [Conflicts](#) | [Clarifications](#) | [Emission](#) | [Colors](#) | [Pictures](#)

**VEHICLE INFORMATION**

Model : TACOMA  
Model Year : 2014  
MPG Cty/Hwy/Combined : 19 / 24 / 21  
Gram Per Miles : 407 (g CO2/mile)  
Shipping Time : 120 Days ARO  
50 States : Yes

**PRICE INFORMATION**

Previous Price :  
Current Price : \$ 0.00 (Current Price must include Base Vehicle Price and Destination Charge.)  
Net Invoice Price : \$ 0.00  
Net MSRP Price : \$ 0.00  
Destination Charge : \$ 0.00 (Destination Charge is Included in Current Price but should be provided separately in this field for analysis.)

# Other Features

- Where applicable, this tab contains additional information commonly required by our customers. This data is not part of the GSA Federal Vehicle Standards. Enter data as requested. All fields must be updated.

**GSA** **AutoVendor!**  
https://autovendor.fas.gsa.gov

Logged in User: jessica | LOG OUT

[Home](#) | [AutoStandards](#) | [AutoBid](#) | [Vendor Updates](#) | [Vendor Reports](#) | [Documentation](#)

**Select Vehicle Type:**  
[Sedans](#)  
[Pickup Trucks \(4x2\)](#)  
[Pickup Trucks \(4x4\)](#)  
[Sport Utility Vehicles \(4x2\)](#)  
[Sport Utility Vehicles \(4x4\)](#)  
[Passenger Vans](#)  
**AutoBid Checklist Report:**  
[Checklist Report](#)  
[Print All \(Proof Copy\)](#)  
[Print All \(Final Copy\)](#)

Home > AutoBid > Vehicle Type > Pickup Trucks (4x2) > Other Features

Schedule Line : 61E.1 | Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR | Model : TA

[Minimum Requirements](#) | [Bid Detail](#) | [Other Features](#) | [Optional Equipment](#) | [Conflicts](#) | [Clarifications](#) | [Emission](#) | [Colors](#) | [Pictures](#)

A compact size pickup with a crew cab shall be provided. The vehicle shall be equipped with the specified length flush style, double walled cor and tailgate with stays, providing a maximum of 114 cm (45 in) unobstructed floor space between the wheel housings. The cab shall have 4 c window. Rear seat arrangement for a minimum of three (3) passengers shall be provided.

GSA Components	GSA Min Req	OEM Data
<b>Body/Chassis</b>		
BRND -BRAND		1234
PAY -PAYLOAD lbs.		5678
<b>AFV CAFE Credit</b>		
CFE8 -MPG FOR E85		91011
<b>Emissions</b>		
EMIS -TIER 2 EMISSIONS LEVEL		N/A
<b>Interior</b>		
CONS -CONSOLE LOCATION		FLOOR



# Optional Equipment

- Click the OEM drop-down to update the Option Type, and enter a price for the new model year. (The package option includes and excludes other options). Additional information such as MPG is requested for applicable options.

[Home](#) | [AutoStandards](#) | [AutoBid](#) | [Vendor Updates](#) | [Vendor Reports](#) | [Documentation](#)

**Select Vehicle Type:**  
Sedans  
Pickup Trucks (4x2)  
Pickup Trucks (4x4)  
Sport Utility Vehicles (4x2)  
Sport Utility Vehicles (4x4)  
Passenger Vans

**AutoBid Checklist Report:**  
Checklist Report  
Print All (Proof Copy)  
Print All (Final Copy)

[Home](#) > [AutoBid](#) > [Vehicle Type](#) > [Pickup Trucks \(4x2\)](#) > [Options](#)

**Schedule Line : 61E.1 | Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR | Model : TACOMA-2014**

[Minimum Requirements](#) | [Bid Detail](#) | [Other Features](#) | [Optional Equipment](#) | [Conflicts](#) | [Clarifications](#) | [Emission](#) | [Colors](#) | [Pictures](#)

Status: Pending

A compact size pickup with a crew cab shall be provided. The vehicle shall be equipped with the specified length flush style, double walled construction metal bed and tailgate with stays, providing a maximum of 114 cm (45 in) unobstructed floor space between the wheel housings. The cab shall have 4 doors, each with a window. Rear seat arrangement for a minimum of three (3) passengers shall be provided.

GSA Option Code and Description	OEM Opt Type & Vendor Data	FY2014 Price	FY2015 Prev Price	FY2015 Price	Addl Shipment Days	MPG city/hwy/comb	Grams / Mile(g CO2/mile)
<b>Body/Chassis</b>							
LB - LONG BED	<div>Package Stand Alone Standard Not Available Package</div>		0.0	0	0		
<b>Engines</b>							
IE1 - Increased Power Engine 1	Stand Alone		0.0	0	30	16 21 18	499
IE2 - Increased Power Engine 2		0.0	0.0	0	0		
DE1 - Decreased Power Engine		0.0	0.0	0	0		

# Conflicts

- For package options, indicate the options that are included, excluded or required for the package. Only options that are flagged as part of a package under the “Optional Equipment” tab are included in the “Select Option” drop down box. To add an option, go to the “Optional Equipment” tab and change the “Option Type.”

[Home](#) | [AutoStandards](#) | [AutoBid](#) | [Vendor Updates](#) | [Vendor Reports](#) | [Documentation](#)

[Select Vehicle Type:](#)

- Sedans
- Pickup Trucks (4x2)
- Pickup Trucks (4x4)
- Sport Utility Vehicles (4x2)
- Sport Utility Vehicles (4x4)
- Passenger Vans

[AutoBid Checklist Report:](#)

- Checklist Report
- Print All (Proof Copy)
- Print All (Final Copy)

[Home](#) > [AutoBid](#) > [Vehicle Type](#) > [Pickup Trucks \(4x2\)](#) > [Collision](#)

[Schedule Line : 61E.1](#) | [Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR](#) | [Model : TACOMA-2014](#)

[Minimum Requirements](#) | [Bid Detail](#) | [Other Features](#) | [Optional Equipment](#) | [Conflicts](#) | [Clarifications](#) | [Emission](#) | [Colors](#) | [Pictures](#)

Status: Pending

Select Option : [LB - LONG BED](#)

☒ Excludes

☐ Includes

☐ Requires

[and](#) [and](#) [and](#) [and](#) [and](#) [and](#)

[and](#) [and](#) [and](#) [and](#) [and](#) [and](#)

[and](#) [and](#) [and](#) [and](#) [and](#) [and](#)

[Save](#) [Send to GSA](#)

[Includes:](#)  
[Edit](#) - LB includes IE1

[Requires:](#) and IE1 )

# Conflicts, Excludes

1. Select the first option from the drop down box to which you would like to add exclusions. For example 1611, OEM Export Documentation Fee.

2. Click on the Excludes button

3. From the second set of drop down boxes, select the options that cannot be ordered with the package option. For example (1611 excludes CNSH and CNS). The second set of drop down boxes will only contain available GSA options for the selected standard item.

4. Hit the <Save> button to display input.

5. You can click the Edit link next to the display to add additional excluded

Select Option :

1611 - OEM EXPORT DOCUMENT FEE

☒ Excludes

☐ Includes

☐ Requires

CNSH and CNS and and and and

and and and and and

and and and and and

SaveDeleteSend to GSA

**Excludes:**

[Edit](#) - 1611 exludes CNSH and CNS

[Edit](#) - CNS exludes 1611

[Edit](#) - CNSH exludes 1611

**Includes:**

[Edit](#) - AP includes LR and DPS

[Edit](#) - CBU includes NAV

[Edit](#) - DPS includes LR and AP

[Edit](#) - LR includes DPS and AP

[Edit](#) - NAV includes CBU

[Edit](#) - RKS includes LR and DPS and AP

[Edit](#) - SRO includes LR and DPS and AP

# Conflicts, Includes

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1. Select the option from the drop down box that you would like to add inclusions to. For example AP, Adjustable Pedals.
2. Click on the Includes button
3. From the second set of drop down boxes, select the options that are included with the package option. These are options that the customer will automatically receive with the package option. For example (AP includes CRTS, PWL, RAD, RKE, RS, SRG). The second set of drop down boxes will only contain available GSA options for the selected standard item.
4. Hit the <Save> button to display input.
5. You can click the Edit link next to the display to add additional included options or to delete a set of inclusions.
6. GSA will not assume that one inclusion implies another. You must enter inclusions in both directions if applicable. For example, if D3 includes D7. GSA will not automatically assume that D7 includes D3.

# Conflicts, Package Type Requires

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1. Select the option from the drop down box that you would like to add requirements to. For example PT, Power Take Off Opening.
2. Click on the Requires button
3. From the second set of drop down boxes, select the options that must be ordered to obtain the package option. For example (PT requires E5 and D3).
4. Hit the <Save> button to display input.
5. After you hit the <Save> button, you will notice a new button appear on the screen. <Add New 'OR'Set>. Use this feature if an option requires one set of options or another set. For example. T6 requires E5 or YD. PT requires (E5 and D3) or (YD and D3).
6. You can click the Edit link next to the display to update or delete your requirements list. You will also notice the new buttons <Previous Or Set> and <Next OR Set> for you to toggle through your OR conditions for a selected option.

# Clarifications

- You may type out additional clarifications under this tab. Only use this tab for clarifications that do not involve collision (inclusion, exclusion, requirements) of other options. Examples include but are not limited to: delayed build dates, special instructions for delivery outside of the continental US, or limitation on options going to specific states. Do not use this tab to list exceptions to

[Home](#) > [AutoBid](#) > [Vehicle Type](#) > [Pickup Trucks \(4x2\)](#) > [Clarifications](#)

Contract : 21012 | Schedule Line : 61E.1 | Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR | Mo

[Minimum Requirements](#) | [Bid Detail](#) | [Other Features](#) | [Optional Equipment](#) | [Conflicts](#) | [Clarifications](#) | [Emission](#) | [Colors](#) | [Pictures](#) |

### Clarifications to Federal Standards

Description	<input type="checkbox"/> Copy	Action	
ALL ORDERS MUST INCLUDE CNS OPTION	<input type="checkbox"/>	<a href="#">Del</a>	<a href="#">Ins</a>
QUANTITIES LIMITED TO 375 UNITS FOR MY14	<input type="checkbox"/>	<a href="#">Del</a>	<a href="#">Ins</a>
75 UNITS PER MONTH DELIVERABLE	<input type="checkbox"/>	<a href="#">Del</a>	<a href="#">Ins</a>
NO HAWAII OR ALASKA DELIVERIES	<input type="checkbox"/>	<a href="#">Del</a>	<a href="#">Ins</a>
COMMERCIALLY AVAILABLE 10/2013	<input type="checkbox"/>	<a href="#">Del</a>	<a href="#">Ins</a>

# Colors

- Enter colors offered to the customer at no cost. Do not list colors that require an additional cost. If a cost is associated with a color, an option code must be created for the color in the “Optional Equipment” tab.

[Home](#) > [AutoBid](#) > [Vehicle Type](#) > [Pickup Trucks \(4x2\)](#) > [Colors](#)

( ) | [Schedule Line : 61E.1](#) | [Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR](#) | [Mo](#)

[Minimum Requirements](#) | [Bid Detail](#) | [Other Features](#) | [Optional Equipment](#) | [Conflicts](#) | [Clarifications](#) | [Emission](#) | [Colors](#) | [Pictures](#) |

Available Color			
Color Code	Description	<input type="checkbox"/> Copy	Delete
<input type="text" value="BLK"/>	<input type="text" value="BLACK"/>	<input type="checkbox"/>	<a href="#">Del</a>
<input type="text" value="GRY"/>	<input type="text" value="GRAY"/>	<input type="checkbox"/>	<a href="#">Del</a>
<input type="text" value="RED"/>	<input type="text" value="RED"/>	<input type="checkbox"/>	<a href="#">Del</a>
<input type="text" value="SVR"/>	<input type="text" value="SILVER"/>	<input type="checkbox"/>	<a href="#">Del</a>
<input type="text" value="WHT"/>	<input type="text" value="WHITE"/>	<input type="checkbox"/>	<a href="#">Del</a>

# Pictures and Documentation

1. You can enter up to 10 pictures or load documentation.
2. The pictures must be in JPEG format. If you upload a picture in GIF format, it will upload as a document and will not be converted to a thumbnail.
3. The first picture, sequence number 1, will be the picture you will see as a thumbnail in the AutoChoice screen.
4. You can rearrange the sequence of the pictures and upload/delete pictures.

The screenshot shows a web-based interface for managing vehicle pictures. At the top, a breadcrumb trail reads: "Schedule Line : 61E.1 | Standard Item : 61E-4X2 PICKUP, COMPACT, CREW CAB, MIN 4200 LBS GVWR | Pictures". Below this is a navigation bar with tabs: "Minimum Requirements", "Bid Detail", "Other Features", "Optional Equipment", "Conflicts", "Clarifications", "Emission", "Colors", and "Pictures" (which is selected). The main area displays a grid of picture slots. The first row contains three slots, each with a red 'X' icon. The second row contains three slots, each with a sequence number (1, 2, 3) and a small square icon. Below these are six placeholder images with the text "SORRY, NO IMAGE AVAILABLE". At the bottom of the main area are four buttons: "Copy From Previous Year", "Re-Arrange", "Delete", and "Refresh Screen". Below the buttons is a section titled "Go to Uploaded Document" which contains a table for uploading images.

Upload An Image		upload	
<input type="text"/>	Browse...	<input type="text"/>	Browse...
<input type="text"/>	Browse...	<input type="text"/>	Browse...
<input type="text"/>	Browse...	<input type="text"/>	Browse...
<input type="text"/>	Browse...	<input type="text"/>	Browse...
<input type="text"/>	Browse...	<input type="text"/>	Browse...



# Pictures and Documentation Maintenance

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- Mouse-over thumbnails to see a larger image.
- To see slideshow of all the uploaded pictures, double-click on one of the photos.
- Rearrange button: User can modify the sequence order of the pictures to be displayed in AutoChoice by editing the sequence number. The thumbnail in the first position is what will be displayed in the AutoChoice screen.
- Delete Button: User can delete unwanted pictures by selecting one or more pictures and then selecting the “Delete” button.
- Refresh Screen: After loading the pictures, you will need to press the Refresh Screen button to see the latest uploaded pictures and documents.
- Upload Image/Doc: Selecting this button will upload the jUpload program in another window. This program gives you the ability to load pictures and supporting documentation. This feature is described in detail in Paragraph1 and Paragraph 2 above.

# General AutoBid Notes

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- The bottom of each page contains the following buttons:
  - “Print Friendly” – Use to print a copy of the current page.
  - “Save” – Use to save the current page.
  - “Send to GSA” – Use to submit the entire item to GSA. It’s not necessary to click “Send to GSA” on each tab. You only have to “Send” once per Model.
- The bottom of the Bid Detail tab contains a “No Bid” button. Click this button if you wish to enter a “No Bid” for an item.
- The left column on each page contains quick links to each Vehicle Type.
- The left column on each page also contains links to the following reports:
  - The “Checklist Report” indicates which items have been submitted to GSA and which items are still pending.
  - “Print Current Schedule Line” prints all of the tabs for the current standard item.
  - “Print All (Proof Copy)” provides a report of all items. Use this report to proof your items before submitting to GSA.
  - “Print All (Final Copy)” provides the hard copy submission of all items that you are required to submit to GSA. Print this report after submitting your items to GSA.
- Problems take time to investigate. Please report as soon as you find a problem.

# Still have Questions or Need More Information?

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**CARS Line: 844-472-1200**

**Vehicle Buying: [vehicle.buying@gsa.gov](mailto:vehicle.buying@gsa.gov)**