

# SIMPLIFIED ACQUISITION PROCEDURES (SAP)

## DETERMINATION MEMORANDUM FOR SOLE SOURCE ACQUISITIONS OVER THE MICRO-PURCHASE THRESHOLD BUT NOT EXCEEDING THE SIMPLIFIED ACQUISITION THRESHOLD FAR 13.106-3(b)(3)(i)

SOLICITATIONS MAY BE LIMITED TO ONE SOURCE ONLY IF THE CONTRACTING OFFICER DETERMINES THAT ONLY ONE SOURCE IS REASONABLY AVAILABLE. WHEN THE CUSTOMER DESCRIBES AN ITEM OR SERVICE, WHICH LIMITS THE AVAILABILITY TO ONE SOURCE, THE DETERMINATION MUST EXPLAIN WHY THE ITEM OR SERVICE PROVIDER IS THE ONLY ONE THAT WILL MEET THE GOVERNMENT'S REQUIREMENT. STATEMENTS SUCH AS "ONLY KNOWN SOURCE" OR "ONLY SOURCE WHICH CAN MEET THE REQUIRED DELIVERY DATE" ARE INADEQUATE TO SUPPORT A SOLE SOURCE PURCHASE. THIS FORM MAY BE USED IN LIEU OF THE DETERMINATION DESCRIBED IN FAR 13.106. THE CUSTOMER SHALL PROVIDE THE FOLLOWING INFORMATION:

QUOTE/SOLICITATION NUMBER:	W50S85-23-B-0004		
ESTIMATED AMOUNT (Not exceeding \$250,000):			
BRAND NAME BUY YES	NAME OF PROPOSED CONTRACTOR		
<b>DESCRIPTION OF SUPPLIES OR SERVICES REQUIRED AND THE INTENDED USE:</b> The installation uses Automated Logic Direct Digital Controls to provide a comprehensive HVAC monitor and control system with sensors and controls that span the entirety of the base that ties into a digital control station located within the 127 <sup>th</sup> CE Squadron's area of responsibility. For this project, Automated Logic will provide the hardware, software, and shop drawings utilized to connect the Bldg. 154 direct digital controls to the Basewide network of Automated Logic Direct Digital Controls.			
<b>UNIQUE CHARACTERISTICS THAT LIMIT AVAILABILITY TO ONLY ONE SOURCE, WITH THE REASON NO OTHER SUPPLIES OR SERVICES CAN BE USED:</b> 1. The software system is currently fully authorized to reside on the Selfridge LAN through the USAF. 2. The ANG has formally approved and certified Authority to Operate (ATO) the ALC WebCTRL 4.x software. 3.. Similar DDC software systems are not authorized to operate on the Selfridge LAN (per the USAF NOSC), making it impossible to retrieve/control data points for the systems that utilize the DDC systems that these software systems support. 4. WebCTRL 4.x software is completely expandable and certified by the US Air Force Network Integration Center for use on standard desktop systems connected to the Air Force Global Information Grid. 5. The US Air Force now recognizes WebCTRL as a Commercial off the Shelf (COTS) product that is not a security risk and will not cause any functionality issues on the desktop in which it's installed. It would take other software package years to be vetted and certified by the Dept. of the Air Force in such a manner.			
<b>REASON THAT SUGGESTED SOURCE IS THE ONLY SOURCE WHICH CAN PROVIDE THE SUPPLIES OR SERVICES AND DETAILED DESCRIPTION OF MARKET RESEARCH PERFORMED:</b> The end result of obtaining a DDC system without this software represents a substantial risk to the Government. The procurement of a DDC system without this software creates a high risk of both incompatibility with currently utilized, fully integrated, technically sound software and of unknown compatibility with current USAF security and functionality protocols. Automated Logic's products are the only known products to incorporate this software into their operations.			
<b>EXPLAIN WHY AN ADEQUATE PURCHASE DESCRIPTION OR OTHER INFORMATION SUITABLE TO SOLICIT BY FULL AND OPEN COMPETITION HAS NOT BEEN DEVELOPED OR IS NOT AVAILABLE:</b>  These DDC systems and items are already in place at the installation, and in this instance no other manufacturer's systems or items will communicate and work with the current system. The cost to convert a new system is not reasonable compared to the cost to maintain parts of the current system.			
<b>PROVIDE A STATEMENT OF ACTIONS, IF ANY, THE GOVERNMENT MAY TAKE TO REMOVE OR OVERCOME ANY BARRIERS TO COMPETITION BEFORE FUTURE ACQUISITIONS ARE REQUIRED:</b>  The Government will continue to seek out vendors proposing cost-effective solutions that meet the Government's needs. Additionally, we will continue to conduct market research to find equipment/systems that are not proprietary in nature.			
I certify that the supporting data under my cognizance, which are included in the justification are accurate and complete to the best of my knowledge and belief.			
<u>Title</u> Contracting Officer Representative	<u>Telephone Number</u> (586) 239-5220	<u>Date</u>	<u>Signature</u> RESH.THOMAS.J.14105 65214 <small>Digitally signed by RESH.THOMAS.J.1410565214 Date: 2023.01.31 14:23:51 -0500</small>
<b>FAIR AND REASONABLE COST DETERMINATION</b>			
I hereby determine that the anticipated cost to the Government for this contract action will be fair and reasonable based on the Independent Government Estimate (IGE) and the expectation of competitive bids for the overarching construction project. Therefore, certified cost or pricing data is not required per 15.403-1(b)(3).			
<b>CONTRACTING OFFICER CERTIFICATION</b>			
I CERTIFY THAT THIS JUSTIFICATION IS ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT COMPLETING THIS PURCHASE AS A SOLE SOURCE/BRAND NAME IS IN THE BEST INTEREST OF THE GOVERNMENT. ADDITIONALLY, I APPROVE THIS JUSTIFICATION TO LIMIT COMPETITION SUBJECT TO THE AVAILABILITY OF FUNDS AND PROVIDED THAT THE SERVICES OR SUPPLIES HEREIN DESCRIBED HAVE OTHERWISE BEEN AUTHORIZED FOR ACQUISITION.			
<u>Title</u> Contract Specialist	<u>Telephone Number</u> (586) 239-4881	<u>Date</u> STOCKINGS.STEVEN.ANSELM.1055159340	<u>Signature</u> <small>Digitally signed by STOCKINGS.STEVEN.ANSELM.1055159340 Date: 2023.01.31 15:17:42 -0500</small>
<u>Title</u> Contracting Officer	<u>Telephone Number</u> (586) 239-4731	<u>Date</u> STARRETT.JEREMY.LY NN.1096331750	<u>Signature</u> <small>Digitally signed by STARRETT.JEREMY.LYNN.1096331750 Date: 2023.02.09 14:17:00 -05'00'</small>