



## Service Delivery Request

SDR No: \_\_\_\_\_

*To be filled in by Regional COR*



### Project COR complete the following section

Name of Project/Contract to be Inspected:

Project COR Name:

Phone No:

Email:

Type of Project:

Date Submitted:

Overall Period Needed: \_\_\_\_\_ to \_\_\_\_\_

Project Location:

Responsible Forest Office:

Brief Project Description:

### BPA Contract Inspection Services Requested

<u>Line item</u>	<u>Description</u>	<u>Period Start</u>	<u>Period End</u>	<u>Number of Days</u>
X001*	Building Inspector			
X002*	Bridge Inspector			
X003*	Concrete Inspector			
X004*	Environmental Inspector			
X005*	Roads Inspector			
X006*	Trails Inspector			
X007*				

*Enter the type of inspector if not listed above*

\*- The "X" represents the associated schedule number based on year

Project COR Electronic Signature

*Email this form and associated project documents (specifications, drawings, etc) to the Regional Blanket BPA Call COR*

**Blanket BPA Call COR complete the following section**

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Complete the Blanket Call – SDR TEMPLATE spreadsheet.

Ensure the remaining balance is available for the requested service.

Add the Blanket BPA Call No. to the header of this form.

Email the completed form and project attachments (plans, specifications etc..) to the Contractor.

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**Contractor Designated Representative complete the following section**

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<u>Line item</u>	<u>Description</u>	<u>Inspector Name</u>	<u>Phone</u>	<u>Email Address</u>
X001*	Building Inspector			
X002*	Bridge Inspector			
X003*	Concrete Inspector			
X004*	Environmental Inspector			
X005*	Roads Inspector			
X006*	Trails Inspector			
X007*				

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Contractor (Designated Representative) Name:

Date:

Signature:

Email this form to the Regional Blanket BPA Call COR, along with any information showing how the proposed inspector/s is qualified.

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**Blanket BPA Call COR completes the following and forwards to the Project COR with a copy of the signed Blanket Call SDR TEMPLATE.**

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I have reviewed the information submitted by the Contractor and I find the proposed Contract Inspector/s meets or exceeds qualifications needed to inspect the project. Please request the Project CO designate them as Government Technical Monitor (GTM) on the project contract.

Blanket BPA Call COR Name:

Signature:

Distribution:

Contractor, or Designated Representative  
Blanket BPA Call CO  
Project COR  
COR File

**Note:** Work may begin once the project CO completes GTM/s designations.