

Appendix A- Safety, Fire Protection and Health Specification

448 Supply Chain Management Wing UNITED STATES AIR FORCE HILL AIR FORCE BASE, UTAH 84056

DATE:

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SECTION I - GENERAL REQUIREMENTS

A. Safety Program Requirements.

The contractor will implement a safety program plan that ensures protection of Government personnel and property. The program will consist of, as a minimum:

1. Mishap reporting, as defined in paragraph B1 below.
2. A Safety Plan that addresses, as a minimum, the subjects listed in Section II –Specific Requirements, and will be used during the performance of the work described in the contract. The Safety Plan will be approved by the 448 SCMW safety representative and Hill AFB Safety Office, prior to commencement of any work described in this contract.
3. Routine and recurring surveillance to ensure the safety requirements of this contract are enforced.
4. Competent personnel to provide surveillance of the Safety Plan.
5. All contractor personnel shall be trained and qualified to perform their duties safely.
6. The contractor shall include a clause in all subcontracts requiring the subcontractor to comply with the safety provisions of this contract, as applicable.

B. Mishap Notification

1. The contractor shall notify the 448 SCMW safety representative (801-777-8717 or 801-586-2121) or the Hill AFB Safety Office (777-SAFE), and the designated Contracting Officer Representative (COR) within one (1) hour of all mishaps or incidents. No written report is required.

C. CONTRACTOR ON-SITE SAFETY MEMORANDUM :

The Contractor shall maintain a safety and health memorandum. The memorandum shall be updated and provided to all employees quarterly and shall contain, at minimum, the following safety and health information:

- a. A map denoting the route to the nearest emergency care Facility;
- b. Emergency phone numbers; (911, Police, Fire, Environmental, others as applicable)
- c. A copy of the most up-to-date Accident Prevention Plan (APP)
- d. A copy of the current Activity Hazard Analysis/analyses (AHA)
- e. A link to the Occupational Safety and Health Administration (OSHA) Form 300A, Summary of Work Related Injuries and Illnesses, shall be provided, in accordance with OSHA requirements, from February 1 to April 30 of the year following the issuance of this form.
- f. A link to a copy of the Safety and Occupational Health deficiency tracking log
- g. Safety and Health promotional posters;
- h. Date of last lost workday injury;
- i. OSHA Safety and Health Poster;
- j. A copy of the hazardous material inventory, identification of use, approximate quantities and site map detailing location.

Title Page of Memo should include:

- 1. Contract Number
- 2. Prime Contractor name, Prime Contractor's POC name and phone number
- 3. Subcontractor name, Subcontractor's POC name and phone number
- 4. COR Name and Phone number

D. General Safety Requirements:

If the safety plan is modified, the contractor shall submit the proposed modification, in writing, to the COR who will provide it to the safety representative.

The contractor is solely responsible for compliance with all federal, state and local laws, the Occupational, Safety and Health Act (OSHA) (Public Law 91-596) and the resulting standards, [OSHA Standards 29 CFR 1910 and 1926](#), as applicable, and the protection of their employees. Additionally, the contractor is responsible for the safety and health of all subcontractor employees.

The contractor shall ensure assigned personnel are adequately trained and qualified for the task being performed. Brief all personnel on the hazards involved with operations and applicable precautions to be taken. Should unidentified hazards arise, cease operations until actions are taken to eliminate or mitigate hazards to safe levels.

Compliance with OSHA and other applicable laws and regulations for the protection of contractor employees is exclusively the obligation of the contractor. **Note:** Air Force Occupational Safety and Health Standards (AFOSH STD) are annotated because many of the Air Force Standards exceed the OSHA standard criteria. If a conflict is noted, the most stringent requirement takes precedence. The government shall assume no liability or responsibility for the contractor's compliance or non-compliance with such requirements. The contractor shall furnish to each of his/her employees a place of employment, which is free from recognized hazards. The contractor shall brief his/her employees on the safety requirements of this contract and on hazards associated with prescribed tasks. The contractor is responsible for compliance with OSHA Public Law and the resultant standards identified within. In addition, the contractor is required to flow down the safety requirements/specification to all subcontractors.

This applies to Federal Acquisition Regulation (FAR) 12 commercial acquisitions as well. This contract shall in no way require persons to work in surroundings or under working conditions which are unsafe or dangerous to their health. The contractor must coordinate and perform work so as not to impact the safety of government employees or cause damage to government property. This requires providing personnel with protective equipment and associated safety equipment as may be necessary. The contractor must also protect personnel from hazards generated by the work. If the contractor employs BILINGUAL speaking employees, they must post bilingual signs and have written procedures for specific tasks in applicable languages.