

# FIRST ARTICLE WAIVER WORKSHEET

Revision E  
12 March 2020

Request for Information and Supporting Documentation

This information/supporting documentation is part of your request.  
Contact the buyer if you have any questions about the acquisition offer/quote requirements.

## 1. CURRENT ACQUISITION INFORMATION:

BUYER'S NAME <input style="width: 90%;" type="text"/>	CONTRACTOR NAME <input style="width: 90%;" type="text"/>
SOLICITATION/CONTRACT # <input style="width: 90%;" type="text"/>	CONTRACTOR CAGE <input style="width: 90%;" type="text"/>
NSN <input style="width: 90%;" type="text"/>	CRITICAL SAFETY ITEM (CSI) <input type="radio"/> YES <input type="radio"/> NO
PART # <input style="width: 90%;" type="text"/>	NOUN <input style="width: 90%;" type="text"/>
TOP DRAWING # <input style="width: 90%;" type="text"/>	REVISION LEVEL <input style="width: 90%;" type="text"/>

## 2. TYPE OF REQUEST:

<input type="checkbox"/> <b>Full Waiver:</b> <i>Includes waiver of all First Article Testing as required by the TDP, contract and/or solicitation.</i>
<input type="checkbox"/> <b>Partial Waiver:</b> <i>Includes waiver of only a specific test(s) of the First Article Test requirement as required by the Technical Data Package (TDP), contract and/or solicitation. Partial waivers not acceptable on Aviation items.</i>
TDP Reference(s) of test(s) to be waived: <i>(Please be specific and reference specification paragraph and/or drawing note as appropriate).</i>

## 3. JUSTIFICATION TO SUPPORT WAIVER REQUEST: *(Check and complete all that apply)*

<b>A) CURRENT OR RECENT PRODUCTION</b>	
1) Has the item been manufactured and delivered for a DoD contract within the past 3 years?	<input type="radio"/> <b>NO</b> , continue to section 3B. <input type="radio"/> <b>YES</b> , provide date, contract number, and substantiation in Remarks. Date <input style="width: 100px;" type="text"/> Contract # <input style="width: 100px;" type="text"/>
2) For the past delivery contracts cited above, where was the item actually manufactured?	<input type="radio"/> <b>IN-HOUSE PRODUCTION</b> , Provide copies of DD-250s, work orders, proof of installation on delivered end item, or other substantiation of past delivery within the past 3 years <input type="radio"/> <b>SUB-TIER SUPPLIER/VENDOR</b> , Provide copies of purchase orders, shipping receipts of delivery, or other substantiation of sub-tier past delivery; in addition to DD-250s of end item delivery, within the past 3 years
3) If past DoD contract delivery was sub-tier to an OEM, is this direct DoD contract delivery utilizing the same manufacturing planning?	<input type="radio"/> <b>N/A</b> <input type="radio"/> <b>YES</b> <input type="radio"/> <b>NO</b> , provide planning revision level/date in Remarks
4) Since the last delivery for a DoD contract, has there been any manufacturing changes to the following:	Technical Data, Drawings, or Configuration? <input type="radio"/> <b>N/A</b> <input type="radio"/> <b>NO</b> <input type="radio"/> <b>YES</b> , Provide revision level/date and details in Remarks
	Frozen planning, processes, procedure? <input type="radio"/> <b>N/A</b> <input type="radio"/> <b>NO</b> <input type="radio"/> <b>YES</b> , Provide revision level/date and details in Remarks
	Facilities or location? <input type="radio"/> <b>N/A</b> <input type="radio"/> <b>NO</b> <input type="radio"/> <b>YES</b> , Provide details in Remarks
	Equipment or tooling? <input type="radio"/> <b>N/A</b> <input type="radio"/> <b>NO</b> <input type="radio"/> <b>YES</b> , Provide details in Remarks
	Sub-tier suppliers or processors? <input type="radio"/> <b>N/A</b> <input type="radio"/> <b>NO</b> <input type="radio"/> <b>YES</b> , Provide company/CAGE&qualification in remarks
Remarks (if needed)	

Reset Form

<b>B)</b> - Has there been a successful completion of a FAT for the same item on a contract within the past three years and the item tested per the same requirements as those referenced in the solicitation and/or contract?	<input type="radio"/> <b>NO</b> , enter remarks below	Contract No. <input type="text"/>
	<input type="radio"/> <b>YES</b> , complete fill-ins >	Date of FAT Approval <input type="text"/>
- Was the above contract manufactured at the same facilities using the same equipment, processes, procedures, and subcontractors in which the current item will be produced?	<input type="radio"/> <b>NO</b> , enter remarks below	Issuing Government Agency <input type="text"/>
	<input type="radio"/> <b>YES</b> , proceed to Section 4	<input type="text"/>

If NO, please describe the differences in detail below and include any considerations these changes will require for the First Article Test waiver request

<b>C)</b> - Has there been a successful performance of a first article test on the next higher assembly within the past three (3) years?  <i>A waiver may be requested in order to eliminate duplication of testing on the lower assembly.</i>	<input type="radio"/> <b>NO</b> , continue to 3.D.
	<input type="radio"/> <b>YES</b> , complete fill-ins below on Next Higher Assembly

Contract No. <input type="text"/>	Nomenclature <input type="text"/>	
National Stock Number <input type="text"/>	Part Number <input type="text"/>	Date of First Article Approval <input type="text"/>

Provide a full explanation justifying why duplicate testing is unnecessary:

- Was the next higher assembly manufactured at the same facilities using similar equipment, processes, and procedures in which the current item will be produced?	<input type="radio"/> <b>NO</b> , explain below
	<input type="radio"/> <b>YES</b> , proceed to Section 4.

Remarks:

<b>D)</b> - Has there been a successful completion of a First Article for a <b>similar item</b> on a contract within the past three (3) years and the item tested per the same requirements as those referenced in the solicitation and/or contract.	<input type="radio"/> <b>NO</b> , continue to 3.E.
	<input type="radio"/> <b>YES</b> , complete fill-ins below on similar item

Contract No. <input type="text"/>	Nomenclature <input type="text"/>	
National Stock Number <input type="text"/>	Part Number <input type="text"/>	Date of First Article Approval <input type="text"/>

- Was the similar item manufactured at the same facilities using similar equipment, processes, and procedures in which the current item will be produced?	<input type="radio"/> <b>NO</b> , explain below
	<input type="radio"/> <b>YES</b> , proceed to Section 4.

Remarks:

E)  Other: A waiver or partial waiver of the FAT is being requested based on the following:  
*Please be specific and attach supporting documentation\* as appropriate:*

**4. OTHER PERTINENT INFORMATION**

A)  There are or have been quality issues (history) for this or similar items such as Quality Escapes, Product Quality Deficiency Reports (PQDRs), Corrective Action Requests, and/or show-cause letters. *Please discuss/provide resolutions below:*

B)  There have been changes to the manufacturing data (e.g. drawing revisions that change materials, dimensions, processes, inspection or testing requirements) or subcontractors used to manufacture the items successfully in the past. *Please describe below.*

C)  There have been Requests for Waiver/Deviation submitted or Material Review Board (MRB) actions related to manufacture of this item. *Please describe below.*

**5. ATTACH SUPPORTING DOCUMENTATION**

The add, open, and remove buttons are the preferred attachment method.

If attachments do not open, please go to the attachment window by opening View>Show/Hide>Navigation Panes>Attachments to save the attachments to local computer for viewing.

**6. SUBMISSION**

The submitter, by signing the below certifies that the above statements are true and correct.  
 Please provide printed name, signature, company address, and phone number where you can be reached. Again, the signer must be an agent of the company.

PRINTED NAME	TITLE
COMPANY NAME	COMPANY ADDRESS
PHONE NUMBER	
Signature	

*\*See the solicitation/contract for information on submitting supporting documentation, as well as, additional requirements regarding First Article Test Waiver requests.*