

COLUMBUS AFB INSTALLATION SITE VISIT REQUIRED INFORMATION AND REQUIREMENTS

Prior to Site Visit Date/Time

- Submit NAME(s) (no more than two (2) individuals allowed) to the appropriate 14 CONS POC as directed in the Solicitation or COMBO Solicitation; provide approximate arrive time (allow **no less than** 30 minutes prior to meeting to obtain a Base Pass)

Day of Site Visit

- Prior to leaving home, company, or business location
 - In Order Base Access bring the following
 - i. Approved Photo ID – States with approved Driver's License (see <https://www.dhs.gov/real-id>)
 - ii. Vehicle Registration
 - iii. Proof of Vehicle Insurance
- Arrive early - allow **no less than** 30 minutes to obtain a Base Pass. (These procedures are for meeting locations on or inside base that is non-Visitor Center meeting Locations.)
- To Obtain Pass
 - Provide the following to the Guard in the Visitor's Center.
 - i. Approved Photo ID – States with approved Driver's License (see <https://www.dhs.gov/real-id>)
 - ii. Vehicle Registration
 - iii. Proof of Vehicle Insurance
- After Obtaining Pass
 - Confirm/ask for directions to the meeting location or building listed in the in the Solicitation or COMBO Solicitation
- Go directly to meeting location and link up with the POC as directed