

Statement of Work:

Installation, configuration, and implementation of one freestanding outdoor digital sign on the cement landing at the main entrance of the Arvin Cadet Physical Development Center, building 727, West Point, NY 10996 to include wireless content media player and SCALA software which will design and run all digital content and ensuring the systems are fully mission capable upon completion

Deliverable Materials: One freestanding kiosk with speakers, one 55-inch digital display, wireless content player, SCALA software.

The Department of Physical Education is requesting one freestanding outdoor digital sign for the purpose of increased coverage for relaying emergency information as well as important daily information as it pertains to DPE Cadets and the Academy at large.

Delivery Dates / Period of Performance: The services shall commence once funds are approved and vendor has been selected and performance shall continue for approximately 3 days or until complete.

Scope of The Work: The scope of work covers the infrastructure, equipment, installation, and implementation of one freestanding outdoor digital sign on the cemented area of the main landing of Arvin Cadet Physical Development Center to the right of the wooden doors and ensuring the sign is fully functional upon completion as well as the content management payer that allow for content to be displayed on the device. The equipment must be able to integrate with any existing legacy infrastructure currently being used to include Scala Digital Content Software application. The contractor will provide upon request, proof that the type of work to be conducted is like work they have conducted for either the government or other similar types of organizations. The contractor shall provide all necessary, materials, logistical support, technical data, programmers, and services.

Objectives: The outdoor digital sign will provide up to the minute detailed information about the Arvin Cadet Physical Development Center, events occurring in the facility and the Academy at large. The kiosk and display must be 55 inches, should be able to withstand temperatures ranging from -31 degrees to 140 degrees and be waterproof. The wireless media content player must be able to run SCALA software. Contractor will provide licensed electrician to run connections from the closest electrical panel.

Electrician will core drill, install permanent connection and power shut off with flexible conduit. Contractor will unpack and assemble the kiosk and display, run power to the unit, install media player, test SCALA software, launch all programs, and cleanup work area.

DPE COR will interact with contractor daily during installation process ensuring all electrical and functional requirements are being met to ensure full compliance. If the installations reveal a major problem with the installation locations, the Contractor will provide a written estimate to mod the contract as needed.

After installation of kiosk, display and content player, contractors shall test all hardware and software and provide training.

Vendor Responsibilities: The contractor shall provide all personnel, equipment, supplies, transportation, tools, materials, supervision, and other items and non-personal services necessary to install, configure and implement the freestanding outdoor digital sign and systems in the specific locations as defined in this SOW. The contractor shall provide a schedule as to when they will be working to meet the work prescribed in this document to ensure for access to the facility and support from any external resources needed that are to be coordinated by the COR. The work plan must be submitted upon award of the contract depicting what work is to be conducted and who is conducting the work. The schedule will be submitted to the COR in a format that is acceptable by both parties (i.e. – MS Excel, MS Project or any other agreed format). The standards for approval and/or disapproval will be based off the known blackout dates reported to the contractor, availability of government support personnel for access control and logistical support and any critical mission requirements that supersede any work being conducted in these prescribed areas. Approval or disapproval shall be provided within two (2) working days of schedule submission.

Activity Responsibilities: DPE will be responsible for removing any obstacles that would restrict the flow of work. The contractor will need to inform the POC at least 48 working hours in advance to coordinate removing any impediments to their work.

Completion Criteria: Run power to freestanding display that can withstand all elements as listed previously in this document, install and configure hardware and ensure that the media content player must be able to integrate with any existing legacy infrastructure currently being used to include Scala Digital Content Software application. Provide training on all equipment.

Hours of Operation: The contractor is responsible for conducting business, between the hours of Monday through Friday 0800 through 1630 Monday thru Friday except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

Security Requirements: Contractor personnel performing work under this contract must comply with the current standards and policies under the Department of Defense, Department of the Army, the United States Army Garrison – West Point and the United States Military Academy. The contractor must first stop at the West Point Visitor's Control Center (VCC) and complete a background check to get access to the installation. All contractor employees, to include subcontractor employees, requiring access Army installations, facilities and controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR or to the contracting officer, if a COR is not assigned, within 05 calendar days after completion of training by all employees and subcontractor personnel. AT level I awareness training is available at the following website: <http://jko.jten.mil>

Contractor and all associated sub-contractors employees shall provide all information required for background checks to meet installation access requirements to be accomplished by installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor workforce must comply with all personal identity verification requirements (FAR clause 52.204-9, Personal Identity Verification of Contractor Personnel) as directed by DOD, HQDA and/or local policy. In addition to the changes otherwise authorized by the changes clause of this contract, should the Force Protection Condition (FPCON) at any individual facility or installation change, the Government may require changes in contractor security matters or processes.

Special Qualifications: The Contractor must be properly trained and certified as an audio/visual installer and technician and have the knowledge and expertise in the system being installed, as well as the programming needed to properly bring the system(s) online and operable. The equipment must be able to integrate with any existing legacy infrastructure used by DPE. Documentation of any of these certifications must be available for verification by the Academy prior to the execution of the work established within.